

**MINUTES
VILLAGE OF BEISEKER
2006**

COUNCIL RESOLUTIONS INDEX 2006

<u>Res. # & Date</u>	<u>Resolution</u>
2006-001 01/09/06	To cap Well #5 and leave Well #7 open
2006-002	No alcoholic beverages at Public Works yard
2006-003	Policy for Public Works forms
2006-004	Payment to move building to airport
2006-005	2006 Benefit package for Councillors
2006-006	Carpet for Village Office
2006-007	Campground Manager interviews
2006-008	In camera items at Council meetings
2006-009 01/23/06	Policy for Council Member Benefit Package
2006-010	Accept I.T. proposal for one year
2006-011	Bylaw re tax levies on undeveloped lots
2006-012	Business License Fee Rate
2006-013	Lien removed at the airport
2006-014	Contract Campground Manager position
2006-015	Designate Village Office as a historical site
2006-016	Campground manager
2006-017	Hire Campground manager
2006-018 02/13/06	To purchase a one ton truck for Public Works
2006-019	Hall caretakers
2006-020	Change day of Council meeting
2006-021	Contact RCMP re Micro-Bikes
2006-022	Gift certificate
2006-023	New fax contact number for Beiseker Fire Dept.
2006-024 02/27/06	Sidewalk clearing
2006-025	Cell phones turned off at meetings
2006-026 03/13/06	Beiseker web site revision
2006-027	Decline Reciprocal Use of Facilities Agreement
2006-028	Change time one Council meeting
2006-029	Alberta Capitol Finance Authority
2006-030	Beiseker Ag Society
2006-031	Ag Society and Letter of Intent for FCM
2006-032	Funds from General Motors
2006-033	Counter offer re Skyland Industrial Park
2006-034	D.B.C. Contractors cost estimate
2006-035	Mayor Rowe spoke person lawsuit
2006-36 03/27/06	Contract with Adwise Web Designs
2006-037	Fire Department permission to purchase items under and over \$200.00
2006-038	Letter to commence to DBC Contractors
2006-039	Letter to Iris Sikina

COUNCIL RESOLUTIONS INDEX 2006

<u>Res. # & Date</u>	<u>Resolution</u>
2006-040 04/10/06	Revised job descriptions for the Recycling Worker
2006-041	To place an advertisement for a recycle worker in the newspaper
2006-042	Civic addresses for Skyland Industrial Park
2006-043	Bar-B-Que for clean-up volunteers
2006-044	Beiseker Fire dept purchase gallon collar tank
2006-045	Library keys
2006-046	National Senior's Week
2006-047	Hire LabrequeLaw Office for land sales in Skyland Industrial Park
2006-048	Volunteer firefighters Doctor' Certificate
2006-049	Personal vehicle repairs at Public Works Shop
2006-050 04/24/06	Adoption of Agenda
2006-051	Approve the minutes of Regular meeting
2006-052	Approve accounts
2006-053	File correspondence
2006-054	Golf Tournament
2006-055	In camera
2006-056	Public Works Foreman Position
2006-057	Chief Administrative Office Position
2006-058	John Richter attend next Council
2006-059	Offer to Iris Sikina
2006-060	Skyland Industrial Park offer
2006-061	Offer to purchase lot in Industrial Park
2006-062	Letter to John Price
2006-063	Letter to Permit Pro
2006-064	Miller-Martin Subdivision
2006-065	Sponsor banner for 4-H show
2006-066 5/8/06	Adopt agenda
2006-067	Financial Statements for 2005
2006-068	Adoption of Minutes
2006-069	Coast to Coast Mechanical contract
2006-070	Accounts for approval
2006-071	Ambulance Agreement
2006-072	Pandemic Planning Meeting
2006-073	Correspondence filed
2006-074	Recycling fee per month
2006-075	Grass clippings in orange bags
2006-076	Land Title Certificate of Beiseker Airport
2006-079 5/23/06	Adoption of Agenda
2006-080	Beiseker Museum Society Sod House
2006-083	Pump for lift station
2006-084	Jim Hnybida personal item at shop
2006-085	Transtor side employee
2006-086	Public Works Foreman Report

COUNCIL RESOLUTIONS INDEX 2006

<u>Res. # & Date</u>	<u>Resolution</u>
2006-088	Purchase of Case lot in Skyland Industrial Park
2006-089	Subdivide lot in Industrial park
2006-090	Order to remedy unsightly premises
2006-091	Accounts
2006-092	Accounts
2006093	Correspondence
2006-094	Gift Dan Therrien
2006-095	Bylaw office at Airport
2006-096	Unsightly premises notices at airport
2006-097	Acquiring ownership Beiseker Airport
2006-098	Fire Ban Notices
2006-099	Vandalism reward
2006-101	Feasibility study residential subdivision

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, JANUARY 9, 2006 AT 7:00 P.M.
IN THE COUNCIL CHAMBERS

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PRESENT

MAYOR	Bruce Rowe
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Al Henuset
COUNCILLOR	Fred Walters
COUNCILLOR	Brenda Hnybida
MUNICIPAL ADMINISTRATOR	Linda Anderson
PUBLIC WORKS FOREMAN	Dale Wells

CALL TO ORDER:

Mayor Rowe called the meeting to order at 7:02 p.m.

ADOPTION OF AGENDA:

Councilor Walters moved to adopt the Agenda.

CARRIED UNAN.

DELEGATIONS:

No delegations present.

Public Works Foreman entered council chambers at 7:05 p.m.

PUBLIC WORKS:

Christmas Decorations The Public Works Foreman advised Council that all Christmas decorations have been taken down with the exception of the Christmas tree on Main Street which will be done this week.

Friendship Park The Public Works Foreman advised Council that the culvert, firewood and tables for the Centennial Celebrations have been removed from Friendship Park.

Water Meters The Public Works Foreman advised Council that the Public Works Staff is working on water meter repairs.

Public Works The Public Works Foreman advised Council that the public works department have been doing regular equipment maintenance and repairs to units.

Skyland Industrial Park The Public Works Foreman advised Council that DBC Contractors and Don Schissel have spoken and are in negotiations for the purchase of material to be used with the building of the road into Skyland Industrial Park.

Closing of Wells The Public Works Foreman informed Council that public works is in the process of compiling a decommissioning plan regarding the fate of Well #5 and Well #7. Public Works Foreman advised Council of his recommendation of capping Well #5 and leaving Well #7 open.

Res. #2006-001 Deputy Mayor Courtman moved to authorize the Public Works department to cap Well #5 and leave Well # 7 left open, then to complete the decommissioning process.
CARRIED UNAN.

IN CAMERA ITEM

In Camera Councilor Hnybida moved that council go *in camera* @ 7:14 p.m. to discuss matters regarding Public Works policies on after hour activities and mike phone usage.
CARRIED UNAN.

Councilor Henuset moved that council reconvene from in camera @ 7:36 p.m.
CARRIED UNAN.

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Res. # 2006 - 002

Councilor Hynbida moved that no alcoholic beverages are allowed at the Public Works yard and that any Open House will be held at an appropriate facility.
CARRIED UNAN.

Res. # 2006-003

Deputy Mayor Courtman moved that the following policy for Public Works mike phones will be that the former fire department phone (888-3790) will be the on-call phone for Public Works and will be kept at the Village office. This phone will be picked up on Friday afternoon and returned to the Village office Monday morning. Public Works assistants will turn in their mike phones to the Public Works foreman after their shifts each day, Monday through Friday.
CARRIED UNAN.

Public Works Foreman Wells left the meeting at 7:55 p.m.

ADOPTION OF THE MINUTES:

1) Councilor Hynbida moved to approve the Minutes from the Regular Meeting of Council held on December 12, 2005 with the following corrections:

1a) Res. # 2005 - 168 should read Councilor Hynbida moved to accept the contract from Clean Machine Services up to \$1,000.00 for stripping and re-finishing the floors in the community hall.

2a) Administrator's Report regarding 7th Street Sidewalk should read ... There is a builder's lien holdback yet to be paid to Marmot Concrete of \$13,509.55.
CARRIED UNAN.

- | | | |
|---|-------------------|-------|
| 2. Wild Rose Eco. Devel. Corp Regular Meeting | November 17, 2005 | FILED |
| 3. Wild Rose Eco. Devel. Corp Shareholders | November 17, 2005 | FILED |
| 4. CFV2 Regular Meeting Minutes | December 10, 2005 | FILED |
| 5. Calgary Health Region Meeting Notes | December 2, 2005 | FILED |

BUSINESS ARISING FROM MINUTES:

Reciprocal Use of
Facilities - Rocky
View School Division

Councilor Walters moved to table the Rocky View School Division policy that Wendy Metzger had sent as it was noted that the date on the policy is not current. CAO Anderson to contact Wendy for current policy and present at next council meeting.
CARRIED UNAN.

M.D. of Rocky View
Inter-municipal
Meeting

Councilor Hynbida moved to table the Village of Beiseker discussion items for the inter-municipal meeting until next council meeting when delegates will be chosen to speak on agenda items
CARRIED UNAN.

Guide Sign Industries

CAO Anderson advised Council that the new highway signs will have the Railway Museum on the sign as well which will be covered until the appropriate time of the unveiling.

NEW BUSINESS:

Urban Systems
8th Street
Improvement
Program

Urban Systems has completed their cost estimate of the 8th Street 2006 S.I.P. Estimate from Urban Systems for project is \$878,000.00. After reviewing costs council has advised CAO Anderson to speak with Phil Moore regarding revisions to cost estimate and bring adjustment cost to next council meeting.

Beiseker Airport
New Terminal

The Beiseker Airport Commission sent pictures of the new airport terminal and related costs for moving the building to the airport. The Beiseker Airport Commission requested that a deposit of \$3000.00 be sent to York Shaw Building Movers to secure the building and proceed with moving of the building. Total cost of project is expected to be approximately \$15,000.00.

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Res. # 2006 - 004	Councilor Henuset moved to send payment to York Shaw Building Movers in the amount of \$3,000.00 from the Beiseker Airport Reserves for securing of the new terminal building and moving process. CARRIED UNAN.
Council Members Benefit Package	Village of Beiseker Council Members Benefits 2006 outlines the councilor fees and benefit package for the Year 2006.
Res. # 2006 - 005	Councilor Hynbida moved that the 2006 Benefit package be accepted with the following amendments to the wording: 1) Under Statement and Guidelines: \$50.00 per half day up to four hours 2) Committee Council Meetings: \$50.00 per 1/2 day up to four hours CARRIED UNAN.
Urban Systems Skyland Industrial Park	CAO Anderson Presented Council with a memo from DBC Contractors to Harlow Fox regarding purchase of materials for building access road for Skyland Industrial Park from Don Schissel.
Airdrie Carpet Craft	Airdrie Carpet Craft sent a final estimate for new carpet to be placed in Village of Beiseker Administrative offices.
Res. # 2006 - 006	Councilor Henuset moved to accept bid from Airdrie Carpet Craft in the amount of \$2, 620.47 for new carpet in Village of Beiseker office. CARRIED UNAN.
Minimum Tax Levy Village of Breton	Mayor Rowe presented council with an information package regarding a minimum tax levy which the Village of Breton has implemented for property owners and undeveloped lots which they own. This item has been tabled to next council meeting for a breakdown of undeveloped lots in Beiseker and recommendations from CAO Anderson.
I.T. Computer Management	CAO Anderson presented Council with an information package for review into the hiring of an I.T. consultant for the office for technical computer support of the three terminals in the village office. Council advised CAO Anderson to check out other I.T. consultants for comparison. Information on this was tabled until next council meeting.
High Speed Internet	CAO Anderson presented to Council a quote from eFirehose for rates on high speed internet services to the village office and library. Received as information purposes.
AUMA Convention	CAO Anderson requested direction from Council regarding the booking of hotel rooms in October 2006 for the AUMA Convention. Rooms will be reserved at the CourtYard by Marriot on Jasper Avenue in Edmonton.
Committee Reports	CAO Anderson requested that Councilors submit their committee reports in writing for the next few months until she becomes acquainted with the councilors and committees that they serve on.
Western Sky Land Trust	Western Sky Land Trust has requested to speak with Council on April 10, 2006 to introduce their new executive Director and explain about the land trust society. CAO Anderson to set up meeting for April 10, 2006.
Overdue Utility Accounts	CAO Anderson advised council that the overdue utility account was in excess of \$24,000.00 which equates to one payment to Kneehill Regional Water. CAO Anderson recommended that the village office send out notices to all customers with overdue accounts notifying them that they will have to set up a payment schedule at the Village Office and will be given until March 31, 2006 to do so. If overdue accounts are not paid by this date, the customer's utilities will be shut off. CAO Anderson also advised council that the lawyer is reviewing the water/sewer bylaw that former CAO Copeland had sent to him.

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Vandalism Strategy Mayor Rowe advised council that Anti-Vandalism Strategy that the Town of Stony Plain has implemented is on the AUMA web-site. Council received copies of strategy. This information has been tabled for review until next meeting so council will have time to read it.

CORRESPONDENCE

FCM	FCM 2006 Sustainable Communities Conference and Trade Show	FILED
Calgary Health Region	Calgary Health Region News Release	FILED
Leadership 2006	MacEwan Board Leadership 2006	FILED
Local Authorities Election Act	Local Authorities Election Act Review Announcement	FILED
Municipal Government Board	Municipal Government Board 2006 Equalized Assessment	FILED
Alberta Municipal Affairs	A letter from Boyd Oberhoffner, Director, Legislative Projects Unit regarding Regulations administered by Local Government Services Division	FILED
Choose Well Challenge	2006 Community Choose Well Challenge	FILED
AAMD&C	AAMD & C Contact - December 12, 2005	FILED
AAMD&C	AAMD & C Contact - December 16, 2005	FILED
AAMD&C	AAMD & C Contact - December 22, 2005	FILED
AAMD&C	AAMD & C Contact - December 30, 2005	FILED
APEX Audio Visual	APEX Audio Visual Expo January 26, 2006	FILED
AUMA	Digest of AUMA - December 15, 2005.	FILED
AMUA	Digest of AUMA - December 22, 2005	FILED
AUMA Digest	Digest of AUMA - December 29, 2005	FILED
AMSC	AMSC - December 12, 2005 - re Eating Away at Colds	FILED
AMSC	AMSC - December 15, 2005 - re Environmental Repair	FILED
AMSC	AMSC - December 18, 2005 - re Securing Future Energy Supply	FILED
AMSC	AMSC - December 19, 2005 - re Claims Handling Procedures	FILED
AMSC	AMSC - December 20, 2005 - re Covering Dependents	FILED
AMSC	AMSC - December 21, 2005 - Additional Named Insureds Review	FILED
AAMD&C	AAMD & C Contact - December 22, 2005	FILED
Lake Wabamun	Environmental Commission Recommendations - Lake Wabamun	FILED
Local Watersheds	Local Watersheds in Action Conference	FILED
Alberta Infrastructure & Transportation	Alberta Infrastructure and Transportation - re Commercial Vehicle Weight	FILED

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Celebrate Canada	Celebrate Canada 2006 – re Poster Contest	FILED
Celebrate Canada	Celebrate Canada 2006 – re Reaffirmation Ceremony	FILED
Celebrate Canada	Celebrate Canada 2006 - Canada Day Youth Award	FILED
Village of Beiseker	Crossroads to the Future - Village of Beiseker	FILED
FCM	Federation of Canadian Municipalities re National Election Check-up.	FILED
FCSS	FCSS - Increase for 2006 Program Budget Funding.	FILED
AMSC	AMSC - January 4, 2006 - Prepare for Winter.	FILED
AMSC	AMSC - January 5, 2006 – re General Insurance Renewal	FILED
AMSC	AMSC - January 5, 2006 - Bill 50.	FILED
AUMA	Digest of AUMA - January 5, 2006.	FILED
Fortis	Fortis Alberta – re Transmission Rate Increase	FILED
AAMD&C	AAMD & C - January 6, 2006 - Equipment for Sale	FILED
Crossfield Chamber Of Commerce	A letter from the Crossfield Chamber of Commerce re an invitation to their Guest Speaker Luncheon, Thursday, January 19, 2006.	FILED
Town of Lac La Biche	A letter from the Town of Lac La Biche regarding Government Inquiry into the Town of Lac La Biche.	FILED

ACCOUNTS FOR APPROVAL

Councillor Walters moved to approve accounts cheque #20051104 to #20060015 in the amount of \$72,362.42 excepting account cheque #20051105 in the amount of \$180.00 and #20051129 in the amount of \$336.79 and #20051132 in the amount of \$ 225.00 and # 20060009 in the amount of \$130.76

CARRIED

20051104 & 20051106 to 20051114	Payroll	\$6,083.97
20051105	APPROVED SEPARATELY	00.00
20051115	Petty Cash	425.00
20051116	Wilfred Gordon	11.22
20051117	Airgas Canada Inc.	23.54
20051118	Alberta Permit Pro	42.29
20051119	Beiseker Brownies	500.00
20051120	Beiseker Community School	500.00
20051121	Beiseker Community School	500.00
20051122	Beiseker Food Bank	1,000.00
20051123	Beiseker Kids Club	500.00
20051124	Beiseker Municipal Library	2,000.00
20051125	Beiseker Youth Club	500.00
20051126	Citizens on Patrol	500.00
20051127	Collin Artworks	83.46
20051128	Country Graphics	326.35
20051129	APPROVED SEPARATELY	00.00
20051130	Courtney Berg Industries Ltd.	108.54
20051131	Joanne Fisher	36.00
20051132	APPROVED SEPARATELY	00.00
20051133	Irricana Scouts	500.00
20051134	Minister of Finance	1,140.00
20051135	Alberta Health Care	396.00
20051136	Telus	1,268.21
20051137	VOID	0.00

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20051138	Nexen Marketing	9,223.83
20051139	Jordan Peckham	25.00
20051140	Recall	83.33
20051141	Safety Codes Council	8.00
20051142	Chris Schmaltz	300.00
20051143	Sprouse Fire & Safety Corp.	967.10
20051144	Staples	102.17
20051145	Tall Taylor Publishing Ltd.	192.60
20051146	The City of Calgary	192.60
20051147	The F.I.R.M.	333.82
20051148	U.F.A.	1,171.91
20051149	Urban Systems	1,519.80
20051150	Valley Veterinary Clinic	101.65
20051151	Waste Management	357.12
20051152	WFR Wholesale Fire & Rescue Ltd.	629.27
20051153	Workers Compensation Board	525.40
20051154 to 20051160 &		
20051162 to 20051166	Payroll	13,085.52
20051161	Telus	252.82
20060001	Alberta Bylaw Enforcement Service	1,435.00
20060002	Zbigniew Kozlowski	1,605.00
20060003	Alberta Fire Chief's Association	115.00
20060004	Alberta First.Com Ltd.	354.17
20060005	Beefsteak Restaurant	30.92
20060006	Commercial Solution Inc.	363.33
20060007	Dell's Bigway Foods	794.73
20060008	Federation of Canadian Municipalities	149.69
20060009	APPROVED SEPARATELY	00.00
20060010	Garden Concrete Products	535.00
20060011	Ladean Henderson	327.65
20060012	Kneehill Regional Water Services	20,612.40
20060013	Konica Minolta Business Solutions	118.14
20060014	Municipal Information Systems Inc.	350.05
20060015	Wheelco Holdings Ltd.	54.82

Councillor Hynbida moved to approve account cheque #20051105 in the amount of \$180.00 payable to Fremar Enterprises and #20051129 in the amount of \$336.79 payable to Ray Courtman and #20051132 in the amount of \$ 225.00 and # 20060009 in the amount of \$130.76 both payable to Fremar Enterprises.

CARRIED

Councillor Walters and Deputy Mayor Courtman abstained from voting or commenting on the above item.

COUNCILLORS REPORTS

Councillor Walters advised Council that he had no committee reports.

Councillor Henuset advised Council that the community hall board was working on an employment ad regarding a custodial position for the hall.

Councillor Henuset advised Council of the EDBCA meeting for January 18, 2006.

Councillor Henuset advised Council that the Wildrose Business Directory is near completion, and that a Power Point presentation is being worked on.

Councillor Henuset requested that CAO Anderson look into the difference of rates for dog and cat licenses issued in Beiseker and to bring recommendations back to next council meeting.

Walters

Henuset

Beiseker Community
Hall Board

ECBCA Meeting

Wild Rose
Economic Foundation

Dog and Cat
License Rates

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Business License

Councilor Henuset requested that CAO Anderson inquire into Business License structures with other communities regarding a business license form, rates for home-based, agriculture, industry and businesses with a physical structure other than home-based. Information was requested to be presented at next council meeting.

Hnybida

Councillor Hnybida advised Council that she had no committee reports to present at this meeting.

Courtman

Drumheller Regional
Waste Management

Deputy Mayor Courtman advised Council that the Drumheller Regional Waste Management held its organizational meeting with the same directors as last year. Items discussed at meeting were about three sites with high contamination, Drumheller Regional Waste Management is working on rectifying this situation. Fuel surcharge was addressed, no surcharge to be imposed on municipalities but will be reviewed at a later date. Provincial agreement between the province and the Drumheller Regional Waste Management was given to the CAO.

Kneehill Regional
Water Services
Commission

Deputy Mayor Courtman advised Council that the Kneehill Water Services Commission will be attending a meeting with the ministers including Ministers Rob Renner and Shirley McLennan at 2:30 p.m. on January 17, 2006 at the Legislative Building in Edmonton.

Rowe
AUMA Meetings

Mayor Rowe advised Council that he will be away from January 10 to the 13 and will meet council in Cochrane on Friday evening.

AOWMA

Mayor Rowe advised Council that he is on the AOMWA Steering committee.

ADMINISTRATOR'S REPORT

Scheduled meetings

CAO Anderson advised Council of meetings which she has had or will be attending in January.

January 10, 2006 Meeting with Randy Tiller, EMA District officer

January 16, 2006 Provincial Pandemic Meeting in Red Deer (Linda gone in A.M.)

January 30, 2006 Emergency Management Alberta Meeting - Cochrane

Thank you

CAO Anderson advised Council that the Office staff and Public Works Department thank Mayor Rowe and Council for the time off during the holiday season and bonuses given.

Inter-Municipal
Meeting M.D. of Rocky
View

CAO Anderson advised Council that the M.D. of Rocky View has confirmed that they are able to meet with the Village of Beiseker on Thursday, January 26th, 2006 from 11:30 - 1:30. We should decide as to who will be speaking on behalf of the items we have asked to be put on the agenda.

Beiseker Tour

Public Works Foreman Wells and CAO went on an orientation tour of Beiseker including the lift station, water monitoring systems and cells, parks, camp site, public works area and equipment and transfer site. The CAO recommended that Council go on a tour of the village to familiarize themselves with the public works system.

Council Retreat

CAO Anderson reminded Council of the retreat on Friday January 13 and Saturday January 14, 2006. The facilitator for the retreat will be Dave Laing from Alberta Community Development. The session will start at 7 p.m. on Friday night in the Sage Room at the Cochrane Ranch House and begin at 9 a.m. in the same room on Saturday. Supper reservations are on Friday night at 5 p.m. at Portafino's.

Library Renovations

CAO Anderson advised Council that the renovations to the library are coming along very nicely. A recommendation the CAO would make is to have one council member, the mayor or the CAO be involved with the contract negotiations so that everyone involved has the same understanding regarding the contract. Library will be opened on January 16th, 2006.

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Council Meeting
Debriefings

CAO Anderson advised Council that starting on Tuesday mornings after a council meeting, she will be meeting with Gail and Mary and Irene (on Thursdays) to update them on policies and decisions that Council have made. Cross training of office staff will be taking place with everyone in the office with Muniware and the different areas they work in. Not only will this give me a better understanding of the system but will also enable all of the staff to work in different areas.

Overdue Utilities

CAO Anderson advised Council as to the amount of overdue utilities as of January 5, 2006. The amount for outstanding utility accounts is \$24,607.62 which equates to one payment to the Kneehill Regional Water Services. The CAO requested to send out a letter mid January to those who have overdue accounts with us, giving them three months to settle their accounts (mid-March) with a two week grace period until March 31, 2006. At this time if the customer has not paid their account or has not made an attempt to come to the office to work out a payment plan, their utilities will be shut off.

In the interim, recommendations would be to charge a deposit of \$300.00 to those who come in and are renting a house while the lawyer works on the proposal that C.A.O. Ruth Copeland submitted regarding having the overdue utilities turned over to taxes to the property owner.

Ruth's Consulting
Services

CAO Anderson advised Council that Ruth's mother is ill, and as of January 5th, is not sure when Ruth will be able to come back to Beiseker to help assist in the administrative duties and questions that the new CAO has or with year-end procedures. The CAO will be relying on Gail, Irene and Mary for assistance with year-end and will be contacting Russ Wardrope (C.A.O. of Rimbey) if she requires further assistance/guidance regarding municipal procedures.

Housing Availability

CAO Anderson advised Council that as of January 18th, 2006 she will have no place to live in Beiseker, due to zero vacancy rates. The CAO advises that for now, she will have to look for rental accommodations outside of Beiseker.

BY-LAW OFFICER:

November 2005

CAO Anderson presented council with By-law officer Peters written November 2005 report for by-law enforcement including a breakdown of calls, animal control complaints, nuisance property complaints and traffic complaints.

December 2005

CAO Anderson presented council with By-law officer Peters written December 2005 report for by-law enforcement including a breakdown of calls, animal control complaints, nuisance property complaints and traffic complaints.

IN CAMERA ITEMS:

In Camera

Deputy Mayor Courtman moved to go *in camera* at 10:04 p.m. for discussion of campground manager applications and in camera procedure.

CARRIED UNAN.

Reconvene

Councilor Walters moved to reconvene from in camera at 10: 21 p.m.

CARRIED UNAN.

Res.# 2006 - 007

Councilor Walters moved that the CAO contact the three individuals for campground manager interviews, interviews to begin the week of January 16, 2006.

CARRIED UNAN.

Res. # 2006 - 008

Deputy Mayor Courtman moved that all in camera items be put on the agenda, all relevant materials pertaining to items on the agenda to be presented in camera by the CAO and returned to the CAO before reconvening. Materials are then to be destroyed.

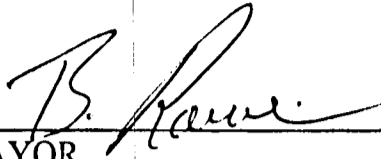
CARRIED UNAN.

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ADJOURNMENT:

Councillor Hnybida moved that the meeting adjourn at 10:28 p.m.

CARRIED UNAN.



MAYOR



MUNICIPAL ADMINISTRATOR