

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, MARCH 8, 2004
AT 7:30 P.M. IN COUNCIL CHAMBERS
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PRESENT

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Bruce Rowe
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells
ROCKYVIEW FIVE	
VILLAGE WEEKLY	Enrique Massot
BEISEKER ARENA BOARD	Don Schissel & Matthias Finck

ABSENT

COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman

CALL TO ORDER

Mayor Fegan called the meeting to order at 7:31 p.m.

ADOPTION OF AGENDA

Councillor Rowe moved adoption of the Agenda with the following additions:

1. Add Item 3(a) – Financial Statement.
2. Add Correspondence Item #9-11 – AUMA Important Notice re Pre-Budget Meeting with Premier Klein.
3. Add Correspondence Item #9-12 – AUMA re AUMA Presentations on Munilink.net.
4. Add Correspondence Item #9-13 – Calgary Health Region re West Nile Virus Mosquito Control Program. CARRIED UNAN.

ADOPTION OF THE MINUTES

Mayor Fegan moved to adopt the minutes of the Regular Meeting of Council held on February 23, 2004. CARRIED UNAN.

FINANCIAL STATEMENT

Councillor Rowe moved to approve the Financial Statement for the month ending February 29, 2004 as presented. CARRIED UNAN.

DELEGATIONS

Beiseker Arena
Board re Arena
Dressing Room
Addition

Mr. Don Schissel & Mr. Matthias Finck advised Council that proper engineering drawings had been obtained for the building portion of the dressing room addition, but that they were following the mechanical drawings that were obtained for a previous dressing room addition project and they felt that this would be sufficient without having to go to the expense of obtaining new mechanical drawings for the new addition. Mr. Schissel & Mr. Finck were also concerned that should Council decide to put a dollar figure on projects wherein mechanical drawings would be required, then this could add a considerable expense to a project. Mr. Schissel & Mr. Finck advised Council that inspectors with Alberta Permit Pro have already inspected the work completed to date and everything appears to be in order.

PUBLIC WORKS ITEMS

Ice Removal

The Public Works Foreman advised Council that Public Works staff were busy with removing ice from 6th Street.

Snow Removal

The Public Works Foreman advised Council that the Public Works staff were again busy with snow removal around the Village.

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- Flower Boxes The Public Works Foreman advised Council that the Public Works staff had built forms to make concrete flower boxes to replace the wooden flower boxes around the Village.
- Catch Basins The Public Works Foreman advised Council that the Public Works staff were busy steaming catch basins around the Village to allow for the flow of water from the melting ice and snow.
- Recycling The Public Works Foreman advised Council that the van donated by Coast to Coast Mechanical to be used by the Recycling Society had now been moved down to the Public Works yard.

ACCOUNTS FOR APPROVAL

Deputy Mayor Courtman moved to approve the accounts cheque #20040179 to #200401222 in the amount of \$73,789.98. CARRIED UNAN.

20040179 to 2004180 &		
20040182 to 20040190	Payroll Cheques	6,692.54
20040181	Fremar Enterprises	144.00
20040191	Acme Farm & Building Centre Inc.	570.70
20040192	Alberta Association of Fire Service Investigators	40.00
20040193	Alberta By-Law Enforcement Services	565.00
20040194	Alberta Permit Pro	135.80
20040195	Alberta Water & Wastewater	256.80
20040196	AUMA Member Services	46,963.78
20040197	Beiseker Automotive	484.69
20040198	Canwest Propane Inc.	1,124.11
20040199	Capri Centre	560.00
20040200	Dell's Bigway Foods	33.92
20040201	Derrick Concrete cutting	642.00
20040202	Done Deal Delivery	64.20
20040203	Enmax Corporation	174.36
20040204	Dave Fegan	124.16
20040205	Jim Howlett	412.27
20040206	Industrial Alliance Pacific Life	497.20
10040207	Industry Canada	909.00
20040208	Tanya Klappe	46.48
20040209	Kneehill Transport	27.32
20040210	Mama's own Catering	120.00
20040211	Alberta Health	572.00
20040212	Telus Mobility	25.85
20040213	Nexen Marketing	4,779.27
20040214	Prairie Hydraulic Equipment Ltd.	59.86
20040215	Recall	48.26
20040216	Receiver General	4,706.54
20040217	Regional Assessment Management	595.19
20040218	Rocky View Foundation	15.84
20040219	Sprouse Fire & Safety (1996) Corp.	766.42
20040220	Supreme Home systems	963.00
20040221	Urban Systems	525.13
20040222	Wheelco Holdings Ltd.	144.29

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NEW BUSINESS

COUNCILLORS REPORTS

Rowe
AUMA

Councillor Rowe advised Council that he had taken a copy of the letter written by Mayor Fegan regarding the insurance claim for the driving range netting to the AUMA Member Services office for their attention. AUMA will be looking into the matter further.

Councillor Rowe advised Council that the AUMA Utilities Committee and Public Affairs Committee will be looking into the issue of solid waste disposal. Councillor Rowe has suggested that recycling programs such as Beiseker's should be receiving some kind of credit towards solid waste disposal costs. Councillor Rowe also suggested that the committee should look into environmental issues such as Compak Filter.

Fegan
Regional Land Trust

Mayor Fegan advised Council that he had met with Tracy Tarves of Parks Foundation Calgary and W.G. Brown of the law firm of Bennett Jones to discuss the development of a land trust program. A land trust is an entity established to protect land for its natural, productive, recreational, scenic, agricultural or historical value. Land could be donated for conservation purposes. A steering committee has been formed and the next phase of this project will be the development of a business plan and establishment of the criteria on land suitability.

Wild Rose Economic
Development
Committee

Mayor Fegan advised Council that the Wild Rose Economic Development Corporation recently held Career Development Days at the Strathmore High School. The new WREDC website "Go Wild" is now up and running. The next WREDC meeting will be held on March 11, 2004.

Kneehill Regional
Water Services
Commission

Mayor Fegan advised Council that he attended a meeting of the Kneehill Regional Services Commission on February 26, 2004. The KRWSC hopes to have ICAP approvals in place within the next few weeks pending approval of various environmental reports. The Water Agreement with the Town of Drumheller is now in the final stages. There are still some land acquisition issues to be resolved. The M.D. of Rockyview will be hosting open houses for their residents on March 17th at Pioneer Acres, March 24th in Kathryn and March 31st in Delacour. The M.D. of Rockyview will have three (3) tap-ins and twelve (12) reservoirs with separate agreements and design builds.

Mayor Fegan advised Council that the Engineer's Report included the following:

- a conservation and reclamation plan has been submitted to Alberta Environment for approval;
- geotechnical investigations have been completed;
- Alberta Transportation Approvals are ongoing;
- environmental and regulatory approvals reports have been submitted and some approvals have been received;
- detailed design for the pipeline-reservoir supply line from Drumheller to Kirkpatrick is 95% complete; pipeline-transmission line from Kirkpatrick to Acme is 85% complete and the reservoir & pump station is 65% complete;

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- schedule for approvals for ICAP is approximately May 1, 2004, Alberta Environment by segment is 60 days and Alberta Transportation by segment is 30 days. Schedule for tender for the pipeline-reservoir supply line from Drumheller to the Kirkpatrick reservoir is March 12, 2004 for the tender package, March 20, 2004 for advertising, March 23, 2004 tender pick-up, April 8, 2004 for a pre-tender meeting in Drumheller, April 15, 2004 tenders close, April 22, 2004 recommendations to KRWSC and April 29, 2004 KRWSC will award contract subject to ICAP approval;
- right-of-way assembly is still progressing.

The next KRWSC meeting will be held on March 25, 2004.

ADMINISTRATOR'S REPORT

2004 AUMA
Insurance Renewal

The Administrator advised Council that she had an opportunity to do an extensive review of our 2004 insurance renewal with AUMA. The Village portion of the insurance renewal premiums for 2004 are \$18,829.00 which is an increase of \$1,440.00 over 2003. The Additional Named Insureds increase was \$7,386.00 over 2003 with the largest increase being borne by the Beiseker Arena. Our Munix Participation Credit and Risk Control Participation Credit totaling \$10,998.00 covered the Village's liability portion of our policy. Without those credits, our total premiums for 2004 would have been \$29,827.00.

The Administrator further advised Council that the Commercial General Liability premiums for Additional Named Insureds ("ANI's) have increased substantially over the last year. This is due to an underwriter mandated rate increase, as well as a thorough underwriting analysis of the risk that is presented by ANI's. ANI's still benefit greatly from extremely competitive rates when compared to the open insurance market. These premium increases simply bring the ANI's closer to a premium level that is more in line with the risk and exposure that exists to the municipality. A majority of the premium increases on property as reflected in the 2004 renewal is as a direct result of the increase in real property values.

The Administrator further advised Council that each year the Village of Beiseker gives the Beiseker Arena Board a "grant" of \$4,000.00 towards their insurance premiums. In 2004, the Arena has seen their insurance rise from \$13,023.00 in 2003 to \$18,850.00. The bulk of the increase is for the building insurance premium and a small amount for commercial liability. In light of the arena's significant insurance premium increase, Council may wish to consider increasing the insurance grant to the Arena Board. The Administrator advised that she had already indicated to the M.D. of Rockyview that we would be seeking an increase on our 2004 recreation levy requisition from \$13,500.00 to \$15,000.00 to help offset increases in utility and insurance costs.

Council decided to table the matter of the arena insurance grant to the next regular meeting of Council to be held on March 22, 2004.

The Administrator also noted from the insurance renewal documents, that the Tourist Booth is no longer insured. A couple of years ago it was decided not to insure this building since it was not being used at that time. Now that the building has been moved and repairs have commenced, it should again be insured for replacement value. The Administrator recommended that the building should be insured for somewhere between \$3,500 to \$5,000.

Res. #2004-25

Mayor Fegan moved to insure the Tourist Booth building at a value of \$5,000.00.

CARRIED UNAN.

By-Law Officer's
Contract

The Administrator advised Council that our contract with Tamala Peters for By-Law Enforcement expired on December 31, 2003, however, Council did pass a resolution to extend her contract until such time as a new contract could be signed.

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The Administrator advised Council that both the Village of Acme and the Village of Irricana would like to enter into independent contracts with Ms. Peters instead of a joint contract with all three (3) municipalities as we have done in the past. The Administrator advised Council that she could see no reason why we should not enter into a new contract with Ms. Peters for a further one (1) year term. Ms. Peters has individual contracts with each of the other municipalities that she does by-law enforcement. In this way, each municipality can then enter into a contract that suits their individual needs without consent or approval from the other municipalities.

The Administrator provided Council with a copy of the previous contract for by-law enforcement services together with Ms. Peter's By-Law Enforcement Proposal for 2004. Ms. Peters has included a small increase for her regular patrol fee over 2003 which does not appear to be excessive. The Administrator also provided for Council's review, a 6 month comparison report prepared by Ms. Peters covering all of the municipalities that she provides by-law enforcement services. Ms. Peters has asked for Council's feedback on whether they feel that the preparation of this type of report has any merit.

Res. #2004-26

Councillor Rowe moved that the Village of Beiseker enter into a contract with Tamala Peters o/a Alberta By-Law Enforcement Services for by-law enforcement services for a one (1) year contract from January 1, 2004 to December 31, 2004. CARRIED UNAN.

Tanya Klappe
Step Wage Increase

The Administrator advised Council that Tanya Klappe will have been with the Village for 2 years on April 1, 2004 and that she would at this time recommend that Tanya receive a step wage increase. Tanya has already successfully completed 2 courses in the Local Government Certificate Program and is currently enrolled in a 3rd course. Tanya is currently at Office Clerical 4, Step 4 and the Administrator recommended that she move to Office Clerical 5, Step 1 effective March 1, 2004.

Res. #2004-27

Mayor Fegan moved that Tanya Klappe receive a step wage increase from Office Clerical 4, Step 4 to Office Clerical 5, Step 1 effective March 1, 2004.

CARRIED UNAN.

CORRESPONDENCE

Alberta Municipal
Affairs

A letter from Alberta Municipal Affairs regarding 2004 Census.

FILED

Res. #2004-28

Councillor Rowe moved that the Village of Beiseker not conduct a population census in 2004. CARRIED UNAN.

Alberta Capital
Finance Authority

A letter from Alberta capital finance authority regarding 2003 Annual Report. A copy of the Annual Report is available in the Village Office.

FILED

R.C.M.P.

The Royal Canadian Mounted Police Beiseker Detachment regarding R.C.M.P. Beiseker Youth Priority.

FILED

Council requested that the Administrator invite Corporal Bodden and/or Constable Thomas to a regular meeting of Council to discuss the Youth Crime/Victimization Issue.

AAMD & C

The Alberta Association of Municipal Districts & Counties February 20, 2004 Contact! Newsletter.

FILED

Alberta Community
Development

Alberta Community Development "Community Focus" Newsletter.

FILED

AF

Councillor Rowe advised Council that he is planning on attending the Small Communities Large Potential Conference in Black Diamond on June 11-13, 2004.

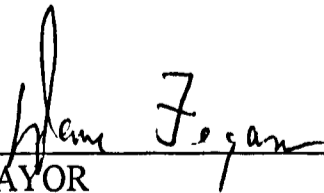
Drumheller & District
Solid Waste Mge.

A letter from Drumheller & District Solid Waste Management Association regarding Alberta Environment Landfill Approval.

FILED

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- Res. #2004-29 Mayor Fegan moved that the Village of Beiseker send a letter to Premier Klein reiterating the comments made in A. Hovde's letter to Environment Minister Dr. Lorne Taylor regarding the Drumheller Landfill. Letter to be copied to MLA Carol Haley, MLA Richard Marz and MLA Shirley McClellan. CARRIED UNAN.
- Council suggested to Deputy Mayor Courtman that the Drumheller & District Solid Waste Management Association invite the Environment Minister to tour the Drumheller landfill site.
- Government of Alberta A news release from the Government of Alberta regarding Funding to Combat West Nile Virus. FILED
- Alberta Health and Wellness A letter from Alberta Health and Wellness regarding West Nile Virus Response Plan for 2004. FILED
- Mayor Fegan moved that the Village of Beiseker submit a Notice of Intent to participate in the Community Based West Nile Virus Mosquito Vector Control Program. CARRIED UNAN
- R.C.M.P. The Royal Canadian Mounted Police Beiseker Detachment Community Monthly Report for February, 2004. FILED
- Town of Three Hills A letter from the Town of Three Hills regarding Energy Workshop & Training Seminar. FILED
- AUMA The Alberta Urban Municipalities Association Important Notice regarding Pre-Budget Meeting with Premier Klein. FILED
- AUMA A letter from Alberta Urban Municipalities Association regarding AUMA Presentations on Munilink.net. FILED
- Calgary Health Region A letter from Calgary Health Region regarding West Nile Virus Mosquito Control Program. FILED
- IN CAMERA ITEMS**
- In Camera Mayor Fegan moved that Council go *in camera* @ 9:08 p.m. to discuss the Skyland Industrial Park. CARRIED UNAN.
- Reconvene Deputy Mayor Courtman moved that Council reconvene from *in camera* @ 9:24 p.m. CARRIED UNAN.
- ADJOURNMENT**
- Mayor Fegan moved that the meeting adjourn at 9:25 p.m. CARRIED UNAN.


MAYOR


MUNICIPAL ADMINISTRATOR

MONTHLY STATEMENT

Month Ending FEBRUARY 29, 20 04

Municipality of VILLAGE OF BEISEKER

	General Account						TOTAL
Net Balance at End of Previous Month	549,488	14					
Receipts for the Month (Less Loans)	46,127	90					
Sub-Total	595,616	04					
LESS:-							
Disbursements for the Month	64,582	90					
Net Balance at End of Month	531,033	14					
Balance at End of Month — Bank	544,011	85					
O/S Deposits	0	00					
* Cash on Hand at End of Month	200	00					
Sub-Total	544,211	85					
Less Outstanding Cheques	13,178	71					
Net Balance at End of Month	531,033	14					

OUTSTANDING CHEQUES						OUTSTANDING ACCOUNTS PAYABLE		
No.	Amount	No.	Amount	No.	Amount			Amount
SEE LIST ATTACHED								
							Estimate of Accounts Payable, not rendered	
TOTAL						TOTAL		

This Statement Submitted to Council this day of 20

Remarks:

(Signature)
.....
Mayor

(Signature)
.....
Sec.-Treas.

**VILLAGE OF BEISEKER
OUTSTANDING DEBENTURES 2004
AS AT FEBRUARY 29, 2004**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2002	PROJECT AMOUNT PAID IN 2003 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2003 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1 78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00) \$38,069.92	WMR & RESERVOIR \$0.00 LIFT STATION \$0.00	1146265 June 1/05 12.5%	\$0.00 \$0.00 TOTAL	\$38,069.92
SEPT 1 89-18 9/1/2010	(\$66,844.00) \$31,941.46	PAVING 2ND AVE, 4TH ST, 5TH ST \$0.00	1171610 Sep 1/10 11.375% 1171610A	\$0.00 TOTAL	\$31,941.46
SEPT 15 78-13 9/15/2004	(\$270,000.00) \$27,959.74	WATER MAIN REPLACEMENT \$0.00	1142827 Sep 15/04 10.5%	\$0.00 TOTAL	\$27,959.74
OCT 1 85-5, 85-6 85-8 10/1/2005	(\$250,460.04) \$54,200.81	PAVING 1ST AVE 6TH ST \$0.00	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	\$0.00 TOTAL	\$54,200.81
	(\$913,361.04) \$152,171.93 PRINCIPAL	TOTAL PAID TO DATE IN 2003 PRINCIPLE INTEREST TOTAL		GRAND TOTAL	\$152,171.93 =====

Debenture Balance December 31, 2003: \$152,171.93

Recap: Loan Maturing September 15, 2004
Two Loans June 1, 2005
 October 1, 2005
Last Loan September 1, 2010

OTHER OUTSTANDING LOANS

MOUNTAIN VIEW CREDIT UNION

DESCRIPTION	OPENING BALANCE DECEMBER 31/03	BALANCE AS OF JANUARY 2004	TOTAL PRINCIPAL PAID THIS MONTH	NET OUTSTANDING BALANCE
LOAN #3 @ 6.60% SEWER LAGOON .	\$43,839.48	\$43,467.08	(\$375.15)	\$43,091.93
LOAN #5 @ 6.60% 9 TH ST. STORM	\$43,069.57	\$42,703.50	(\$368.77)	\$42,334.73
LOAN #7 @ 6.60% 1 ST AVE PHASE 1	\$83,312.55	\$82,652.01	(\$665.50)	\$81,986.51
LOAN #8 @ 5.50% 1 ST AVE. PHASE 2	\$69,975.00	\$69,475.03	(\$503.12)	\$68,971.91
LOAN #9 @ 5.85% BEACON HEIGHTS RD	\$26,951.03	\$26,444.74	(\$388.20)	\$26,056.54
LOAN #10 @ 5.85% RESTAURANT SERVICING	\$30,067.97	\$30,097.97	(\$416.50)	\$29,681.47
	\$297,214.60	\$294,840.33	(\$2,717.24)	\$292,123.09

Recap: Loan #3 Maturing June 1, 2011 (Next renewal date June 1, 2004)
Loan #5 Maturing June 1, 2011 (Next renewal date June 1, 2004)
Loan #7 Maturing December 1, 2011 (Next renewal date December 1, 2004)
Loan #8 Maturing December 4, 2012 (Next renewal date December 4, 2005)
Loan #9 Maturing December 1, 2008
Loan #10 Maturing January 1, 2009



VILLAGE OF BEISEKER

Outstanding Cheques

For the Period of

2002-01-03 and 2004-02-29

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
2692	2002-01-14	ALBERTA LOCAL AUTHORITIES, RECIPROCAL I		2592			3,466.21
4864	2003-12-08	SKUCE, CORWIN		4828			175.00
20040004	2004-01-12	ALBERTA WILD ROSE, FAMILY MOTOR COACH		4927			100.00
20040066	2004-01-26	SKUCE, LINDA		4977			50.00
20040068	2004-01-26	ALBERTA WATER & WASTEWATER OPERATOR		4977			256.80
20040125	2004-02-09	REGIONAL ASSESSMENT MANAGEMENT		5050			503.79
20040130	2004-02-09	THE SOCIETY OF LOCAL GOVERNMENT MANA		5050			425.00
20040143	2004-02-13	HIGHWAY 21 COMMUNITY INITIATIVES SOCIET		5098			290.50
20040151	2004-02-23	ACTION AUGER, CANADA INC.		5115			681.59
20040155	2004-02-23	ALBERTA REGISTRIES		5115			12.00
20040156	2004-02-23	AUMA		5115			761.37
20040157	2004-02-23	AVIATION ALBERTA		5115			428.00
20040160	2004-02-23	BEST WESTERN SIDING 29 LODGE		5115			299.04
20040161	2004-02-23	CANADIAN WASTE SERVICES INC.		5115			293.39
20040162	2004-02-23	COMMUNITIES IN BLOOM, C/O BERNICE KNIGH		5115			200.00
20040164	2004-02-23	DHL EXPRESS (CANADA) LTD.		5115			25.35
20040165	2004-02-23	ENERCON WATER TREATMENT LTD.		5115			3,155.45
20040168	2004-02-23	Lawson Products		5115			772.33
20040173	2004-02-23	MUNICIPAL INFORMATION SYSTEMS INC.		5115			331.58
20040178	2004-02-23	BEAGLE, SANDRA DARLEEN		5116			65.00
20040179	2004-02-27	BELL, MARY		5127			149.38
20040181	2004-02-27	FREMAR ENTERPRISES		5127			144.00
20040182	2004-02-27	HAGEL, IRENE		5127			234.83
20040183	2004-02-27	HENDERSON, LADEAN		5127			201.97
20040188	2004-02-27	STUCKLESS, JACK		5127			156.13
							13,178.71