

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, JUNE 13, 2005 AT 7:30 P.M.
IN THE COUNCIL CHAMBERS
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PRESENT

MAYOR	Bruce Rowe
COUNCILLOR	Al Henuset
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Fred Walters
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells

ABSENT

DEPUTY MAYOR	Ray Courtman
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CALL TO ORDER

Mayor Rowe called the meeting to order at 7:31 p.m.

ADOPTION OF AGENDA

Councillor Walters moved to adopt the Agenda as presented.

ADOPTION OF THE MINUTES

Councillor Henuset moved to approve the Minutes from the Regular Meeting of Council held on May 24, 2005. CARRIED UNAN.

FINANCIAL STATEMENT

Councillor Hnybida moved to approve the Financial Statement for the month ending May 31, 2005 as presented. CARRIED UNAN.

PUBLIC WORKS ITEMS

Tourist Booth

The Public Works Foreman advised Council that the concrete pad has been poured for the concrete benches and that the concrete tables and benches were installed in the Tourist Booth Park.

Roads & Streets

The Public Works Foreman advised Council Beacon Heights Road and 8th Street were graded and dustproofed. Pot holes were filled with cold mix on the remaining paved streets and avenues.

Green Spaces

The Public Works Foreman advised Council that the Public Works staff were busy cutting grass and weedeating around the Village.

Skateboard Park

The Public Works Foreman advised Council that the Public Works Staff had removed material to prepare for the skateboard park concrete pad.

7th Street

The Public Works Foreman advised Council that the Public Works staff had started hauling gravel to fill in the corners on 7th Street.

Park Benches

The Public Works Foreman advised Council that when time permitted, the Public Works Staff were constructing forms for the park benches for Main Street.

Weed & Gopher Control

The Public Works Foreman advised Council that Greentech sprayed for weeds and completed another round of gopher control.

Sport's Day

Council commended the Public Works Foreman and his staff for a job well done in getting the Village ready for Sport's Day in such a short period of time due to the recent heavy rains.

Campground

Mayor Rowe noted that the barbed wire on the fence between the campground and the ball diamonds still had not been removed. The Public Works Foreman advised Council that he would contact Rite-Way Fencing.

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ACCOUNTS FOR APPROVAL

Councillor Walters moved to approve accounts cheque #20050431 to #20050508 in the amount of \$193471.27, excluding account cheque #20050445.

CARRIED UNAN.

20050431	Garden Concrete Products	1,026.80
20050432 to 20050444 & 20050446	Payroll Cheques	10,157.53
20050445	APPROVED SEPARATELY	0.00
20050447	Acme Farm & Building Centre Inc.	2,726.76
20050448	Agline	19.95
20050449	Airdrie Office Supplies	28.12
20050450	AAMD&C	2,374.18
20050451	Alberta One-Call Corporation	29.96
20050452	Alberta Queens Printer	48.10
20050453	Alberta Registries	5.00
20050454	AMSC Insurance Insurance Services Ltd.	2,499.78
20050455	Beiseker Home Hardware	975.19
20050456	Brant's Plumbing and Heating	563.90
20050457	Roland Brunelle	450.00
20050458	Calgary Regional Emergency Services	100.00
20050459	Chemsearch	385.14
20050460	City of Airdrie	48.97
20050461	Cloverdale Paint Inc.	413.79
20050462	Ruth Copeland	140.10
20050463	Ruth Copeland-Brunelle	400.00
20050464	Country Graphics	532.86
20050465	CU Credit Master Card	1,257.96
20050466	D.L.F. Holdings Ltd.	22.34
20050467	Darway Construction	984.37
20050468	Dell's Bigway Foods	185.96
20050469	Ducky's Office Furniture	4,403.05
20050470	Ecolab	253.46
20050471	Kevin Einarson	150.00
20050472	Enercon Water Treatment Ltd.	137.08
20050473	Lesley Fegan	150.00
20050474	Peter Fraser	150.00
20050475	Greentech	2,580.60
20050476	Joe Haacke	171.74
20050477	Al Henuset	282.80
20050478	Highway 21 Community Initiatives	290.50
20050479	Jim Howlett	1,155.60
20050480	Kristopher Ryan Kisko	150.00
20050481	Ward Ryan Kisko	350.00
20050482	Kneehill Transport	101.14
20050483	Konica Minolta Business Solutions	172.60
20050484	Landcare Landscaping & Nursery	229.19
20050485	LPR Concrete	453.84
20050486	Marmot Concrete Services Ltd.	130,097.01
20050487	McNair Sand & Gravel Ltd.	291.39
20050488	Midcountry Automotive Repair	48.15
20050489	Moore's Greenhouse	44.81
20050490	Mountainview Credit Union	396.00
20050491	Gail Peckham	23.24
20050492	Purolator Courier Ltd.	26.50
20050493	Receiver General	6,973.35
20050494	Regional Assessment Management	634.87
20050495	Safe Lawns	58.85

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20050496	Vera Schmaltz	285.78
20050497	Chad Schopf	200.00
20050498	Corwin Skuce	300.00
20050499	Swalwell Greenhouse	701.90
20050500	Tall Taylor Publishing Ltd.	332.86
20050501	Trophies Plus	63.56
20050502	Universal Road Services	4,815.00
20050503	Urban Systems	10,838.23
20050504	Robert Ursu	150.00
20050505	Eric Vance	150.00
20050506	Waste Management	351.41
20050507	Jerry Beaudry	65.00
20050508	Rockyview Industries Inc.	65.00

Councillor Henuset moved to approve account cheque #20050445 in the amount of \$90.00 payable to Fremar Enterprises. CARRIED

Councillor Walters abstained from voting or commenting on the above items.

NEW BUSINESS
COUNCILLORS REPORTS

Hnybida
Highway 21
Initiative

Councillor Hnybida advised Council that on May 3, 2005 she attended a Highway 21 Initiative's Meeting. Greg Fox from Guide Signs was the guest speaker. Alberta Transportation awarded Guide Signs the contract to replace the existing brown tourist signs with the new TOD's (Tourist Orientation Directional Signs). All other highway signs must be removed by the end of March 2006. The new signs will cost from \$700.00 to \$2,000.00. The next meeting is scheduled for June 27, 2005 in Delburne.

Museum

Councillor Hnybida advised Council that the Museum Society's Senior's Tea will be held on Wednesday, June 15, 2005 from 2 p.m. to 4 p.m. at the Golden Year's Club.

Cemetery

Councillor Hnybida advised Council that the cemetery was seeded just before the rain started and that the cemetery sign should be ready by the end of June.

Recreation/FCSS

Councillor Hnybida advised Council that the Recreation/FCSS Board has revised the job description for the Community Services Co-Ordinator.

Res. #2005-69

Councillor Hnybida moved to approve the revised job description for the Community Services Co-Ordinator as presented. CARRIED UNAN.

Councillor Hnybida advised Council that representatives from the M.D. of Rockyview No. 44 attended the last Recreation/FCSS Meeting held on June 2, 2005. The M.D. is looking at updating their Recreation By-Law and Recreation Agreements.

Walters
Rockyview
Foundation

Councillor Walters advised Council that he attended a meeting of the Rockyview Foundation on May 25, 2005 in Cochrane.

Skateboard Park

Councillor Walters advised Council that the forms for the Skateboard Park concrete pad are in place and it is expected that the concrete will be poured on June 18, 2005.

Sport's Day

Councillor Walters advised Council that one of the visiting ball teams caused some damage to signs etc. and were evicted from the campground. The Lion's Club will be sending a letter to the ball team in regard to these incidents.

Henuset
WREDC

Councillor Henuset advised Council that he attended a meeting of the Wild Rose Economic Development Corporation on June 25, 2005. The Loans Sub-Committee approved 11 loans last month worth a total of \$418,000.00. Work is progressing on the new office condo. Mayor Kevin Edwards from the Town of Three Hills gave a

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presentation on the proposed virtual learning centre for Three Hills. WREDC agreed to fund a feasibility study only if the project proceeds. Work is continuing on the business directory.

Visual Appeal

Councillor Henuset advised Council that he attended a meeting of the Visual Appeal Committee on May 31, 2005. The committee members will be reviewing the Unsightly Premises By-Law.

Rowe

Mayor Rowe advised Council that the Library Board did an excellent job on Sport's Day with their concession. The Library Board has now received all of the money needed for the library renovations.

ADMINISTRATOR'S REPORT

MGV Acquisition of Mineral Rights

The Administrator reminded Council that at the April 25, 2005 Council Meeting, MGV Energy made a presentation to Council and other local residents regarding the acquisition of minerals rights. At that time, Council did not make a decision as to whether to lease or sell the Village's mineral rights. The Administrator advised Council that she had again been contacted by Sharon Gordon from MGV enquiring as to Council's decision. The Administrator recommended to Council to simply enter into an Offer to Lease as opposed to selling the mineral rights outright.

Res. #2005-70

Councillor Henuset moved that the Village of Beiseker enter into an Offer to Lease to lease the mineral rights for Lot 6, Block 2, Plan 4011 X to MGV Energy Inc.

Business Licenses

The Administrator advised Council that currently, the only business license fee that the Village of Beiseker has is for door to door salesmen. The license fee is \$10.00/month or \$60.00/year. The Administrator advised Council that she had obtained a considerable amount of information from other municipalities regarding business licenses including by-law precedents. The fees charged by other municipalities for business licenses are as follows:

Municipality	Type of Business	License Fee
Village of Acme	Home Based/Store Front Businesses	\$5.00/year
	Door to Door Sales	\$50.00/year or \$30.00 for 6 months
Town of Trochu	Home Based/Store Front Businesses	\$10.00/year
	Door to Door Sales	\$50.00/year or \$30.00 for 6 months or \$20.00/ portion of year less than 6 months
Village of Irricana	Home Based Businesses	\$50.00/year
	Store Front Businesses	\$25.00/year
	Door to Door Sales	\$50.00/year or \$15.00/month
Town of Crossfield	Home Based/Store Front Businesses	\$40.00/year
	Door to Door Sales	\$135.00/year or \$25.00/day
Village of Linden	Home Based/Store Front Businesses	\$25.00 one time fee
	Door to Door Sales	\$60.00/year or \$15.00/month

In order for businesses to purchase products at wholesale prices, they are often required to produce a Business License. What the Village of Beiseker has done in the past is simply prepare a letter.

The Administrator advised that if Council should decide to implement business license fees, her recommendation would be that the business license fee should be a reasonable amount with the licenses being valid for 1 year from January to December. The Village of Acme has developed a very good Business License Application and Business License, copies of which were provided for Council's Information.

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Council instructed Administration to bring back a draft Business License By-Law for Council's review and consideration.

LGAA Parliamentary
Procedures Workshop

The Administrator advised Council that on June 2, 2005, she attended an LGAA Workshop on Parliamentary Procedures including Agendas, Minutes & Parliamentary Procedures. One of the topics of discussion was a Council Procedure By-Law. The purpose of such a by-law is primarily to regulate the procedure and conduct of Council, Councillors and others attending Council and Council Committee Meetings. The by-law also covers the Agenda (order of business). The Administrator provided for Council's information a sample Procedural By-Law drafted by Alberta Municipal Affairs. This sample by-law provides the basics only. A number of years ago our previous CAO Wendy Ramberg started to draft a Procedural By-Law, but it was never completed, a copy of which was also provided for Council's information. The Administrator advised that the Village of Beiseker should have a Procedural By-Law in place as it will then cover off any procedural items that may not be addressed in the MGA.

Council instructed Administration to bring back a draft Procedural By-Law for Council's review and consideration.

Skyland Industrial
Park

The Administrator provided Council with a letter from Urban Systems together with a Schedule of Quantities and Prices from Silver Site Construction for the Skyland Industrial Park. The Administrator also provided Council with a copy of the budget numbers that Miles McNair had provided last spring, keeping in mind that these numbers were a very rough estimate. The Administrator advised Council that as she did not have sufficient time to review this information in detail before Council packages were to be delivered, her only recommendation at this time was to perhaps arrange a meeting with Urban Systems, Miles McNair, members of Council, Dale and herself to review the numbers in greater detail.

Res. #2005-71

Councillor Walters moved to award Silver Site Construction Ltd. the contract for the underground utility work only as per Schedules "A" & "B" of the Schedule of Quantities and Prices on the condition that Silver Site Construction is able to commit in writing on or before June 17, 2005 that work will commence on the project on or before July 1, 2005, otherwise alternate arrangements will be made for the awarding of the contract. CARRIED UNAN.

June 27, 2005
Council Meeting

The Administrator advised Council that on June 27, 2005 she will be in Vancouver with her Mother to celebrate her 90th birthday so Gail Peckham will be the Recording Secretary for that meeting.

CORRESPONDENCE

Highway 21
Community Initiatives
Society

Highway 21 Community Initiatives Society re Boomtown Trail.

FILED

Minister of
Infrastructure and
Transportation

Minister of Infrastructure and Transportation re Alberta Municipal Infrastructure Program.

FILED

Res. #2005-72

Councillor Henuset moved that the Mayor be authorized to execute the Alberta Municipal Infrastructure Program Agreement between the Province of Alberta and the Village of Beiseker. CARRIED UNAN.

AUMA

AUMA Media Release re President's Summit on Community Sustainability. FILED

AAMD&C

AAMD&C May 20, 2005 Contact! Newsletter.

FILED

AAMC&C

AAMD&C May 27, 2005 Contact ! Newsletter.

FILED

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Wild Rose Economic Development Corporation Wild Rose Economic Development Corporation re Annual General Meeting of Shareholders and Directors. FILED

Res. #2005-73 Councillor Walters moved to appoint Councillor Henuset as the voting representative at the Shareholder's Meeting for the Wild Rose Economic Development Corporation. CARRIED UNAN.

MGV Energy Inc. MGV Energy Inc. re Facility & Wellsite Tour. FILED
Council instructed Administration to arrange an MGV Facility & Wellsite Tour for sometime in July.

AAMD&C AAMD&C June 3, 2005 Contact! Newsletter. FILED

Carol Haley's Carol Haley's Office re Alberta Centennial Medal. FILED

Res. #2005-74 Councillor Henuset moved that the Village of Beiseker nominate Dave Fegan and Vera Schmaltz for the Alberta Centennial Medal. CARRIED UNAN.

BY-LAWS

By-Law #2005-03 By-Law #2005-03 being a By-Law of the Village of Beiseker to authorize the rates of taxation to be levied against assessable property within the municipality for the 2005 taxation year.

First Reading Councillor Walters moved first reading of By-Law #2005-03. CARRIED UNAN.

Second Reading Councillor Hnybida moved second reading of By-Law #2005-03. CARRIED UNAN.

Permission for Third Reading Councillor Walters moved for permission for third reading of By-Law #2005-03. CARRIED UNAN.

Third & Final Reading Councillor Henuset moved third and final reading of By-Law #2005-03. CARRIED UNAN.

IN CAMERA ITEMS

In Camera Councillor Henuset moved that Council go in camera @ 10:00 p.m. to discuss the Kneehill Regional Water Line. CARRIED UNAN.

Reconvene Councillor Walters moved that Council reconvene from in camera @ 10:17 p.m. CARRIED UNAN.

ADJOURNMENT

Councillor Hnybida moved that the meeting adjourn at 10:18 p.m. CARRIED UNAN.


MAYOR


MUNICIPAL ADMINISTRATOR

**VILLAGE OF BEISEKER
OUTSTANDING ALBERTA CAPITAL DEBENTURES 2005
AS AT MAY 31, 2005**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2004	PROJECT AMOUNT PAID IN 2005 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2005 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1 78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00) \$20,112.43	WMR & RESERVOIR \$0.00 LIFT STATION \$0.00	1146265 June 1/05 12.5%	\$0.00 TOTAL	\$20,112.43
SEPT 1 89-18 9/1/2010	(\$66,844.00) \$28,713.99	PAVING 2ND AVE, 4TH ST, 5TH ST \$0.00	1171610 Sep 1/10 11.375% 1171610A	\$0.00 TOTAL	\$28,713.99
OCT 1 85-5, 85-6 85-8 10/1/2005	(\$250,460.04) \$28,589.06	PAVING 1ST AVE 6TH ST \$0.00	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	\$0.00 TOTAL	\$28,589.06
	(\$913,361.04) \$77,415.48 PRINCIPAL	TOTAL PAID TO DATE IN 2005 PRINCIPLE INTEREST TOTAL		GRAND TOTAL	\$77,415.48

Alberta Capital Debenture Balance @ December 31, 2004 \$77,415.48

Recap: Two Loans Mature: June 1, 2005 & October 1, 2005
Last Loan Matures: September 1, 2010

OTHER OUTSTANDING LOANS

MOUNTAIN VIEW CREDIT UNION				
DESCRIPTION	OPENING BALANCE DECEMBER 31/04	BALANCE AS OF APRIL 30, 2005	TOTAL PRINCIPAL PAID MAY 2005	NET OUTSTANDING BALANCE @ MAY 31, 2005
LOAN #3 @ 4.80% SEWER LAGOON .	\$39,176.63	\$37,522.12	(\$429.16)	\$37,092.96
LOAN #5 @ 4.80% 9 TH ST. STORM	\$38,486.06	\$36,860.17	(\$421.62)	\$36,438.55
LOAN #7 @ 5.35% 1 ST AVE PHASE 1	\$75,034.78	\$72,067.41	(\$755.77)	\$71,311.64
LOAN #8 @ 5.50% 1 ST AVE. PHASE 2	\$63,748.04	\$61,588.04	(\$548.35)	\$61,039.69
LOAN #9 @ 5.85% BEACON HEIGHTS RD	\$22,042.82	\$20,381.13	(\$421.24)	\$19,959.89
LOAN #10 @ 5.85% RESTAURANT SERVICING	\$25,225.66	\$23,380.90	(\$467.68)	\$22,913.22
LOAN #11 @ 4.80% SKYLAND IND. PARK	\$123,500.00	\$119,781.08	(\$820.46)	\$118,960.62
	\$387,213.99	\$371,580.85	(\$3,864.28)	\$367,716.57

Recap: Loan #3 Maturing June 1, 2011
Loan #5 Maturing June 1, 2011
Loan #7 Maturing December 1, 2011 (Next renewal date December 1, 2007)
Loan #8 Maturing December 4, 2012 (Next renewal date December 4, 2005)
Loan #9 Maturing December 1, 2008
Loan #10 Maturing January 1, 2009
Loan #11 Maturing December 1, 2014 (Next renewal date December 1, 2007)



VILLAGE OF BEISEKER

Outstanding Cheques

For the Period of

2005-01-01 and 2005-05-31

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
20050021	2005-01-10	FLAVELLE, DEBBIE		6177			4.80
20050252	2005-03-31	HENDERSON, LADEAN		6487			202.04
20050340	2005-04-29	HENDERSON, LADEAN		6590			202.04
20050382	2005-05-13	HENDERSON, LADEAN		6648			202.04
20050399	2005-05-24	ALBERTA ASSOCIATION OF		6694			2,717.17
20050400	2005-05-24	ALBERTA FOREST & GARDEN		6694			427.95
20050405	2005-05-24	CANUCK AMUSEMENTS		6694			97.74
20050419	2005-05-24	MUNICIPAL INFORMATION SYSTEMS INC.		6694			338.22
20050420	2005-05-24	NEOPOST CANADA LTD.		6694			923.78
20050426	2005-05-24	REGIONAL ASSESSMENT MANAGEMENT		6694			634.87
20050433	2005-05-31	BRELAND, RISE		6717			891.79
20050435	2005-05-31	HAGEL, IRENE		6717			250.30
20050436	2005-05-31	HENDERSON, LADEAN		6717			202.04
20050437	2005-05-31	HNYBIDA, JIM		6717			1,182.21
20050442	2005-05-31	STUCKLESS, JACK		6717			245.34
20050445	2005-05-31	FREMAR ENTERPRISES		6719			90.00
							<u>8,612.33</u>