

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, AUGUST 9, 2004  
AT 7:30 P.M. IN COUNCIL CHAMBERS

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**PRESENT**

MAYOR	Dave Fegan
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman
COUNCILLOR	Bruce Rowe
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS STAFF	Ward Kisko
DELEGATIONS	Jason Finner, Urban Systems Rollie Stroub, Campground Manager Tamala Peters, By-Law Enforcement Officer

**ABSENT**

DEPUTY MAYOR	Ray Courtman
PUBLIC WORKS FOREMAN	Dale Wells

**CALL TO ORDER**

Mayor Fegan called the meeting to order at 7:28 p.m.

**ADOPTION OF AGENDA**

Councillor Hnybida moved adoption of the Agenda with the following additions and amendments:

1. Add Item #4(3) under Delegations – Tamala Peters, By-Law Enforcement Officer to discuss the Unsightly Premises Order re Plan 2791 H.K., Block 1, Portion of Lot 6.
2. Move Agenda Item #11(2) to Agenda Item #4(3).
3. Add Item #9-10 under Correspondence – letter from Ron & Cheryl Banasiak re parking along Highway #72 (North Road). CARRIED UNAN.

**ADOPTION OF THE MINUTES**

Councillor Rowe moved to adopt the minutes of the Regular Meeting of Council held on July 26, 2004. CARRIED UNAN.

**FINANCIAL STATEMENT**

Mayor Fegan moved to approve the Financial Statement for the month ending July 31, 2004 as presented. CARRIED UNAN.

**PUBLIC WORKS ITEMS**

As the Public Works Foreman was on holidays, Public Works Staff Ward Kisko attended the meeting in his absence.

Mr. Kisko advised Council that the Public Works Staff had completed the following tasks:

- finished applying cold mix to 3<sup>rd</sup> and 4<sup>th</sup> Avenues;
- cleaned the ditches along 8<sup>th</sup> Street;
- cleaned up weeds along Beacon Heights Road;
- cleaned up the caraganas along 4<sup>th</sup> Avenue;
- installed a pole and light by the transfer station bins;
- placed cold mix and repaired low spots behind the arena; and
- cut in a culvert to create an access to the 2005 Railway Museum site.

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Mr. Kisko further advised Council that the following tasks were on the work list to be completed:

- finish filling low spots on Chinook Road and Chinook Crescent with cold mix;
- patching the vents on the CPR Station; and
- replace concrete sidewalk on Chinook Crescent.

Tourist Booth

Councillor Rowe advised Mr. Kisko that the tourist booth lot needs a large number of loads of topsoil in preparation for sod that is to be delivered within the next two weeks and asked if the Public Works Staff could have that done the week of August 9, 2004.

Public Works Staff

Mayor Fegan and Councillor Rowe complimented the Public Works Staff for their good work and advised that they have been receiving a number of compliments about the work being done by the Public Works Staff.

**ACCOUNTS FOR APPROVAL**

Councillor Rowe moved to approve the accounts cheque #20040633 to #20040686 with the exception of account cheque #20040664 in the amount of \$40,734.16.

20040633 to 20040635 &		
20040637 to 20040652	Payroll Cheques	13,154.94
20040636	Fremar Enterprises	162.00
20040653	Acme Farm & Building Centre Inc.	43.04
20040654	Alberta Bylaw Enforcement Services	852.43
20040655	Alberta Permit Pro	351.30
20040656	All-Can Medical	48.00
20040657	AMSC Insurance Services Ltd.	2,521.34
20040658	Beiseker Home Hardware	965.58
20040659	Beiseker Recycling Society	154.08
20040660	Chemsearch	383.00
20040661	Collin Artworks	452.61
20040662	Ruth Copeland	49.28
20040663	Country Graphics	345.61
20040664	D.L.F. Holdings Ltd.	28.39
20040665	Dell's Bigway Foods	522.45
20040666	Done Deal Delivery	64.20
20040667	Drumheller & District Solid Waste	230.00
20040668	G & E Furnace Cleaning	3,745.00
20040669	Glentel Inc.	288.63
20040670	Hi-Way 9 Express Ltd.	104.16
20040671	Hi-Way Sales & Service	70.31
20040672	Kneehill Transport	132.58
20040673	Konica Minolta Business Solutions	116.07
20040674	Nolan Lobay	150.00
20040675	McNair Sand & Gravel Ltd.	458.89
20040676	Minister of Finance, Guide Sign Industries	35.00
20040677	Mountainview Credit Union	396.00
20040678	Mountainveiw Credit Union	323.87
20040679	Neopost Canada Ltd.	538.64
20040680	Receiver General	5,694.85
20040681	Regional Assessment Management	595.19
20040682	Bruce Rowe	347.71
20040683	Staples	9.98
20040684	Urban Systems	7,297.42
20040685	Beiseker Grocery	65.00
20040686	Catherine Kiprick	65.00

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Councillor Hnybida moved to approve account cheque #20040664 to D.L.F. Holdings Ltd. in the amount of \$28.39.

CARRIED

Mayor Fegan abstained from voting or commenting on the above item.

**DELEGATIONS**

Jason Finner,  
Urban Systems re  
Sidewalk Design

Jason Finner advised Council that the overall sidewalk design plan for 7<sup>th</sup> Street, 8<sup>th</sup> Street, 9<sup>th</sup> Street and 2<sup>nd</sup> to 4<sup>th</sup> Avenues was now complete. Grades have been a real challenge to ensure adequate drainage. Each intersection will act as the low spot for drainage. It should be possible to eliminate the ditches along 2<sup>nd</sup> & 3<sup>rd</sup> Avenues between 8<sup>th</sup> & 9<sup>th</sup> Streets and replace them with short sections of storm sewer. The ditch will likely need to remain on 3<sup>rd</sup> Avenue between 7<sup>th</sup> & 8<sup>th</sup> Streets, but this can again be reviewed at a later date. Mr. Finner will prepare the tender documents for the 3 blocks of sidewalk on the north side of 7<sup>th</sup> Street to see what interest can be generated from contractors. It is possible that it may be too late in the season to have this work completed in 2004 and therefore may need to be delayed until the spring of 2005.

Skyland Industrial  
Park

Jason Finner advised Council that he has been in contact with ISL to obtain the information that ISL has for the surface drainage for Skyland Industrial Park. Mr. Finner advised Council that he would attempt to contact Miles McNair of Silver Site Construction to ascertain a time frame when Silver Site would be available to complete the servicing of the Skyland Industrial Park.

Rollie Stroub,  
Campground  
Manager re  
Village Staff

Mayor Fegan advised Mr. Stroub that decorum with Village Staff must at all times be observed especially in public. Mayor Fegan indicated that he was referencing an incident that took place in the Village Office approximately a month ago involving the Administrator and the Community Services Co-Ordinator. Mayor Fegan advised Mr. Stroub that the Community Services Co-Ordinator has requested a formal written apology and he requested that Mr. Stroub provide this apology as soon as possible. Mr. Stroub then apologized to the Administrator.

Barbed Wire on  
Chain Link Fence

Mayor Fegan advised Mr. Stroub that the barbed wire on the chain link fence between the campground and the ball diamonds needs to be removed. Council instructed Mr. Stroub to either contact the company that installed the fence or speak with the Public Works Foreman to determine if the Public Works Staff could remove the barbed wire from the fence.

Campground  
Washrooms

Mayor Fegan advised Mr. Stroub that he was still receiving reports that travellers who were not registered campground guests were being denied use of the washrooms at the campground by Mr. Stroub. Mr. Stroub advised Council that this was simply not the case and that a large number of travellers stop on a daily basis to use the washroom facilities. Mayor Fegan stressed that the washrooms at the campground are public facilities.

Picnic Tables

Councillor Priestman enquired of Mr. Stroub about the picnic tables that were to have been brought over to Friendship Park for the Summer Fun Day Camp. Mr. Stroub advised Council that he took over 3 picnic tables to Friendship Park only to be told by one of the summer staff that the tables were no longer needed. Councillor Priestman asked Mr. Stroub if he would still please move a couple of picnic tables to Friendship Park.

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- Ladies Washroom Mr. Stroub advised Council that the tiles in the ladies washroom at the campground are lifting and should be replaced. Mr. Stroub requested permission to have the tiles in the ladies washroom replaced at a cost of approximately \$1,400.00.
- Res. #2004-77 Mayor Fegan moved that the tiles in the ladies washroom be replaced with the cost of such work to be paid from the campground capital fund.  
CARRIED UNAN.
- Chuckwagons Mr. Stroub advised Council that he has five (5) more chuckwagons to collect in Saskatchewan and he would like to rent a 24ft tandem trailer from Airdrie Trailer Sales to pick-up these chuckwagons at an approximate cost of \$500.00. He would propose to collect these wagons sometime in September 2004.
- Res. #2004-78 Councillor Rowe moved to permit Mr. Stroub to rent a 24ft. tandem trailer from Airdrie Trailer Sales to collect five (5) chuckwagons from Saskatchewan with the cost of such trailer rental to be paid from the campground capital fund.  
CARRIED UNAN.
- Mr. Stroub advised Council that where the tourist booth used to be located, he would also like to bring in an old tank wagon or a covered wagon and would then extend the flower bed to fill in that area which now looks bear in front of the two garden sheds.
- Campground Closing Date Mr. Stroub advised Council that he plans on closing the campground down for this season on Tuesday, October 12, 2004.
- Contract Mr. Stroub advised Council that he would like to request a further 2 year extension on his contract from 2005 to 2007. Council advised Mr. Stroub that with a municipal election to be held on October 18, 2004, that his contract renewal will have to be renegotiated with the new Council.
- In Camera, Tamala Peters, By-Law Enforcement Officer Councillor Hnybida moved that Council go *in camera* @ 8:25 p.m. with Tamala Peters the By-Law Enforcement Officer to discuss an Order to Remedy Unightly Property for Plan 2791 H.K., Block 1, Ptn. Lot 6.  
CARRIED UNAN.
- Reconvene Councillor Priestman moved that Council reconvene from *in camera* @ 8:55 p.m.  
CARRIED UNAN.
- Res. #2004-79 Mayor Fegan moved that Council grant the owners of the property legally described as:  
Plan 2791 H.K., Block 1,  
That Portion of Lot 6 which lies to the south east of the north westerly 16.764 metres and to the north west of the south easterly 7.620 metres of Lot 6  
an extension from August 12, 2004 to 8:30 a.m. on August 27, 2004 to improve the appearance of the property in the manner as specified in the Order to Remedy Unightly Property dated July 28, 2004.  
CARRIED UNAN.

**NEW BUSINESS**  
**COUNCILLORS REPORTS**

**Priestman**  
Drinking Water

Councillor Priestman advised Council that he recently read an article in the "Forum" magazine titled "Break the Connection: Protect Your Drinking Water" and recommended that Council should also read this story dealing with cross-connections and drinking water.

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Arena Lease

Councillor Priestman advised Council that he spoke with Fran Hagel regarding the preparation of a new lease agreement with the Beiseker & District Ag Society related to the operation of the arena. Councillor Priestman advised Council that Ms. Hagel will be reviewing the lease and will provide suggestions for any amendments to the original lease document.

Rowe

Tourist Booth

Councillor Rowe advised Council that the rubber pathway at the Tourist Booth is to be done over again. The EDC Committee has decided not to move the trees from the Public Works Shop in part due to the cost and has instead decided to lay grass sod first before planting any trees. Donna Tumak has a number of trees on her acreage that she is willing to donate for the Tourist Booth Park.

Lawn Watering

Councillor Rowe advised Council that he gathered some information from the internet suggesting that it was better to water lawns during the morning or afternoon hours rather than the evening hours as permitted in our Outdoor Watering By-Law. The Administrator advised Council that a number of residents have enquired about being able to water during the early morning hours as opposed to the evening hours of 8:00 p.m. to 11:00 p.m. and these residents have been advised that was satisfactory. The purpose behind the Outdoor Watering By-Law is to restrict the watering of lawns during daytime hours on hot or windy days when the water will only evaporate.

Hnybida

CPR Station Roof

Councillor Hnybida advised Council that Morris Roofing inspected the roof on the CPR Station and advised that the roof should still have a life expectancy of another 10 years.

Cemetery

Councillor Hnybida advised Council that a work bee has been scheduled at the cemetery for Saturday, August 14, 2004.

Fegan

New Restaurant

Mayor Fegan advised Council that the owners of the new Beefsteak Restaurant would like to erect a couple of signs on Highway #9 one on the south side of the Skyland Industrial Park and another east of the Highway #9, Highway #72 and Highway #806 intersection. Approval would be required from Alberta Transportation. Councillor Rowe advised Council that he would be in opposition of placing such a sign in the Skyland Industrial Park.

Kneehill Regional  
Water Services

Mayor Fegan advised Council that the Commission has applied for an additional \$600,000.00 in funding from the Provincial Government for extras on the project. The three contractors are doing well. The supply line contract from Drumheller is slightly behind schedule, however, the other 2 contracts are on schedule. The Land has been cleared for the reservoir site in Drumheller. Two meetings are scheduled in September 2004 at which time the municipal contracts will be started.

**ADMINISTRATOR'S REPORT**

Tanya Klappe

The Administrator reminded Council that Tanya Klappe's last day in the Village Office will be Thursday, August 12, 2004.

Assessment Review  
Board

The last day to file an assessment appeal was Friday, July 30, 2004. As there were no formal appeals filed, there will be no need to call a meeting of the Assessment Review Board for 2004. Our Assessor did however make four (4) Section 305 MGA assessment corrections. Section 305 of the MGA states that:

“305(1) If it is discovered that there is an error, omission or misdescription in any of the information shown on the assessment roll,

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- (a) the assessor may correct the assessment roll for the current year only; and
- (b) on correcting the roll, an amended assessment notice must be prepared and sent to the assessed person."

Municipal Election  
2004

A Nomination and Information for Potential Candidates Package is now available from the Village Office for the upcoming Municipal Election on October 18, 2004. Don't forget that Nomination Day is *Monday, September 20, 2004 between the hours of 10:00 a.m. and 12 noon.*

**BY-LAW OFFICER'S REPORT**

By-Law Officer's Report for June 2004.

FILED

**CORRESPONDENCE**

AAMD&C

AAMD&C July 23, 2004 Contact! Newsletter.

FILED

Alberta Health  
and Wellness

Alberta Health and Wellness re Grant Agreement for West Nile Virus Targeted Mosquito Control Program.

FILED

Res. #2004-80

Councillor Rowe moved that the Mayor be authorized to execute the Grant Agreement with the Province of Alberta for the West Nile Virus Targeted Mosquito Control Program.

CARRIED UNAN.

Alberta Solicitor  
General

Alberta Solicitor General re Impact of Methamphetamine on our Communities.

FILED

Foothills Land Inc.

Foothills Land Inc. re MGV Pipeline Right-of-Way (NE & NW ¼ Section 3, Twp. 28, Range 26, W4M).

FILED

Foothills Land Inc.

Foothills Land Inc. re MGV Energy Pipeline Right-of-Way (SE & SW ¼ Section 3, Twp. 28, Range 26, W4M).

FILED

Fair Air Association  
of Canada

Fair Air Association of Canada re Designated Smoking Rooms.

FILED

AAMD&C

AAMD&C July 30, 2004 Contact! Newsletter.

FILED

Alberta Municipal  
Affairs

Alberta Municipal Affairs, Local Government Services Division re 2004 General Election – Candidates Information Sessions.

FILED

Alberta Health &  
Wellness

Alberta Health & Wellness re Transfer of Ground Ambulance Information Update.

FILED

Ron & Cheryl  
Banasiak

Ron & Cheryl Banasiak re parking along Highway #72 (North Road).

FILED

Res. #2004-81

Councillor Rowe moved to send a letter to Alberta Transportation in support of the request by Ron & Cheryl Banasiak regarding traffic safety along Highway #72 (North Road).

CARRIED UNAN.

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**IN CAMERA ITEMS**

In Camera

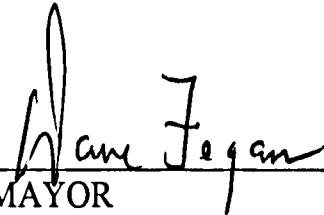
Councillor Rowe moved that Council go *in camera* @ 10:12 p.m. to discuss a correspondence item from Mountain View Farm Camping Ltd. re the Beiseker Campground Manager. CARRIED UNAN.

Reconvene

Councillor Hnybida moved that Council reconvene from *in camera* @ 10:24 p.m. CARRIED UNAN.

**ADJOURNMENT**

Councillor Rowe moved that the meeting adjourn at 10:25 p.m. CARRIED UNAN.

  
MAYOR

  
MUNICIPAL ADMINISTRATOR





**VILLAGE OF BEISEKER  
OUTSTANDING DEBENTURES 2004  
AS AT JULY 31, 2004**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2003	PROJECT AMOUNT PAID IN 2004 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2004 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1  78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00)     \$38,069.92	WMR & RESERVOIR \$19,687.62  LIFT STATION \$2,838.26	1146265  June 1/05 12.5%	\$22,525.88  TOTAL	\$20,112.43
SEPT 1  89-18 9/1/2010	(\$66,844.00)    \$31,941.46	PAVING 2ND AVE, 4TH ST, 5TH ST \$0.00	1171610 Sep 1/10 11.375% 1171610A	\$0.00  TOTAL	\$31,941.46
SEPT 15  78-13 9/15/2004	(\$270,000.00)    \$27,959.74	WATER MAIN REPLACEMENT \$0.00	1142827 Sep 15/04 10.5%	\$0.00  TOTAL	\$27,959.74
OCT 1  85-5, 85-6 85-8 10/1/2005	(\$250,460.04)    \$54,200.81	PAVING 1ST AVE 6TH ST \$0.00	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	\$0.00  TOTAL	\$54,200.81
	(\$913,361.04)  \$152,171.93 PRINCIPAL	TOTAL PAID TO DATE IN 2004 PRINCIPLE \$17,957.49 INTEREST \$ 4,568.39 TOTAL \$22,525.88		GRAND TOTAL	\$134,214.44 =====

Debenture Balance December 31, 2003: \$152,171.93

Recap: Loan Maturing                      September 15, 2004  
Two Loans                                      June 1, 2005  
    October 1, 2005  
Last Loan                                         September 1, 2010

**OTHER OUTSTANDING LOANS**

**MOUNTAIN VIEW CREDIT UNION**

DESCRIPTION	OPENING BALANCE DECEMBER 31/03	BALANCE AS OF JUNE 30, 2004	TOTAL PRINCIPAL PAID THIS MONTH	NET OUTSTANDING BALANCE
LOAN #3 @ 6.60% SEWER LAGOON	\$43,839.48	\$41,546.75	(\$393.38)	\$41,153.37
LOAN #5 @ 6.60% 9 <sup>TH</sup> ST. STORM	\$43,069.57	\$40,815.85	(\$386.68)	\$40,429.17
LOAN #7 @ 6.60% 1 <sup>ST</sup> AVE PHASE 1	\$83,312.55	\$79,242.41	(\$698.86)	\$78,543.55
LOAN #8 @ 5.50% 1 <sup>ST</sup> AVE. PHASE 2	\$69,975.00	\$66,904.64	(\$525.14)	\$66,379.50
LOAN #9 @ 5.85% BEACON HEIGHTS RD	\$26,951.03	\$24,471.86	(\$401.90)	\$24,069.96
LOAN #10 @ 5.85% RESTAURANT SERVICING	\$30,067.97	\$27,922.17	(\$446.21)	\$27,475.96
	\$297,214.60	\$280,903.68	(\$2,852.17)	\$278,051.51

Recap: Loan #3 Maturing                      June 1, 2011 (Next renewal date June 1, 2007)  
Loan #5 Maturing                                June 1, 2011 (Next renewal date June 1, 2007)  
Loan #7 Maturing                                December 1, 2011 (Next renewal date December 1, 2004)  
Loan #8 Maturing                                December 4, 2012 (Next renewal date December 4, 2005)  
Loan #9 Maturing                                December 1, 2008  
Loan #10 Maturing                                January 1, 2009



# VILLAGE OF BEISEKER

## Outstanding Cheques

For the Period of

2004-01-01 and 2004-07-31

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
20040521	2004-06-28	BEISEKER STATION MUSEUM		5508			100.00
20040577	2004-07-12	REGIONAL ASSESSMENT MANAGEMENT		5550			595.19
20040609	2004-07-26	AGRICORE UNITED		5612			138.84
20040612	2004-07-26	CITY OF AIRDRIE		5612			5,187.50
20040614	2004-07-26	GREYHOUND COURIER EXPRESS		5612			14.57
20040621	2004-07-26	MUNICIPAL INFORMATION SYSTEMS INC.		5612			331.58
20040622	2004-07-26	NEXEN MARKETING, ATTENTION: TARA SMITH		5612			6,159.83
20040623	2004-07-26	RECALL		5612			48.57
20040630	2004-07-26	VIV HANNAH, SIDELINE ETCHINGS & SIGNS		5612			280.88
20040632	2004-07-26	WASTE MANAGEMENT		5612			295.43
20040633	2004-07-30	BELL, MARY		5634			104.38
20040634	2004-07-30	BRELAND, RISE		5634			603.35
20040636	2004-07-30	FREMAR ENTERPRISES		5634			162.00
20040638	2004-07-30	HAGEL, IRENE		5634			295.16
20040639	2004-07-30	HENDERSON, LADEAN		5634			201.97
20040640	2004-07-30	HNYBIDA, JIM		5634			1,079.38
20040642	2004-07-30	KLAPPE, TANYA		5634			565.93
20040651	2004-07-30	WELLS, DALE		5634			1,420.38
20040652	2004-07-30	WELLS,, SCOTT		5634			878.26
							<u>18,463.20</u>

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