

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, JUNE 28, 2004
AT 7:30 P.M. IN COUNCIL CHAMBERS

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PRESENT

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman
COUNCILLOR	Bruce Rowe
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells
DELEGATIONS	Jason Finner, Urban Systems

CALL TO ORDER

Mayor Fegan called the meeting to order at 7:33 p.m.

ADOPTION OF AGENDA

Councillor Rowe moved adoption of the Agenda as presented. CARRIED UNAN.

ADOPTION OF THE MINUTES

Mayor Fegan moved to adopt the minutes of the Regular Meeting of Council held on June 14, 2004. CARRIED UNAN.

DELEGATIONS

Jason Finner, Urban
Systems re
Skyland Industrial
Park

Jason Finner advised Council that the biggest issue with the Skyland Industrial Park was the grade and obtaining adequate drainage. The slope in the subdivision is quite mild. The other issue is that the water main should be lowered as the amount of fill to be brought in would not provide sufficient cover. At present the water main is approximately 5 feet deep and ideally it should be at a depth of at least 10 feet. For the sequence of construction, the deep utilities i.e. water and sewer should be completed first, then have the road shaped without gravel, then have the shallow utilities installed i.e. natural gas and telephone with power being last as it will all be overhead. Council reviewed with Mr. Finner an estimate the Village obtained from Silver Site Construction to relay the existing watermain and to provide water and sewer to each of the lots in the subdivision.

Jason Finner advised Council that if possible, the first item would be to contact ISL the engineers for RT Joint Venture to ascertain the present grade of the subdivision and if possible to obtain their AutoCAD or digital drawings. Council instructed the Administrator to contact ISL in this regard.

Res. #2004-58

Councillor Rowe moved that Silver Site Construction be awarded the contract to relay the existing watermain and to provide water and sewer services to all lots in the Skyland Industrial Park. CARRIED UNAN.

BUSINESS ARISING FROM THE MINUTES

Organizing
Committee for the
Alberta 2005
Centennial

Council instructed the Administrator to prepare a letter to be sent out to all of the boards and organizations in the Village seeking their representation on an organizing committee to make plans for Alberta's 2005 Centennial project and celebration. It was also suggested to place an article in the Beiseker Mainline Express seeking public representation on the organizing committee. The meeting date will be scheduled for sometime in September 2004.

Account for
Approval
Res. #2004-59

Mayor Fegan moved to approve account cheque #20040466 payable to Coast to Coast Mechanical dated June 14, 2004 in the amount of \$504.99.

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2004 AUMA
Convention
Resolution
Res. #2004-60

Mayor Fegan moved that the Village of Beiseker prepare and submit a resolution for debate at the 2004 AUMA Convention requesting that Alberta Environment be more proactive and aggressive in their dealings with environmental issues such as contaminated sites particularly in smaller municipalities. CARRIED UNAN.

PUBLIC WORKS ITEMS

Signs

The Public Works Foreman advised Council that the Public Works Staff straightened all of the signs in the Village.

Seed Cleaning Plant

The Public Works Foreman advised Council that gravel was taken to the seed cleaning plant.

New Beiseker Sign

The Public Works Foreman advised Council that the dirt pile and construction material left by the new Beiseker sign was removed and cleaned up.

U.F.A.

The Public Works Foreman advised Council that the ditch in front of the U.F.A. was fixed. There is still some work left to be done at this site.

Water Meters

The Public Works Foreman advised Council that the Public Works Staff read water meters.

62" Mower

The Public Works Foreman advised Council that a radiator leak on the 62" mower was repaired.

Skyland Industrial
Park

The Public Works Foreman advised Council that the grass in the Skyland Industrial Park was cut.

Village Office

The Public Works Foreman advised Council that gravel was put on the driveway around the Village Office.

Hoist for Sale

The Public Works Foreman advised Council that Beiseker Automotive has a hoist for sale for the sum of \$5,000.00. The hoist would be very useful to have in the Public Works Shop for servicing the public works equipment.

Res. #2004-61

Deputy Mayor Courtman moved that the Village of Beiseker purchase the hoist from Bill & Brenda Hnybida operating as Beiseker Automotive in the sum of \$5,000.00.

CARRIED

Councillor Hnybida abstained from voting or commenting on the above item.

Foreman's
accumulated time
in lieu

The Public Works Foreman requested of Council if he could have his accumulated time in lieu paid out.

Res. #2004-62

Deputy Mayor Courtman moved to payout the Public Works Foreman's accumulated time-in-lieu to date.

CARRIED UNAN.

Pathway for Tourist
Booth

Councillor Rowe advised the Public Works Foreman that the recycled rubber for the pathway at the tourist booth is scheduled to be delivered on July 7, 2004. The formed pathway will require at least 4" of gravel to be placed and packed and Councillor Rowe asked the Public Works Foreman if this could be done before July 7th.

Airport

Deputy Mayor Courtman advised the Public Works Foreman that temporary taxiway #3 has now settled and is in need of more gravel in a number of areas. Deputy Mayor Courtman also requested that the Public Works Foreman deliver a mower to the airport and asked if the Craftsman mower that is stored in one of the hangars could be brought back to the Public Works Shop for repairs.

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ACCOUNTS FOR APPROVAL

Deputy Mayor Courtman moved to approve the accounts cheque #200400506 to #20040540 in the amount of \$27,449.90. CARRIED UNAN.

20040506	Fremar Enterprises	243.00
20040507 to		
20040517	Payroll Cheques	6,325.94
20040518	AAMD & C	85.60
20040519	Alliance Daylighters	1,358.90
20040520	Ascom Canada TMS	500.00
20040521	Beiseker Station Museum	100.00
20040522	Ruth Copeland	61.04
20040523	Coyote Landscape Consulting	607.34
20040524	Greentech	2,047.63
20040525	Landcare Landscaping & Nursery	57.30
20040526	Telus Communications	977.70
20040527	Telus Mobility	208.85
20040528	Municipal Information Systems Inc.	331.58
20040529	Nexen Marketing	6,296.96
20040530	Petty Cash	350.00
20040531	Recall	48.57
20040532	Redline Service Ltd.	643.39
20040533	Russell Food Equipment	416.77
20040534	South Rock Limited	3,858.85
20040535	Tall Taylor Publishing Ltd.	81.32
20040536	Titan Supply Inc.	671.74
20040537	WFR Wholesale Fire & Rescue Ltd.	1,451.88
20040538	Steve Williams	200.00
20040539	Workers Compensation Board	516.80
20040540	Chris & Tanya Klappe	8.74

NEW BUSINESS
COUNCILLORS REPORTS

Priestman
Unightly Premises
Committee

Councillor Priestman advised Council that the Unightly Premises Committee met on June 17, 2004. The By-Law Enforcement Officer was also present at the meeting. The committee is still working on a name change for the name of the committee.

Rockyview
Foundation

Councillor Priestman advised Council that he attended a meeting of the Rockyview Foundation on June 23, 2004. The Rockyview Foundation Board will not be meeting again until sometime in September 2004.

FCSS/Rec Board

Councillor Priestman advised Council that the next meeting the FCSS/Rec Board will be held on June 29, 2004.

Volunteer Appreciation
Night

Councillor Priestman advised Council that Carol Rowe prepared and submitted to Alberta Municipal Affairs a leading practice in regard to the recent Volunteer Appreciation Night for consideration for a Municipal Excellence Award in the Small Communities category. Councillor Priestman thanked Carol Rowe for the excellent work she did on this submission.

Hnybida
Museum
Committee

Councillor Hnybida advised Council that the Museum Society hired Megan Priestman as their summer student for the museum.

Tourist Booth

Councillor Hnybida advised Council that a work party constructed the forms for the pathway around the tourist booth on June 26, 2004 in preparation for the recycled asphalt.

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- Boomtown Trail Councillor Hnybida advised Council that the Boomtown Trail has opened their store in Mirror, Alberta.
- Beiseker Post Office Councillor Hnybida advised Council that effective July 5, 2004 the Beiseker Post Office will now be closed Saturday morning but will however open between 12 noon and 1:00 p.m. for three days during the week instead. Councillor Hnybida expressed concerns that this move would be very inconvenient for those residents that work out of town during the week.
- Res. #2004-63 Mayor Fegan moved that the Village of Beiseker send a letter to Canada Post inquiring as to their reasons for closing the post office on Saturday mornings. CARRIED UNAN.

Courtman
Drumheller Solid Waste Management Association

Deputy Mayor Courtman advised Council that he attended a meeting of the Drumheller Solid Waste Management Association on June 17, 2004. Deputy Mayor Courtman advised that it costs the association approximately \$14,000.00 per month to haul garbage to the landfill site and another \$18,000.00 per month to compact and cover the garbage. The association also met with Alberta Environment to discuss concerns over the new landfill regulations. Alberta Environment is giving the association some latitude on the daily coverage requirement. The Operations and Nuisance Plan has been submitted to Alberta Environment for their review and approval. The lease agreement with the Drumheller Shooter's Association has now been signed. Bio Synergy Resources is also looking to lease land from the association for the storage and reclamation of soil from contaminated sites. It is hoped that once the soil has been reconditioned that it could then be used as cover material at the landfill site. The new transportation contract has now been signed and it is expected that the new trailer will be in service by the end of August 2004. The association is asking that the pads at all transfer stations be kept clean of garbage and debris.

Fegan
Wild Rose Economic Development Corporation

Mayor Fegan advised Council that he was unable to attend the annual meeting of the Directors and Shareholders which was held on June 24, 2004. Mayor Fegan presented a copy of the audited Financial Statement as of March 31, 2004. As of March 31, 2004 the Corporation's assets were \$3.5 million. The annual operational costs for the Corporation were \$570,000.00. The Corporation's loan portfolio is at \$1.5 million.

Kneehill Regional Water Services Commission

Mayor Fegan advised Council that the KRWSC held a ground-breaking ceremony at the Kirkpatrick Reservoir site on June 24, 2004. Construction on the reservoir is scheduled to start the week of June 28, 2004. Appointments to visit the construction site can be made through John Van Doesburg. Mayor Fegan advised Council that the Commission has now received some funding through ICAP. The format for the Crossing Agreement has also been prepared. The next meeting will be held sometime in August 2004.

ADMINISTRATOR'S REPORT

2004 Budget

The Administrator advised Council that the 2004 Combined Assessment & Tax Notices had been printed and will be mailed out on June 30, 2004. The Administrator provided Council with a copy of each of the inserts to be included with the tax notices. The last day for assessment appeals will be July 30, 2004 and the due date for the payment of taxes is August 31, 2004.

CAO Holidays

The Administrator advised Council that during the month of July that she hopes to be able to take a few vacation days off here and there throughout the month as staffing and time permits.

Office Hours

The Administrator advised Council that due to recent events and the new Occupational Health and Safety Act and regulations related to personnel working alone, the Administrator recommended to Council that the Village Office be closed for lunch between 12 noon and 1 p.m. For a number of months the Village Office has remained open between 12 noon and 1 p.m. with only one staff member being present.

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The Administrator also recommended that whenever possible there be a minimum of two office staff working in the Village Office at all times. If at all possible, no office staff will be left working alone during regular business hours.

Res. #2004-64

Councillor Rowe moved that effective July 1, 2004, that the Village Office business hours will be 8:30 a.m. to 12 noon and 1:00 p.m. to 4:30 p.m. Monday to Friday excepting Statutory Holidays. That during regular office hours, whenever possible, there will be a minimum of two office staff working in the Village Office at all times. If at all possible, no office staff should work alone in the Village office during regular business hours.

CARRIED UNAN.

CORRESPONDENCE

AAMD & C

Alberta Association of Municipal Districts & Counties Newsletter Contact! dated June 12, 2004. FILED

Steve Burlford

A letter from Steve Burlford, Director of Alberta Capital Finance Authority regarding Quarterly Update. FILED

M.D. of Rockyview

A letter from the M.D. of Rockyview regarding notice of Public Hearing to amend the Municipal Development Plan regarding Confined Feeding Operations. FILED

AUMA

Important Notice from the Alberta Urban Municipalities Association regarding Policing. FILED

AAMD & C

Alberta Association of Municipal Districts & Counties Newsletter Contact dated June 18, 2004. FILED

Foothills Land Inc.

A letter from Foothills Land Inc. regarding Sweet Gas Well MGV Entice 2-1-28-26 W.4M. FILED

Foothills Land Inc.

A letter from Foothills Land Inc. regarding Sweet Gas Well MGV Entice 8-1-28-26 WM. FILED

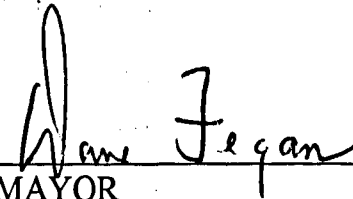
Federation of Canadian Municipalities

A Members' Advisory from the Federation of Canadian Municipalities regarding FCM Annual Report Now Available on Our Website. FILED

ADJOURNMENT

Councillor Rowe moved that the meeting adjourn at 9:22 p.m.

CARRIED UNAN.


MAYOR


MUNICIPAL ADMINISTRATOR