

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, DECEMBER 8, 2003  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
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**PRESENT**

MAYOR	Dave Fegan
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman
COUNCILLOR	Bruce Rowe
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells

**ABSENT**

Deputy Mayor	Ray Courtman
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**CALL TO ORDER**

Mayor Fegan called the meeting to order at 7:25 p.m.

**ADOPTION OF AGENDA**

Councillor Rowe moved adoption of the Agenda as presented. CARRIED UNAN.

**ADOPTION OF THE MINUTES**

Councillor Priestman moved to adopt the minutes of the Regular Meeting of Council held on November 24, 2003. CARRIED UNAN.

**FINANCIAL STATEMENT**

Mayor Fegan moved to approve the Financial Statement for the month ending November 2003 as presented. CARRIED UNAN.

**DELEGATIONS**

The Delegation of Dianne Berreth from Wild Rose Economic Development Corporation was not in attendance.

**PUBLIC WORKS ITEMS**

Well #7

The Public Works Foreman advised Council that the heater was re-installed at Well #7.

Recycling

The Public Works Foreman advised Council that the Public Works staff had loaded cardboard for recycling.

The Public Works Foreman advised Council that recycling is no longer picking up cardboard from residences unless the cardboard is in a recycling blue box nor is cardboard being picked up from residences that do not have a blue box. This cardboard is now going into the transfer bin which defeats the purpose of the recycling program. Councillor Rowe suggested that this item be tabled to the next regular Council meeting for further discussion when Deputy Mayor Courtman would be in attendance.

CPR Station

The Public Works Foreman advised Council that the Public Works Staff put up the Christmas lights at the Village Office.

Maintenance

The Public Works Foreman advised Council that the Public Works Staff were working on equipment maintenance for the spring as time permitted.

MIMS

The Public Works Foreman advised Council that he started entering water and sewer data into the MIMS program.

Public Works Shop

The Public Works Foreman advised Council that the office in the Public Works Shop was painted and cleaned.

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Snow Removal

The Public Works Foreman advised Council that the roads were plowed again due to strong winds drifting the snow.

Street Light  
Christmas Decorations

The Public Works Foreman advised Council that on November 19, 2003 he had ordered new garland for the street light Christmas decorations, however, the supplier did not place the order and so there will be a delay in installing the street light decorations this year.

**ACCOUNTS FOR APPROVAL**

Councillor Rowe moved to approve the accounts cheque #4818 to #4878 in the amount of \$61,052.66 excepting cheques #4839, #4874 & #4876. CARRIED UNAN.

4818 - 4827	Payroll Cheques	6,881.18
4728	Fremar Enterprises	315.00
4729	McCarthy, Rick	120.00
4730	Acme Farm & Building Centre Inc.	224.67
4831	Airgas Canada Inc.	287.71
4832	Alberta Association of M.D.'s & Counties	2,272.58
4833	Alberta Bylaw Enforcement Services	415.00
4834	Alberta Permit Pro	1,567.85
4835	AUMA Member Services	2,834.82
4836	Beiseker Food Bank	500.00
4837	Beiseker Grocery	178.10
4838	Roland Brunelle	350.00
4839	APPROVED SEPARATELY	00.00
4840	Ruth Copeland	525.00
4841	Ruth Copeland Brunelle	350.00
4842	Dell's Bigway Foods	54.21
4843	Done Deal Delivery	21.72
4844	Enmax Corporation	910.20
4845	Dave Fegan	229.20
4846	Fremar Enterprises	36.33
4847	Joe Haacke	150.00
4848	Hill's Hot Shot Service Ltd.	453.68
4849	Cory King	200.00
4850	Ward Kisko	200.00
4851	Kneehill Transport	199.55
4852	LaFarge Canada Inc.	1,302.13
4853	Lawson Products	877.27
4854	Ledcor Alberta Limited	4,580.00
4855	Ross Love	150.00
4856	Rick McCarthy	150.00
4857	Alberta Health Care	616.00
4858	Telus Mobility	221.28
4859	Petty Cash	97.28
4860	Receiver General	4,503.07
4861	Regional Assessment Management	503.79
4862	Vera Schmaltz	200.00
4863	Doug Scott	150.00
4864	Corwin Skuce	175.00
4865	Sprouse Fire & Safety Corp.	1,286.68
4866	Staples	15.57
4867	Mary Straub	44.80
4868	Urban Systems	88.47
4869	Robert Ursu	275.00
4870	Wheelco Holdings Ltd.	61.85
4871	Wn'F Water & Sewer Ltd.	15,445.17
4872	Irena Hagel	100.00
4873	Crystal Martens	127.50

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4874	APPROVED SEPARATELY	00.00
4875	Scott Low	65.00
4876	APPROVED SEPARATELY	00.00
4877	Brenda Hnybida	40.00
4878	Hill's Hot Shot Service Ltd.	10,700.00

Mayor Fegan moved to approve account cheque #4839 to Coast to Coast Mechanical in the sum of \$596.00. CARRIED

Councillor Priestman abstained from voting or commenting on the above item.

Councillor Hnybida moved to approve account cheque #4874 to Rowe Electric in the amount of \$100.99. CARRIED

Councillor Rowe abstained from voting or commenting on the above item.

Councillor Rowe moved to approve account cheque #4876 to Beiseker Automotive in the amount of \$95.58. CARRIED

**NEW BUSINESS**  
**COUNCILLORS REPORTS**

Hnybida  
Food Bank

Councillor Hnybida advised Council that she had been approached with questions regarding the food bank operation. Councillor Priestman advised that there were three people involved with the Food Bank and the operation now runs year round. A number of families have received food hampers throughout the year and that the demand is increasing. Guidelines and criteria are in place to ensure that only those that are in need of assistance receive food hampers.

Priestman  
Complete Oilfield  
Services

Councillor Priestman advised Council that he recently spoke with the owner/operator of Complete Oilfield Service who built a new shop on 5<sup>th</sup> Avenue in regard to his dissatisfaction with the costs to service his lot and the lack of Village co-operation in that regard. The Administrator advised Council that the lot on which his shop was built was subdivided from a larger parcel and that as part of the subdivision approval process, the costs of servicing that lot were the responsibility of the property owner and not the Village of Beiseker. The Administrator was asked to investigate what permits were applied for with respect to this property and if there is any by-law in place regarding private sewage disposal systems within Village boundaries.

FCSS/Recreation  
Board

Councillor Priestman advised Council that the FCSS/Recreation Board met again on December 2, 2003. Kim Schmaltz is now the recording secretary for the Board. The Board authorized the payment of FCSS Grant funds to the Beiseker Community School for the Community Christmas Concert, Kathryn School Scholarship Fund, Beiseker Food Bank, R.C.M.P. Victim's Assistance, Volunteer Banquet, Beiseker Community School Junior Leader's Program and the Library Board.

The Board is suggesting changing the format for the Volunteer Banquet to be held in 2004. It has been suggested that the banquet should recognize all volunteers within the community and not just acknowledging one individual or a select few. It was also suggested that a planning committee be established with representation from each of the Boards/Committees of the Village of Beiseker to organize a volunteer appreciation night.

The next meeting of the FCSS/Recreation Board is scheduled for January 13, 2004.

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Fegan  
Kneehill Regional  
Water Services  
Commission

Mayor Fegan advised Council that he attended a meeting of the Kneehill Regional Water Services Commission on November 27, 2003. The Commission is working on the water rate from the Town of Drumheller. The Final Preliminary Design Report should be delivered by the engineer in the first week of December 2003. Engineers are working on a number of studies and reports. The Board is also reviewing in detail the Water Supply Agreement with the Town of Drumheller.

The Commission passed a motion to pay each of the Board members a \$150.00 per meeting fee. Mayor Fegan and Mayor Gus Nash from Carbon were the only Board members in opposition of this motion.

Res. #2003-117

Councillor Rowe moved that the Village of Beiseker Council send a letter to the Kneehill Regional Water Services Commission expressing it's disapproval with the decision of the Commission to pay it's Board members a \$150.00 per meeting fee.

CARRIED UNAN.

Wild Rose Economic  
Development  
Corporation

Mayor Fegan advised Council that on December 4, 2003 he attended a meeting of the Wild Rose Economic Development Corporation. Funding changes could be forthcoming to Western Diversification with the upcoming change in Prime Minister. The Funding Agreement has been renewed for one year only. The WREDC is negotiating a lease renewal for it's office space in Strathmore. WREDC received a request from Myron Thompson, M.P. to relinquish it's website domain name. The WREDC has advised Mr. Thompson that it wishes to retain it's domain name. The WREDC is looking at enhancing it's services to clients. The WREDC will be sending a letter to the Kneehill Regional Water Services Commission in regard to it's disapproval with KRWSC Board members receiving a meeting fee. The Community Economic Development Training Program has been rescheduled to March 5 & 6, 2004. The Community Futures website should now be live and online.

Christmas Bonuses

ADMINISTRATOR'S REPORT

The Administrator advised Council that in years past, Council has given permanent staff \$50.00 and part-time staff \$25.00 for Christmas bonuses (for a total of \$375.00). The Administrator asked if Council be agreeable to continuing with this tradition again this year.

Res. #2003-118

Councillor Priestman moved that permanent staff receive a Christmas bonus of \$50.00 each and part-time staff receive a Christmas bonus of \$25.00 each. CARRIED UNAN.

Local Government  
Administrator's  
Association

The Administrator advised Council that on Wednesday, November 26, 2003, the Village of Beiseker hosted a Zone 2 meeting for the Local Government Administrator's Association. Mayor Fegan gave greetings from the Village of Beiseker. Rosemary Wittevrongel, who was the former CAO with the Village of Irricana was the LGAA Board Director for Zone 2. When Rosemary left for the Village of Forestburg, the position of Zone 2 Director became vacant. At that meeting the Administrator was unanimously nominated to be the new Zone 2 Director. The nomination was accepted on the condition that the Administrator first obtain the support of Council. In speaking with the Vice-President of the LGAA, the Administrator advised that she would only be required to attend one Board meeting in Edmonton and the LGAA conference in Red Deer during the next 6 month period. The Administrator advised that she did not believe that this would create a huge time commitment on her part. Elections for Zone 2 are to be held again in 2004 so the term of office could be quite short. The Administrator advised that she would like to accept the position, with Council's support.

Res. #2003-119

Councillor Rowe moved to allow the CAO to accept the position of Zone 2 Director for the Local Government Administrator's Association. CARRIED UNAN.

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BY-LAW OFFICER'S REPORT

FILED

The Administrator was asked to provide Council with a reprint of the November 2003 By-Law Officer's Report for the next regular meeting of Council as some of the information was missing from the report provided.

CORRESPONDENCE

Worker's  
Compensation Board

A letter from Worker's Compensation Board regarding 2004 Premium Rate Notice

FILED

AUMA

AUMA Media Release regarding Amendments to Municipal Government Act. FILED

HR Group

A letter from the HR Group regarding Shared Services.

FILED

M.D. of Rockyview

A letter from the M.D. of Rockyview #44 regarding Public Hearing to redesignate Lot 4 Block 1 Plan 7910498.

FILED

Tire Recycling  
Management Assoc.

A letter from the Tire Recycling Management Association regarding the TRMA Centennial Municipal Demonstration Project Program.

FILED

AAMD & C

The Association of Municipal Districts & Counties November 21, 2003 Contact! Newsletter.

FILED

AAMD & C

The Association of Municipal Districts & Counties November 28, 2003 Contact! Newsletter.

FILED

Donna Taylor

A letter from Donna Taylor, resident, regarding a donation for Community Caroling & Sleigh Ride.

FILED

Res. #2003-120

Councillor Rowe moved to donate a maximum of \$200.00 from FCSS funds for the 3<sup>rd</sup> Annual Christmas Caroling & Sleigh Ride.

CARRIED UNAN.

RCMP

The Monthly Report from the Royal Canadian Mounted Police, Beiseker Detachment for November, 2003.

FILED

Marigold Report

Marigold Library System Notes to Councils and Special Areas Board for November, 2003.

FILED

Non Government  
Organization Council  
of Alberta

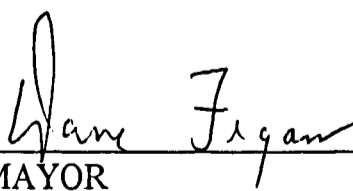
A letter from the Non Government Organization Council of Alberta regarding NGO conference - March 26 & 27, 2004 - Pine Lake Alberta.

FILED

ADJOURNMENT

Councillor Rowe moved that the meeting adjourn at 9:16 p.m.

CARRIED UNAN.

  
MAYOR

  
MUNICIPAL ADMINISTRATOR



**VILLAGE OF BEISEKER  
OUTSTANDING DEBENTURES 2003  
AS AT NOVEMBER 30, 2003**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2002	PROJECT AMOUNT PAID IN 2003 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2003 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1  78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00)   \$54,103.39	WMR & RESERVOIR \$19,687.62  LIFT STATION \$2838.26	1146265  June 1/05 12.5%	\$14,013.25  \$2,020.22 TOTAL	\$38,069.92
SEPT 1  89-18 9/1/2010	(\$66,844.00)  \$34,839.30	PAVING 2ND AVE, 4TH ST, 5TH ST \$6,860.81	1171610 Sep 1/10 11.375% 1171610A	\$2,897.84 TOTAL	\$31,941.46
SEPT 15  78-13 9/15/2004	(\$270,000.00)  \$53,263.04	WATER MAIN REPLACEMENT \$30,895.92	1142827 Sep 15/04 10.5%	\$25,303.30 TOTAL	\$27,959.74
OCT 1  85-5, 85-6 85-8 10/1/2005	(\$250,460.04)  \$77,145.26	PAVING 1ST AVE 6TH ST \$31,912.59	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	\$22,944.45 TOTAL	\$54,200.81
	(\$913,361.04)  \$219,350.99 PRINCIPAL	TOTAL PAID TO DATE IN 2003 PRINCIPLE \$67,179.06 INTEREST \$25,016.14 TOTAL \$92,195.20		GRAND TOTAL	\$152,171.93 =====

Debenture Balance December 31, 2002 \$219,350.99

Recap: Loan Maturing                      September 15, 2004  
Two Loans                                      June 1, 2005  
                                                            October 1, 2005  
Last Loan                                         September 1, 2010

**OTHER OUTSTANDING LOANS**

**MOUNTAIN VIEW CREDIT UNION**

DESCRIPTION	OPENING BALANCE DECEMBER 31/02	BALANCE AS OF OCTOBER 2003	TOTAL PRINCIPAL PAID THIS MONTH	NET OUTSTANDING BALANCE
LOAN #3 @6.60% SEWER LAGOON .	\$48,206.35	\$44,585.96	(\$368.21)	\$44,217.75
LOAN #5 @ 6.60% 9 <sup>TH</sup> ST. STORM	\$47,362.13	\$43,803.35	(\$361.95)	\$43,441.40
LOAN #7 @6.60% 1 <sup>ST</sup> AVE REBUILD	\$91,064.98	\$84,637.60	(\$653.10)	\$83,984.50
LOAN #8 @ 5.50% 1 <sup>ST</sup> AVE. PHASE 2	\$76,179.20	\$70,978.35	(\$495.21)	\$70,483.14
	\$265,007.09	\$244,005.26	(\$1,878.47)	\$242,126.79

Recap: Loan #3 Maturing                      June 1, 2011 (Next renewal date June 1, 2004)  
Loan #5 Maturing                                June 1, 2011 (Next renewal date June 1, 2004)  
Loan #7 Maturing                                December 1, 2011 (Next renewal date December 1, 2004)  
Loan #8 Maturing                                December 4, 2012 (Next renewal date December 4, 2005)



# VILLAGE OF BEISEKER

## Outstanding Cheques

For the Period of

2002/01/02 and 2003/11/30

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
2692	2002/01/14	ALBERTA LOCAL AUTHORITIES, RECIPROCAL I		2592			3,466.21
4592	2003/09/08	REGIONAL ASSESSMENT MANAGEMENT		4551			503.79
4768	2003/11/10	REGIONAL ASSESSMENT MANAGEMENT		4744			503.79
4792	2003/11/24	ALBERTA REGISTRIES		4779			45.00
4797	2003/11/24	CANADIAN WASTE SERVICES INC.		4779			292.52
4798	2003/11/24	CITY OF AIRDRIE		4779			6,601.26
4799	2003/11/24	FREMAR ENTERPRISES		4779			85.90
4800	2003/11/24	GREYHOUND COURIER EXPRESS		4779			17.84
4803	2003/11/24	MCNAIR SAND & GRAVEL LTD		4779			362.59
4804	2003/11/24	MINOLTA BUSINESS EQUIPMENT (CANADA) LT		4779			106.57
4808	2003/11/24	MUNICIPAL INFORMATION SYSTEMS INC.		4779			320.37
4809	2003/11/24	RECALL		4779			48.26
4810	2003/11/24	TALL TAYLOR PUBLISHING LTD.		4779			35.85
4811	2003/11/24	TEHCAN MIDALTA		4779			13.31
4812	2003/11/24	TERASEN UTILITY SERVICES		4779			2,047.55
4821	2003/11/28	HENDERSON, LADEAN		4795			183.12
4828	2003/11/28	FREMAR ENTERPRISES		4797			315.00
							<u>14,948.93</u>