

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, NOVEMBER 10, 2003
AT 7:30 P.M. IN COUNCIL CHAMBERS
PAGE 1

PRESENT

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman (arrived @ 7:58 p.m.)
COUNCILLOR	Bruce Rowe
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells
ROCKYVIEW FIVE VILLAGE WEEKLY	Enrique Massot

CALL TO ORDER

Mayor Fegan called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

Mayor Fegan moved adoption of the Agenda as presented. CARRIED UNAN.

ADOPTION OF THE MINUTES

Councillor Rowe moved to adopt the minutes of the Organizational Meeting of Council held on October 27, 2003 and the Minutes of the regular Meeting of Council held on October 27, 2003. CARRIED UNAN.

FINANCIAL STATEMENT

Mayor Fegan moved to approve the Financial Statement for the month ending October 31, 2003 as presented. CARRIED UNAN

BUSINESS ARISING FROM THE MINUTES

AUMA Schedule of
Property Values

Council again reviewed the Schedule of Property Values for insurance renewal purposes. The Administrator was asked to check with the Province regarding the insurance for the airport lighting shed. The building value for the recycling shed is to be reduced to \$10,000.

PUBLIC WORKS ITEMS

Equipment

The Public Works Staff had all equipment prepared for snow removal.

MIMS

Jason Finner of Urban Systems was out on October 30, 2003 and installed the MIMS program and data collected to date on the computers at the Public Works Shop and Village Office.

Snow Removal

Public Works Staff were busy with snow removal.

Water Meters

Public Works Staff are in the process of repairing water meters and remotes that have not been working properly.

New Restaurant

Public Works Staff have been working with Jock Wilson on the water and sewer services for the new restaurant.

Garbage Truck

Public Works Staff serviced the garbage truck i.e. oil change etc.

Flags

Public Works Staff installed a new Canadian and Provincial flag at the Village Office.

Light Standards

The Administrator was asked to contact Aquila regarding the light standard in front of Dell's Bigway Foods and advise that the cover is off at the bottom of the pole and wires are exposed.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, NOVEMBER 10, 2003
AT 7:30 P.M. IN COUNCIL CHAMBERS
PAGE 2

Public Works
Purchasing Policy
Res. #2003-107

Deputy Mayor Courtman moved to amend Public Works Policy #F-35 by deleting "\$1,000.00" and inserting "\$2,000.00. CARRIED UNAN.

ACCOUNTS FOR APPROVAL

Councillor Rowe moved to approve the accounts cheque #4726 to #4778 in the amount of \$34,038.53, excluding account cheque #4745 & #4750. CARRIED UNAN.

4726 – 4728	Payroll Cheques	1,701.76
4729	Fremar Enterprises	160.00
4730 – 4737	Payroll Cheques	4,815.93
4738	Acme Farm & Building Centre Inc.	71.66
4739	AIM Medical Equipment	770.67
4740	Airdrie Lock & Key	48.15
4741	Airdrie Rental Equipment Ltd.	123.05
4742	Alberta One-Call Corporation	34.78
4743	Annex Pub. & Printing Inc.	32.67
4744	AUMA Member Services	3,324.16
4745	APPROVED SEPARATELY	
4746	Beiseker Home Hardware	476.16
4746	Chemsearch	595.34
4748	City of Airdrie	16.00
4749	Craftmaster Homes Ltd.	1,791.72
4750	APPROVED SEPARATELY	
4751	Dell's Bigway Foods	159.03
4752	Drumheller Regional Chamber of Commerce	930.90
4753	Eagle Ridge Ventures Inc.	80.25
4754	Flagworks	99.40
4755	Kneehill Transport	39.69
4756	Kost Fire & Safety	534.73
4757	Laser Recharging Systems Inc.	208.64
4758	McNeill's Welding Ltd.	80.25
4759	Midcountry Automotive Repair	676.24
4760	Minolta Business Equipment	80.25
4761	Alberta Health Care	616.00
4762	Telus Mobility	251.51
4763	Municipal Information systems Inc.	320.37
4764	Norwest Labs	52.70
4765	Petty Cash	72.31
4766	Receiver General	4,584.43
4767	Redline Service Ltd.	6,544.76
4768	Regional Assessment Management	503.79
4769	Royal Canadian Legion	70.00
4770	Doug Scott	53.41
4771	Henri Simoneau	500.00
4772	Skyview Homes Inc.	264.62
4773	South Rock Limited	314.05
4774	Sprouse Fire & Safety Corp.	260.01
4775	Sureway International Electric	776.97
4776	Totem Building Supplies	193.06
4777	Urban Systems	1,637.76
4778	Wheelco Holdings Ltd.	171.35

Deputy Mayor Courtman moved to approve account cheque #4745 & \$4750 in the amount of \$361.45. CARRIED

Mayor Fegan and Councillor Hnybida both abstained from voting or commenting on the above item.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, NOVEMBER 10, 2003
AT 7:30 P.M. IN COUNCIL CHAMBERS
PAGE 3

NEW BUSINESS

COUNCILLORS REPORTS

Priestman
Recreation/FCSS

Councillor Priestman advised Council that the next meeting of the Recreation/FCSS Board is to be held on November 12, 2003.

Rockyview
Foundation

Councillor Priestman advised Council that the next meeting of the Rockyview Foundation is to be held on November 13, 2003.

Community Hall

Councillor Priestman advised Council that he checked the furnaces at the Community Hall and advised that the filters need to be changed.

Rowe
AUMA

Councillor Rowe advised Council that as an AUMA Director, he has now been appointed to the Safety Codes Council and the next meeting is scheduled for November 13, 2003 in Edmonton.

AUMA Member Services is putting together an on-line service for the insurance program wherein members will be able to go on-line and get premium information and be able to make additions and deletions to their insurance policies.

Courtman
Recycling

Deputy Mayor Courtman advised Council that the Beiseker Recycling Society held their Annual General Meeting on November 5, 2003. The executive committee for the society was re-affirmed at that time. The members discussed the offer of Coast to Coast Mechanical to donate their cargo van to the Recycling Society. The Society decided to decline the offer as they have no money for insurance and related operating costs. The Deputy Mayor suggested that perhaps the van could be donated to the Village of Beiseker for the exclusive use of the Recycling Society.

Res. #2003-108

Mayor Fegan moved that the Village of Beiseker accept the donation of the cargo van from Coast to Coast Mechanical Ltd. and that the Village of Beiseker will on behalf of the Beiseker Recycling Society insure the vehicle at a cost not to exceed \$1,000.00 per year. CARRIED

Councillor Priestman abstained from voting or commenting on the above item.

Deputy Mayor Courtman also advised Council that the Recycling Society is looking at ways to heat the recycling shed and is in the process of gathering prices for furnaces.

Drumheller Solid
Waste Management

Deputy Mayor Courtman advised Council that he made inquiries to the Drumheller Solid Waste Management Association as to what it would cost for the Village of Beiseker to withdraw from the Association. The earliest that the Village could withdraw under the contract is December 31, 2005, but written notification of that intent would have to be given no later than September 30, 2004. The Village of Beiseker would still have to pay its proportionate share of the closing fees for the landfill and the transfer bins would remain the property of the Association. The City of Calgary is no longer accepting any garbage from outside of the City. A final report will be provided to Council at a later date with the final costs to withdraw from the Association.

Airport

Deputy Mayor Courtman advised Council that there have been problems with dogs running loose at the airport. The M.D. of Rockyview has been asked to send out their By-Law Enforcement Officer to deal with the situation.

Deputy Mayor Courtman also advised Council that the CAO and himself will be meeting with Don Turner and Graham Smith from the M.D. of Rocky View Planning Department on November 21, 2003 to discuss development plans at the airport.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, NOVEMBER 10, 2003
AT 7:30 P.M. IN COUNCIL CHAMBERS
PAGE 4

Fegan
WREDC

Mayor Fegan advised Council that he attended a meeting of the Wild Rose Economic Development Corporation on November 6, 2003. An orientation session was held for the new board members. Mayor Fegan was re-affirmed as a member of the loan sub-committee. Discussed BAIS and the fact that training would be available soon. Also discussed a Community Economic Development Training Program to be held in December 2003. The WREDC is looking at another building in Strathmore. The board discussed the frequency of meetings and decided to continue meeting monthly. Looking at holding another strategic planning meeting sometime in 2004. The next meeting is scheduled for December 4, 2003.

Kneehill Regional
Water Services
Commission

Mayor Fegan advised Council that the next meeting of the Kneehill Regional Water Services Commission is scheduled for November 27, 2003. An update on the contract with the City of Drumheller should be provided at that meeting.

AUMA Energy
Aggregation Program
Renewal

ADMINISTRATOR'S REPORT

The Administrator advised Council that both the electricity and natural gas aggregation contracts with Enmax expire as of December 31, 2003. AUMA has now selected Nexen Marketing to be the supplier of choice for the AUMA's Energy Aggregation Program. By purchasing our electricity and natural gas through the AUMA program, we receive the benefit of a pooled purchase price with other municipalities throughout the Province. Over the last 3 years when utility costs were very volatile, our utility charges remained relatively constant due our participation in the aggregation program. This made budgeting for utilities much less of a guessing game.

The Administrator advised that the AUMA is requesting that should we again be interested in participating in the energy aggregation program, that we must on or before November 13, 2003, sign and return the Energy Purchase Agreement with Nexen Marketing. Since the entire contract is over 60 pages in length, the Administrator provided for Council's reference:

- the first two pages of the Energy Purchase Agreement with Nexen;
- letter dated October 27, 2003 from AUMA & Nexen;
- letter dated November 3, 2003 from AUMA; and
- Important Notice from AUMA dated November 6, 2003.

Some key elements of the renewal contract are as follows:

Effective date:	January 1, 2004
Term of Contract:	Up to five (5) years
Products:	Natural Gas Electricity (including 20% green power threshold)
Price:	Natural Gas – not more than \$6.50/gj Electricity -baseload not more than \$52.00/MWh
Trigger Price Mechanism:	AUMA is authorized to lock in price at any time before November 28, 2003 provided it is below the trigger price

For comparison purposes the last aggregation agreements were:	Natural Gas – 2 years @ \$4.97/gj Electricity – 3 year term @ \$88.00/MWh
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The Administrator advised Council that she had spoken with a number of our neighbouring municipalities and they are also planning to participate in the program. The Administrator recommended to Council that the Village of Beiseker again participate in the AUMA Energy Aggregation Program.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, NOVEMBER 10, 2003
AT 7:30 P.M. IN COUNCIL CHAMBERS
PAGE 5

- Res. #2003-109 Councillor Rowe moved that the Village of Beiseker participate in the AUMA's Energy Aggregation Program for both electricity and natural gas and that the Mayor and CAO be authorized to execute the Natural Gas/Electricity Energy Purchase Agreement with Nexen Marketing. CARRIED UNAN.
- CPR Station Fire Alarm System The Administrator provided for Council's information, a quote from Sprouse Fire & Safety to replace the fire alarm control panel and five (5) smoke detectors in the CPR Station. The existing fire alarm panel was installed when the Village Office moved into the CPR station many years ago. The panel has now become defective with the fire alarm going off unexpectedly for no reason at all times of the day and night. Since parts are no longer available for this particular panel, it cannot be repaired and must be replaced. Further, the old panel was never connected to our security system. The new panel will have the capability of being tied into the security alarm so that in the event of a fire, the security company will then be able to notify 9-1-1 immediately should the fire alarm be set off. Our present fire alarm system simply sets off an audible alarm bell inside the building and there is another alarm bell outside on the southside of the building. The Administrator advised that with Council's permission, the fire alarm panel should be replaced as soon as possible.
- Res. #2003-110 Deputy Mayor Courtman moved that the fire alarm panel in the CPR Station be replaced with such replacement including a verification certificate. CARRIED UNAN.
- Christmas Party The Administrator advised Council that the office staff contacted the Rosebud Theatre and Jubilations and both venues are fully booked for the night of November 29, 2003. The office staff also contacted Theatre Calgary for their presentation of a "Christmas Carol", but they were also booked for that evening. The Administrator suggested simply making dinner reservations somewhere unless anyone had any other ideas. Council suggested making reservations at either Woodside Golf Course or Paul's in Airdrie.
- CORRESPONDENCE**
- Michael & Debbie Foster A letter from Michael and Debbie Foster regarding sidewalk at 400-6th Street. FILED
- The Administrator was instructed to send a letter to Michael & Debbie Foster advising that sidewalk replacement program would be discussed in the 2004 budget deliberations.
- Pitch-in Alberta A letter from Pitch-in Alberta regarding 2004 Pitch-In Canada Week. FILED
- Wild Rose Economic Development Corp. Wild Rose Economic Development Corporation Autumn 2003 Informer. FILED
- Stan Woloshyn A letter from Stan Woloshyn, Minister of Seniors regarding the 7th Annual Minister's Seniors Service Awards FILED
- Alberta Environment A letter from Alberta Environment regarding registration for Beiseker Wastewater System. FILED
- Alberta Environment A letter from Alberta Environment regarding Registration for Beiseker Waterworks System. FILED
- Alberta Children's Services A letter from Alberta Children's Services regarding 17th Annual Family Violence Prevention Month. FILED
- R.C.M.P. The Royal Canadian Mounted Police Beiseker Detachment Community Monthly Report for October 2003.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, NOVEMBER 10, 2003
AT 7:30 P.M. IN COUNCIL CHAMBERS
PAGE 6

Village of Carbon

A letter from the Village of Carbon regarding Joint Village Council Meeting. FILED

Deputy Mayor Courtman, Councillor Hnybida, Councillor Priestman and Councillor Rowe indicated that they would be attending the Joint Villages Council Meeting in Carbon on November 18, 2003.

AUMA

The Alberta Urban Municipalities Association notes to Council dated September 2003. FILED

Alberta Children's Services

A letter from Alberta Children's Services regarding 2004 FCSS Conditional Agreement

Res. #2003-111

Deputy Mayor Courtman moved that the Mayor and Chief Administrative Officer be authorized to execute the FCSS Funding Agreement with the Province of Alberta for January 1, 2004 to December 31, 2004. FILED

IN CAMERA ITEMS

In Camera

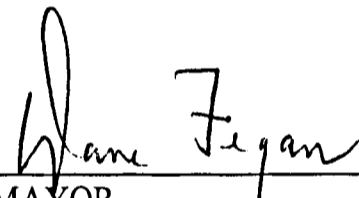
Councillor Priestman moved that Council go *in camera* @ 9:22 p.m. to discuss Compak Filter Service. CARRIED UNAN.

Reconvene

Councillor Rowe moved that Council reconvene from *in camera* @ 9:34 p.m. CARRIED UNAN.

ADJOURNMENT

Mayor Fegan moved that the meeting adjourn at 9:35 p.m. CARRIED UNAN.



MAYOR



MUNICIPAL ADMINISTRATOR

**VILLAGE OF BEISEKER
OUTSTANDING DEBENTURES 2003
AS AT OCTOBER 31, 2003**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2002	PROJECT AMOUNT PAID IN 2003 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2003 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1 78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00) \$54,103.39	WMR & RESERVOIR \$19,687.62 LIFT STATION \$2838.26	1146265 June 1/05 12.5%	\$14,013.25 \$2,020.22 TOTAL	 \$38,069.92
SEPT 1 89-18 9/1/2010	(\$66,844.00) \$34,839.30	PAVING 2ND AVE, 4TH ST, 5TH ST \$6,860.81	1171610 Sep 1/10 11.375% 1171610A	\$2,897.84 TOTAL	 \$31,941.46
SEPT 15 78-13 9/15/2004	(\$270,000.00) \$53,263.04	WATER MAIN REPLACEMENT \$30,895.92	1142827 Sep 15/04 10.5%	\$25,303.30 TOTAL	 \$27,959.74
OCT 1 85-5, 85-6 85-8 10/1/2005	(\$250,460.04) \$77,145.26	PAVING 1ST AVE 6TH ST \$31,912.59	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	\$22,944.45 TOTAL	 \$54,200.81
	(\$913,361.04) \$219,350.99 PRINCIPAL	TOTAL PAID TO DATE IN 2003 PRINCIPLE \$67,179.06 INTEREST \$25,016.14 TOTAL \$92,195.20		GRAND TOTAL	 \$152,171.93 =====

Debenture Balance December 31, 2002 \$219,350.99

Recap: Loan Maturing September 15, 2004
Two Loans June 1, 2005
 October 1, 2005
Last Loan September 1, 2010

OTHER OUTSTANDING LOANS

MOUNTAIN VIEW CREDIT UNION

DESCRIPTION	OPENING BALANCE DECEMBER 31/02	BALANCE AS OF SEPTEMBER 2003	TOTAL PRINCIPAL PAID THIS MONTH	NET OUTSTANDING BALANCE
LOAN #3 @6.60% SEWER LAGOON .	\$48,206.35	\$44,960.21	(\$374.25)	\$44,585.96
LOAN #5 @ 6.60% 9 TH ST. STORM	\$47,362.13	\$44,171.23	(\$367.88)	\$43,803.35
LOAN #7 @6.60% 1 ST AVE REBUILD	\$91,064.98	\$85,302.41	(\$664.81)	\$84,637.60
LOAN #8 @ 5.50% 1 ST AVE. PHASE 2	\$76,179.20	\$71,481.97	(\$503.62)	\$70,978.35
	\$265,007.09	\$245,915.82	(\$1,910.56)	\$244,005.26

Recap: Loan #3 Maturing June 1, 2011 (Next renewal date June 1, 2004)
Loan #5 Maturing June 1, 2011 (Next renewal date June 1, 2004)
Loan #7 Maturing December 1, 2011 (Next renewal date December 1, 2004)
Loan #8 Maturing December 4, 2012 (Next renewal date December 4, 2005)



VILLAGE OF BEISEKER

Outstanding Cheques

For the Period of

2002-01-01 and 2003-10-31

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
2692	2002-01-14	ALBERTA LOCAL AUTHORITIES, RECIPROCAL I		2592			3,466.21
4592	2003-09-08	REGIONAL ASSESSMENT MANAGEMENT		4551			503.79
4686	2003-10-14	REGIONAL ASSESSMENT MANAGEMENT		4669			503.79
4703	2003-10-27	AGLINE		4691			102.22
4704	2003-10-27	ALBERTA PERMIT PRO		4691			200.86
4705	2003-10-27	BEISEKER AUTOMOTIVE		4691			54.10
4706	2003-10-27	BIG SPRINGS PLUMBING & HEATING		4691			422.65
4707	2003-10-27	CANADIAN WASTE SERVICES INC.		4691			273.72
4708	2003-10-27	CARLEY, ROBERT		4691			123.05
4710	2003-10-27	ENMAX CORPORATION		4691			551.65
4711	2003-10-27	KOST FIRE & SAFETY		4691			90.41
4715	2003-10-27	RECALL		4691			80.46
4716	2003-10-27	SAFETY CODES COUNCIL		4691			84.00
4717	2003-10-27	SOUTH ROCK LIMITED		4691			273.92
4718	2003-10-27	TALL TAYLOR PUBLISHING LTD.		4691			31.57
4720	2003-10-27	TMS FOR POSTAGE		4691			300.00
4721	2003-10-27	TOWN OF CROSSFIELD		4691			175.00
4722	2003-10-27	U.F.A.		4691			1,861.92
4723	2003-10-27	URBAN SYSTEMS		4691			3,142.61
4725	2003-10-27	WILKINS, FRED & NORMA		4691			24.96
4729	2003-10-31	FREMAR ENTERPRISES		4710			160.00
4730	2003-10-31	HENDERSON, LADEAN		4710			183.12
4733	2003-10-31	SCOTT, DOUG		4710			850.81
4734	2003-10-31	STRAUB, MARY		4710			331.28
							13,792.10

Handwritten initials or signature