

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD TUESDAY, OCTOBER 14, 2003  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
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**PRESENT**

MAYOR	Dave Fegan
COUNCILLOR	Brenda Hnybida
COUNCILLOR	Len Priestman
COUNCILLOR	Bruce Rowe
RECORDING SECRETARY	Tanya Klappe
PUBLIC WORKS FOREMAN	Dale Wells
ROCKYVIEW FIVE VILLAGE WEEKLY	Enrique Massot

**ABSENT**

DEPUTY MAYOR	Ray Courtman
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle

**CALL TO ORDER**

Mayor Fegan called the meeting to order at 7:35 p.m.

**ADOPTION OF AGENDA**

Councillor Hnybida moved adoption of the Agenda with the following additions under Item #11 In Camera Items:

1. RT Venture Commercial and Residential Property.
2. Library Board.
3. Ambulance Requisition.
4. Public Works Item.

CARRIED UNAN

**ADOPTION OF THE MINUTES**

Councillor Priestman moved to adopt the minutes of the regular Meeting of Council held on September 22, 2003. CARRIED UNAN.

**FINANCIAL STATEMENT**

Mayor Fegan moved to approve the Financial Statement for the month ending September 30, 2003. CARRIED UNAN.

**DELEGATIONS**

The delegation scheduled for this Council Meeting cancelled her appointment.

**BUSINESS ARISING FROM THE MINUTES**

The Administrator advised Council that at the last Council Meeting, Councillor Rowe had inquired regarding the status of Schedule "C" to the Marigold Agreement which has been provided to Council at the May 6, 2003 Council Meeting. The Administrator checked the Minutes from the May 6, 2003 Council Meeting at which time Councillor Rowe indicated that he would discuss the issue of Schedule "C" at the next Library Board Meeting. Under Schedule "C" the Village is required each year to pay \$4.50 per capita directly to the Marigold Library System and the Village also pays \$4.50 per capita directly to our local library board for a total of \$9.00 per capita per year. Our local library board is then required to pay back to the Marigold Library System \$4.61 per capita.

Councillor Rowe advised Council that the Marigold Library Systems contributes back to our local library board the sum of \$1,700.00 per year.

Councillor Rowe moved to authorize the Mayor to execute Schedule "C" of the Marigold Library Agreement. CARRIED UNAN.

Marigold Library  
Agreement

Res. #2003-91

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**PUBLIC WORKS ITEMS**

- Airport                   The Public Works Foreman informed Council that temporary taxiway #3 had been packed, leveled and graded.
- 401 - 6<sup>th</sup> Street        The Public Works Foreman informed Council that the Public Works Staff lowered the curb stop at 401 - 6<sup>th</sup> Street.
- Friendship Park        The Public Works Foreman informed Council that Friendship Park had been winterized
- New Restaurant        The Public Works Foreman informed Council that the materials that are required to install the sewer and water lines at the new restaurant had been ordered.
- Campground            The Public Works Foreman informed Council that the Public Works Staff hauled and packed cold mix for the parking stalls at the campground.
- Lount Crescent Alley   The Public Works Foreman advised Council that the weeds and the catch basin lid behind the Baptist Church have been cleaned up.
- Corner of 9<sup>th</sup> Street and 3<sup>rd</sup> Avenue   The Public Works Foreman informed Council that a catch basin was installed at the corner of 9<sup>th</sup> Street and 3<sup>rd</sup> Avenue.
- Airport Fence           The Public Works Foreman informed Council that the fence at the airport had to be repaired.
- Arena Dressing Room Addition   The Public Works Forman advised Council that the Public Works Staff hauled pit run and installed the sewer line for the new dressing rooms at the arena.
- Forman's Time in Lieu Hours    The Public Works Forman requested if he could be paid out for 40 hours of accumulated time in lieu as he will be unable to take those days off.
- Res. #2003-92           Mayor Fegan moved that Dale Wells be paid out 40 hours of accumulated time in lieu.  
CARRIED UNAN.
- Canadian Public Works Association   The Public Works Foreman informed Council that he will be away from October 20, 2003 to October 22, 2003 to attend the Canadian Public Works Association Conference.

**ACCOUNTS FOR APPROVAL**

Mayor Fegan moved to approve the accounts cheque #4641 to #4692 in the amount of \$42,481.89.  
CARRIED UNAN.

4641 -4643 &		
4645-4652	PAYROLL CHEQUES	7,066.59
4644	Fremar Enterprises	216.00
4653	Wm. Saunders	31.33
4654	Acme Farm & Building centre Inc.	383.34
4655	Alberta Association of M.D's & Counties	5,042.42
4556	Alberta Bylaw Enforcement Services	415.00
4657	Alberta One-Call Corporation	26.75
4658	Alberta Permit Pro	2,606.31
4659	Alberta Registries	7.00
4660	All-Can Medical	52.00
4661	AUMA Member Services	2,540.65
4662	Beiseker Community Cemetary Society	5,000.00
4663	Beiseker Grocery	123.91
4664	Beiseker Home Hardware	351.76
4665	Capital Credit & Consulting Corporation	44.14
4666	Ruth Copeland	760.27

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4667	Courtney Berg Industries Ltd.	132.94
4668	Dell's Bigway Foods	65.68
4669	DHL Express (Canada) Ltd.	21.07
4670	Eagle ridge Ventures Inc.	224.70
4671	Exmax Corporation	448.64
4672	Dave Fegan	620.80
4673	Hi-Way Sales & Service	215.66
4674	Jim Howlett	48.15
4675	Kneehill Transport	54.01
4676	Lawson Products	761.25
4677	McNair Sand & Gravel Ltd.	3,855.27
4678	McNeill's Welding Ltd.	42.80
4679	Minolta Business Equipment	92.35
4680	Alberta Health Insurance	528.00
4681	Telus Mobility	221.67
4682	Municipal Information Systems Inc.	697.01
4683	Recall	48.26
4684	Receiver General	4,711.28
4685	Redline Services Ltd.	22.12
4686	Regional Assessment Management	503.79
4687	Bruce Bowe	361.28
4688	Three D Trucking	1,530.09
4689	Urban Systems	951.59
4690	Tracy Wegener	100.00
4691	WFR Wholesale Fire & Rescue Ltd.	432.51
4692	Wn'F Water & Sewer Ltd.	1,123.50

**NEW BUSINESS**

**COUNCILLORS REPORTS**

**Hnybida**  
Beiseker Cemetery

Councillor Hnybida provided Council with an update on the status of the Beiseker Cemetery project as well as a Financial Statement up to and including August 2003. Council also discussed purchasing a sign for the cemetery sometime in the future.

Campground

Councillor Hnybida advised Council that the Campground must be closed no later than October 31, 2003. After some discussion, Council agreed that the Campground Manager's Contract should be reviewed in order to determine when the campground should be closed and the water turned off. This information should be passed on to the Public Works Foreman so that he can take care of this task. In addition, the Public Works Department should remove the signs on the cookhouse and relocate them to the campground fence.

Hydrant Flushing

Councillor Hnybida informed Council that the Fire Department had flushed hydrants in the Village at the end of September. During this task, the inside of a Village resident's car was soaked with water from a hydrant. The resident had her car professionally cleaned and gave the invoice to Councillor Hnybida.

Res. #2003-93

Mayor Fegan moved to pay the bill out of the Beiseker Fire Department budget.  
CARRIED UNAN

Fire Department  
Picture

Councillor Hnybida presented Council with the Fire Department picture that was published in the Five Village Weekly Newspaper during Fire Prevention Week. After some discussion, Council agreed that a more professional looking picture should be submitted for next year's publication.

**Priestman**  
Unsightly Premises

Councillor Priestman informed Council that a list of 26 properties designated as unsightly by the Unsightly Premises Committee has been given to the By-Law Officer.

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Rowe

Economic  
Development  
Committee

Councillor Rowe informed Council that the Information Booth project is progressing.

MGV Energy

Councillor Rowe informed Council that he is going to be meeting with MGV Energy to discuss with the company their offer to donate monetarily to a community project. Councilor Rowe is going to ask for a donation to put towards the E.D.C.'s Information Booth Park.

Volunteer Night

Councilor Rowe suggested to Council the idea of hosting a Volunteer Recruitment/Appreciation Night. Council was very receptive to this idea. Councillor Rowe offered to further discuss this idea with the E.D.C at their next meeting.

Fegan

AUMA Convention

Mayor Fegan informed Council that he attended the seminar by Tammy Robertson and the Public/Private Partnership Seminar at the AUMA Convention and both were excellent.

Friendly Ones RV  
Club

Mayor Fegan shared with Council a letter he received from "Friendly Ones RV Club which stated their praise for the Beiseker Municipal Camground. The RV Club stayed at the campground this summer and were very pleased with their stay.

Wild Rose Economic  
Development  
Corporation

Mayor Fegan informed Council that he recently attended a Wild Rose Economic Development Corporation meeting. The Corporation is currently working on updates to their brochure and web page. Mayor Fegan also informed Council that due to the poor response to the Main Street Beautification Program, all funds allocated to this project will be returned to the respective municipalities.

Kneehill Regional  
Water Line

Mayor Fegan informed Council that Stantec Engineering has been selected for the Kneehill Regional Water Line project. The environmental studies and land owner agreements are currently being conducted for this project.

ADMINISTRATOR'S REPORT

C.A.O. Holidays

The Administrator informed Council that Tanya Klappe will be acting as recording secretary at this meeting as she will be away on holidays.

Super Net

The Administrator reminded Council that in the August 11, 2003 Council package, there was a letter from Bell West advising that the \$4,000.00 connection fee would be waived for those municipalities where the municipal office and library are located in the same building. Bell West requested that if the municipality was in agreement with the conditions outlined in that letter, that those conditions be acknowledged by signing a copy of the letter. Bell West is now requesting a signed copy of this letter.

As Council discussed previously, the connection will be installed into the Village Office building, however, we would not actually be hooking up to the SuperNet at this time. This letter is simply to confirm that we will not be charged the usual \$4,000.00 connection fee when the municipal office and library are in the same building and that we are prepared to share the SuperNet connection with the library. If however we decide some time in the future to have our own connection separate from the library, we would then be charged accordingly. Further, any security issues with the library are our responsibility. Bell West is looking to install these connections in the very near future.

The Administrator advised that if Council is in agreement, a resolution of Council should be passed authorizing the execution and acknowledgement of this letter by the Mayor.

Res. # 2003-94

Councillor Rowe moved to authorize the Mayor to execute the letter from Bell West Inc.  
CARRIED UNAN

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Kathryn-Beiseker  
Scholarship  
Committee

The Administrator informed Council that she received a phone call on Friday, October 10, 2003 from Kathleen Delaney of the Kathryn-Beiseker Scholarship Committee inquiring if anyone from the Village or from Council would be interested in presenting an award or scholarship at the Beiseker School Awards Night to be held this coming Friday, October 17, 2003.

Derelict Vehicles

**BY-LAW OFFICER'S REPORT**

FILED

Council asked Ms. Klappe to have the By-Law Officer follow through with enforcement of the By-Law dealing with derelict vehicles.

Communities in  
Bloom

**CORRESPONDENCE**

The 2003 Communities in Bloom Evaluation Report for the Village of Beiseker.

FILED

MGV Energy Inc.

A letter from MGV Energy Inc. regarding an application to establish a holding for the production of natural gas.

FILED

Kendal Adjusters Inc.

A letter from Kendal Adjusters Inc. regarding Compak Filter.

FILED

AUMA

A letter from Alberta Urban Municipalities Association regarding the status of ALARIE.

FILED

Alberta Capital  
Finance Authority

A letter from Stephen Burford, Director of the Alberta Capital Financing providing a Capital Finance Authority update.

FILED

Alberta Municipal  
Affairs

A letter from Alberta Municipal Affairs regarding the "Municipal Energy First!" Program.

FILED

AAMD&C

The Alberta Association of Municipal Districts & Counties "Contact" newsletter dated September 12, 2003.

FILED

AAMD&C

The Alberta Association of Municipal Districts & Counties "Contact" newsletter dated September 19, 2003.

FILED

Alberta Capital  
Finance Authority

A letter from the Alberta Capital Finance Authority regarding general information sessions.

FILED

Village of Carbon

A letter from the Village of Carbon regarding a request for agenda items for the upcoming Five Villages Joint Council Meeting on October 29, 2003.

FILED

Council requested that the correspondence dated October 6, 2003 from the Kneehill Regional Water Services Commission regarding Alberta Environment and water licenses be added to the agenda for the Five Villages Joint Council Meeting.

Alberta Environment

A letter from Alberta Environment regarding a change to Codes of Practice from individual facility-by-facility approvals.

FILED

Infrastructure Canada

A letter from Infrastructure Canada regarding the Kneehill Regional Water Line Project

FILED

House of Commons

A letter from Inky Mark, M.P. of House of commons regarding the new Youth Criminal Justice Act.

FILED

Kathryn/Beiseker  
Scholarship Committee

A letter from the Kathryn-Beiseker Scholarship Committee thanking the Village of Beiseker for our donation.

FILED

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Municipal Government Board	A letter from the Municipal Government Board regarding a Change in Practice for linear assessment appeals.	FILED
Kneehill Regional Water Commission	A letter from the Kneehill Water Services Commission with respect to Alberta Environment and water licenses.	FILED
Res. #2003-95	Councillor Rowe moved that the Village of Beiseker staff uphold the Village's policy regarding utility disconnects as all utility accounts will need to be up to date before hooking into the regional water line.	CARRIED UNAN.
AUMA	A letter from the Alberta Urban Municipalities Association regarding AUMA'S preferred provider for AUMA'S energy aggregation program.	FILED
Alberta Municipal Affairs	A letter from Alberta Municipal Affairs regarding the 2003 Municipal Sponsorship Program.	FILED
M.D. of Rockyview	A letter from the Municipal District of Rockyview regarding Funding Initiatives for Recreation Services & Projects.	FILED
Beiseker & District Chamber of Commerce	A letter from the Beiseker & District Chamber of Commerce regarding an upcoming Chamber of Commerce fundraiser.	FILED
Beiseker & District Chamber of Commerce	A letter from the Beiseker & District of commerce regarding the Chamber of Commerce Christmas Party.	FILED
	Council decided that the Village would organize their own Christmas Party for Village of Beiseker staff and Council members.	
Wild Rose Economic Development Corp.	A letter from Diane Berreth of the Wild Rose Economic Development Corporation providing an update on the Business Attraction & Retention Project.	FILED
Alberta Municipal Affairs	A letter from Alberta Municipal Affairs regarding upcoming information sessions on the Municipal Energy Efficiency Assistance Program (ME first!).	FILED
Alberta Municipal Affairs	Alberta Municipal Affairs regarding the Conditional Grant Agreement for the 2003 Municipal Sponsorship Grant.	FILED
Agriculture and Agri-Food Canada	A letter from Agriculture and Agri-Food Canada regarding the Prairie Grain Roads Program.	FILED
By-Law #2003-11	<b><u>BY-LAWS</u></b> By-Law #2003-11 being a By-Law of the Village of Beiseker to authorize the Municipal Council to incur an indebtedness on behalf of the said Village by the issuance of a loan for the purpose of paving on Beacon Heights Road between North Road (Highway 72) and Beaver Place. This By-Law replaces and rescinds By-Law #2003-10 to reduce the interest rate from 6.10% to 5.85%.	
First Reading	Councillor Rowe moved first reading of By-Law #2003-11.	CARRIED UNAN.
Second Reading	Councillor Priestman moved second reading of By-Law #2003-11.	CARRIED UNAN.
Permission for Third & Final Reading	Councillor Hnybida moved for permission for third and final reading of By-Law #2003-11.	CARRIED UNAN.
Third & Final Reading	Mayor Fegan moved third and final reading of By-Law #2003-11.	CARRIED UNAN.

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In Camera

**IN CAMERA**

Councillor Rowe moved that Council go *in camera* @ 9:55 p.m. to discuss the following items:

1. RT Joint Venture Commercial & Residential Properties.
2. Ambulance Requisition.
3. Library Board.
4. Public Works Item.

CARRIED UNAN.

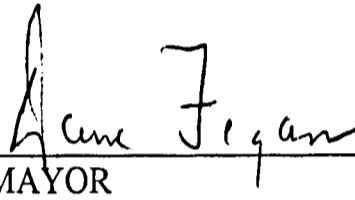
Reconvene

Mayor Fegan moved that Council reconvene from *in camera* @ 10:29 p.m.

CARRIED UNAN.

**ADJOURNMENT**

Councillor Rowe moved that the meeting adjourn at 10:30 p.m. CARRIED UNAN.

  
\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MUNICIPAL ADMINISTRATOR

# MONTHLY STATEMENT

Month Ending SEPTEMBER 30, 20 03

Municipality of VILLAGE OF BEISEKER

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	General Account		TOTAL			
Net Balance at End of Previous Month	820,930	88				
Receipts for the Month (Less Loans)	58,380	81				
CASH ON HAND (FROM AUG. 2003)	50	00				
Sub-Total	879,361	69				
<u>LESS:-</u>						
Disbursements for the Month	198,731	40				
Net Balance at End of Month	680,630	29				
Balance at End of Month — Bank	681,934	72				
O/S DEPOSITS	3,906	27				
* Cash on Hand at End of Month	200	00				
Sub-Total	685,990	99				
Less Outstanding Cheques	5,410	70				
Net Balance at End of Month	680,630	29				

OUTSTANDING CHEQUES						OUTSTANDING ACCOUNTS PAYABLE		
No.	Amount	No.	Amount	No.	Amount			Amount
	SEE LIST ATTACHED							
						Estimate of Accounts Payable, not rendered		
<b>TOTAL</b>						<b>TOTAL</b>		

This Statement Submitted to Council this 14th day of OCTOBER 20 03

Remarks:

  
 Mayor

  
 Sec.-Treas.



\* Cash on Hand Deposited ..... 20 .....

(SEE OVER FOR EXPENDITURE CONTROL)



**VILLAGE OF BEISEKER  
OUTSTANDING DEBENTURES 2003  
AS AT SEPTEMBER 30, 2003**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2002	PROJECT AMOUNT PAID IN 2003 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2003 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1  78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00)     <b>\$54,103.39</b>	WMR & RESERVOIR \$19,687.62  LIFT STATION \$2838.26	1146265  June 1/05 12.5%	\$14,013.25  \$2,020.22 <b>TOTAL</b>	     <b>\$38,069.92</b>
SEPT 1  89-18 9/1/2010	(\$66,844.00)     <b>\$34,839.30</b>	PAVING 2ND AVE, 4TH ST, 5TH ST \$6,860.81	1171610 Sep 1/10 11.375% 1171610A	    <b>\$2,897.84 TOTAL</b>	     <b>\$31,941.46</b>
SEPT 15  78-13 9/15/2004	(\$270,000.00)     <b>\$53,263.04</b>	WATER MAIN REPLACEMENT  \$30,895.92	1142827 Sep 15/04 10.5%	    <b>\$25,303.30 TOTAL</b>	     <b>\$27,959.74</b>
OCT 1  85-5, 85-6 85-8 10/1/2005	(\$250,460.04)     <b>\$77,145.26</b>	PAVING 1ST AVE 6TH ST  \$0.00	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	    <b>\$0.00 TOTAL</b>	     <b>\$77,145.26</b>
	(\$913,361.04)  <b>\$219,350.99 PRINCIPAL</b>	<b>TOTAL PAID TO DATE IN 2003</b> PRINCIPLE \$44,234.61 INTEREST \$16,048.00 <b>TOTAL \$60,282.61</b>		<b>GRAND TOTAL</b>	     <b>\$175,116.38 =====</b>

Debenture Balance December 31, 2002 \$219,350.99

Recap: Loan Maturing                      September 15, 2004  
Two Loans                                      June 1, 2005  
    October 1, 2005  
Last Loan                                         September 1, 2010

**OTHER OUTSTANDING LOANS**

MOUNTAIN VIEW CREDIT UNION				
DESCRIPTION	OPENING BALANCE DECEMBER 31/02	BALANCE AS OF AUGUST 31, 2003	TOTAL PRINCIPAL PAID THIS MONTH	NET OUTSTANDING BALANCE
LOAN #3 @6.60% SEWER LAGOON .	\$48,206.35	\$45,324.29	(\$364.08)	\$44,960.21
LOAN #5 @ 6.60% 9 <sup>TH</sup> ST. STORM	\$47,362.13	\$44,529.11	(\$357.88)	\$44,171.23
LOAN #7 @6.60% 1 <sup>ST</sup> AVE REBUILD	\$91,064.98	\$85,948.17	(\$645.76)	\$85,302.41
LOAN #8 @ 5.50% 1 <sup>ST</sup> AVE. PHASE 2	\$76,179.20	\$71,972.53	(\$490.56)	\$71,481.97
	<b>\$265,007.09</b>	<b>\$247,774.10</b>	<b>(\$1,858.28)</b>	<b>\$245,915.82</b>

Recap: Loan #3 Maturing                      June 1, 2011 (Next renewal date June 1, 2004)  
Loan #5 Maturing                                 June 1, 2011 (Next renewal date June 1, 2004)  
Loan #7 Maturing                                 December 1, 2011 (Next renewal date December 1, 2004)  
Loan #8 Maturing                                 December 4, 2012 (Next renewal date December 4, 2005)



# VILLAGE OF BEISEKER

## Outstanding Cheques

For the Period of

2000-01-03 and 2003-09-30

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
2692	2002-01-14	ALBERTA LOCAL AUTHORITIES, RECIPROCAL I		2592			3,466.21
4141	2003-04-28	SKOG, MURRAY & KENNETH		4128			31.33
4426	2003-07-28	BEISEKER COMMUNITY SCHOOL, SHOP		4419			15.00
4519	2003-08-25	WRIGHT, DARCY JAMES		4499			1.33
4592	2003-09-08	REGIONAL ASSESSMENT MANAGEMENT		4551			503.79
4610	2003-09-22	ALBERTA ONE-CALL CORPORATION		4595			21.40
4641	2003-09-30	BELL, MARY		4622			179.16
4644	2003-09-30	FREMAR ENTERPRISES		4622			216.00
4645	2003-09-30	HENDERSON, LADEAN		4622			183.12
4650	2003-09-30	WATSON, AUGGIE		4622			282.35
4652	2003-09-30	KING, CORY		4627			511.01
							<u>5,410.70</u>

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