

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
VILLAGE OF BEISEKER HELD MONDAY, MARCH 24, 2003  
AT 7:30 P.M. IN COUNCIL CHAMBERS  
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**PRESENT**

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Len Priestman
COUNCILLOR	Bruce Rowe
COUNCILLOR	Herman Witt
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells

**CALL TO ORDER**

Mayor Fegan called the meeting to order at 7:32 p.m.

**ADOPTION OF AGENDA**

Councillor Witt moved adoption of the Agenda as presented.

CARRIED UNAN

**ADOPTION OF THE MINUTES**

Councillor Rowe moved to adopt the minutes of:

1. Special Hearing held on March 10, 2003; and
2. Regular Meeting of Council held on March 10, 2003. CARRIED UNAN.

**BUSINESS ARISING FROM THE MINUTES**

Proposed Restaurant

Council reviewed and discussed Fax Memos dated March 10, 2003 and March 11, 2003 from Jason Finner of Urban Systems. Council further discussed a proposal to move the hydrant location to the west property line. If the hydrant were to be moved to the new location, this would alleviate the possibility of the water stagnating and perhaps freezing in the winter. The new location for the hydrant is still a reasonable distance from the proposed building.

Res. #2003-24

Councillor Rowe moved that the Village of Beiseker will pay for water and sewer servicing costs including a fire hydrant (in the right-of-way) from the UFA to the westerly property line of 508 – 7<sup>th</sup> Street (Crescent Drive). That the Developer will be responsible to pay the cost of the utility mains in front of the property into the building. The size of the water main from the UFA to the westerly property will be 150mm (6") with the hydrant being located at the westerly property line and the size of the sewer main will be 200mm (8").

CARRIED UNAN

**PUBLIC WORKS ITEMS**

Storm Lines

The Public Works Foreman advised Council that Public Works staff have been busy steaming storm lines.

Lift Station at 4<sup>th</sup>  
Avenue & 5<sup>th</sup>  
Street

The Public Works Foreman advised Council that electrical problems have been encountered with the pump at the 4<sup>th</sup> Avenue and 5<sup>th</sup> Street lift station. The Public Works Foreman advised that Chamco came out to remove the pump and that we should know within a couple of days as to what is causing the pump to shut down.

Air Brake Course

The Public Works Foreman advised Council that both Cory King and Doug Scott took "Q" endorsement airbrake course.

Instant Patch

The Public Works Foreman advised Council that he had Peter Donegan pick-up and deliver a truck and tandem load of instant patch.

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- Banff Seminar** The Public Works Foreman advised Council that he attended the Alberta Water and Wastewater Conference in Banff from March 11<sup>th</sup> to March 14<sup>th</sup>.
- Sweeper** The Public Works Foreman advised Council that the Public Works staff are getting the sweeper ready for street cleaning.
- Pot Holes** The Public Works Foreman advised Council that the Public Works Staff have started to fill pot holes throughout the Village.
- Beacon Heights Road** Mayor Fegan advised the Public Works Foreman that Beacon Heights Road from Highway #72 to Chinook Road is in very bad condition with many large pot holes. In order to repair the road properly, it will need to be ripped up and repacked.
- The Public Works Foreman was instructed to investigate purchasing a scarifier for the grader.
- Lount Crescent Alley** Councillor Rowe advised the Public Works Foreman that the alley behind his home is in terrible condition and is almost impassable. The Public Works Foreman advised that he would bring the grader in as soon as possible to try and correct the situation.
- Campground** Deputy Mayor Courtman noted that it appeared that someone tried to break into the camp kitchen on the west side of the building.

**ACCOUNTS FOR APPROVAL**

Mayor Fegan moved to approve the accounts cheque #4002 to #4050 in the amount of \$116,522.25. CARRIED UNAN.

4002,4003 &		
4005 to 4012	Payroll Cheques	5,297.70
4004	Fremar Enterprises	247.50
4013	Capri Centre	448.00
4014	Agline	33.73
4015	AUMA Member Services	2,371.01
4016	Beiseker Automotive	491.19
4017	Beiseker Brownies	300.00
4018	Beiseker Community School	1,100.00
4019	Beiseker Food Bank	3,300.00
4020	Beiseker Girl Guides	400.00
4021	Beiseker Municipal Library	700.00
4022	Beiseker Sparks	300.00
4023	Canadian Waste Services Inc.	255.39
4024	Canwest Propane Inc.	1,740.12
4025	Communities in Bloom	200.00
4026	Ruth Copeland	213.08
4027	Drive Products	186.52
4028	Eagle Ridge Ventures Inc.	2,040.49
4029	Dave Fegan	163.50
4030	Five Star Communications	72.66
4031	Eldon Guay	225.00
4032	Lawson Products	187.89
4033	Mobilcom Wireless	22,665.81
4034	Enmax	9,392.11
4035	Telus	822.81
4036	Telus Mobility	25.85
4037	Atco Gas	67.90
4038	Municipal Information Systems Inc.	320.37
4039	Office Depot Canada	9.88
4040	Petty Cash	111.33
4041	RCMP Victims Assistance	500.00

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4042	Recall	48.26
4043	Rockyview Industries Inc.	393.44
4044	Rockyview regional Handi Bus Society	2,000.00
4045	Ross, Todd & company	59.59
4046	Bruce Rowe	95.16
4047	Tall Taylor Publishing Ltd.	26.22
4048	WFR Wholesale Fire & Rescue Ltd.	312.25
4049	Workers Compensation Board	504.73
4050	Alberta Learning	58,892.76

**NEW BUSINESS**

**COUNCILLORS REPORTS**

**Courtman**

Beiseker Cairn

Deputy Mayor Courtman advised Council that the Museum Society had decided on the text for the next plaque to be placed on the south side of the cairn and a sign which is to be placed on the side of a building in the downtown area. The text will read as follows:

“T.L. Beiseker (1866 – 1941)

Thomas Lincoln Beiseker was an astute businessman from North Dakota who bought land from the CPR and sold it to farmers and ranchers eager to settle in the Beiseker area. In 1905, Alberta had just joined Confederation and the Canadian Pacific Railway Company was aggressively selling land that the federal government had granted it in return for building the railroad across the prairies to British Columbia. 25 million acres of prime prairie land was on the block. ‘T.L.’ based in Fessenden, North Dakota was working in Calgary for the company. Recognizing the tremendous opportunity this presented to anyone with an entrepreneurial spirit, he founded two land companies that were active in this area, the Beiseker & Davidson Ltd., and the Calgary Colonization Company. Together they bought 250,000 acres for \$1.00 an acre. Within months the land was selling for ten to twenty times the original amount. A fortune had been made. The promised rail-line arrived in 1910 and its destination took on the name of the man whose land companies had been working in this area and who had established the town-site: BEISEKER. At the height of his career, Mr. Beiseker was one of the wealthiest men in the west, owning many banks and large tracts of land in North Dakota and western Canada. The Great Depression of the 30’s took its toll on the Beiseker empire, his fortune declined. No longer a millionaire, he led a comfortable life till his death in 1941. His friends and relatives remember him as a smart businessman with a generous heart. He is buried in the family plot in Austin, Minnesota beside his wife Clara and other members of his family”.

**Railway Museum**

Deputy Mayor Courtman advised Council that he was unable to attend the Railway Museum open house, which was held on March 13, 2003.

Councillors Priestman, Rowe and Witt advised Council that they were in attendance at this Open House. The Railway Museum currently has \$38,000.00 on hand in cash. The society is wishing to initially lay two lines of track parallel to each other. It is estimated that the railway museum project could in the end cost 7 million dollars. In order to help finance the project, the society is launching the sale of railway ties at \$50 a piece. A plate with the name of the purchaser will be affixed at one end of each tie. The society is currently erecting a fence to enclose an area for the storage of ties and rails.

Councillor Rowe re-iterated his position that it is important that the Village of Beiseker Council have representation at the Railway Museum’s meetings to keep up to date on their plans and activities.

**Rowe**

AUMA

Councillor Rowe advised Council that he attended two AUMA meetings in Edmonton the week of March 17<sup>th</sup>, one being the Urban/Rural Cost Sharing Committee and the other being the Small Communities Committee. At one of these meetings, a representative from Alberta Municipal Affairs gave an excellent presentation on the Municipal Excellence Network. Councillor Rowe advised Council that the Municipal Excellence group will come out and give a presentation at no charge. Councillor Rowe

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suggested that Victoria Brown who is the Co-Ordinator for this program be invited to make a presentation at the next Joint Villages Council Meeting to be held in Linden on April 30, 2003.

**ADMINISTRATOR'S REPORT**

2002 Audit

The Administrator advised that our auditor, Karen Gregory of Gregory, Harriman & Associates was originally scheduled to attend the March 24, 2003 Council meeting to present the 2002 audited Financial Statements. Karen requested to reschedule her presentation until the April 14, 2003 Council Meeting.

Kneehill Regional  
Water Services  
Commission

The Administrator advised Council that on March 12, 2003, she attended a Technical Committee Meeting of the Kneehill Regional Water Services Commission with CAO's from the other participating municipalities and Consultant John Van Doesburg to review and discuss the Request for Engineering Services Terms of Reference. The Commission is now ready to engage the services of an engineering firm to develop a pre-design engineering report for the water transmission line from Drumheller to Irricana and all member municipalities in between. The preliminary design is the first stage of the development of the water transmission line. The timeline for this component of the project is as follows:

March 20, 2003:	Request for Engineering Services Terms of Reference to be released.
March 27, 2003:	Engineering Start-Up Meeting
May 2, 2003:	Deadline for engineering proposals
May 13, 2003:	Technical Committee Interview Selection Meeting
May 16, 2003:	Interviews of the selected engineering firms
May 22, 2003:	Awarding of contract
August 30, 2003:	Deadline for completion of the Preliminary Design

AUMA Shared  
Services Initiative  
Workshop

The Administrator advised Council that on March 13, 2003, she attended one day of a two day workshop sponsored by AUMA dealing with the concept of sharing services amongst municipalities dealing specifically with software applications for financial modules (including utilities, taxes, budgeting etc.) and human resources such as payroll and personnel recruitment and retention. This initiative would involve sharing in the investment of software and hardware infrastructure for the implementation of the above modules.

Late in 2002, the AUMA Member Services Committee released a Request for Qualifications for the provision of software to AUMA Members through a Shared Services Centre. The partnership of Sylogist, Arinso & SAP was the chosen vendor for this project as they already had experience in the municipal government environment with a completely internet based proven product already being used by other municipalities throughout Canada.

The Administrator advised Council that she attended the workshop session that dealt with the human resource component. We had an opportunity to view the payroll and time management modules of the software. The Administrator reported that she was very impressed with the detail of the software and it's many applications. One of the advantages that she could see with this software was it's flexibility in that the program can be tailored from the smallest to the very largest of municipalities. Unfortunately, the Administrator was unable to attend the workshop session dealing with the utilities, taxes and financial modules of the software.

The next step in this process will be AUMA Board approval to proceed with the detailed project plan for the pilot project and to acquire the resources for the pilot project team. The Administrator advised that she will be following this project very closely as she can see potential benefits in the sharing and use of the same software program for all municipalities.

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M.D. of Rockyview  
Fire Services  
Proposed Partnership  
Agreement

The Administrator advised Council that on March 14, 2003 she attended the monthly meeting of the Calgary Regional Fire Chief's Partnership. At this meeting, Cammie Laird the Fire Chief for the M.D. of Rockyview had their consultant Plan A Consulting make a presentation for a formalized partnership of the fire services within the M.D. of Rockyview boundaries. At the present time, the M.D. of Rockyview has different agreements with the different municipalities for the provision of fire services. The M.D. contracts for fire calls based on a set fee per call basis. Using a fee per call basis makes budgeting difficult for both the M.D. and the municipality that is providing the service. The M.D. of Rockyview would like to have one standardized agreement for all municipalities which would eliminate a lot of the boundary issues.

At present, the Village of Beiseker has a Mutual Aid Agreement with the M.D. of Rockyview. It is hoped that as a part of this process, that the closest most appropriate station will respond to emergency calls. As it stands now, the Beiseker Fire Department is not allowed to respond to calls outside of our boundaries unless a request for mutual aid has been made by the M.D. of Rockyview even though we would be the closest station. The regional partnership would not result in the loss of autonomy or authority of the individual Fire Departments involved in the partnership. It is hoped that the regional partnership would optimize resource utilization in the areas of human resources, capital expenditures and equipment.

It was suggested at the meeting that before proceeding any further with this partnership proposal, that this presentation should also be made to the respective municipal Councils and CAOs for their input. The M.D. of Rockyview will be forwarding a formal invitation to each municipality to attend a meeting probably sometime in April or May 2003 to view this same presentation.

2003 LGAA  
Conference

The Administrator advised Council that from March 19<sup>th</sup> to March 21<sup>st</sup>, she and Tanya would be attending the 2003 Local Government Administrator's Association Conference in Red Deer.

The theme of this year's conference is entitled "All in a Day's Work". The first day of the conference starts on Wednesday with sessions covering subjects such as:

- Due Diligence and Financial Operations;
- Municipal Policies; and
- Land Use By-Laws and Planning Issues.

On Thursday, the conference continues with the Trade Show and educational sessions on:

- the Municipal Infrastructure Management System ("MIMS");
- Peer Panel Presentations;
- How to Hire/How to Fire and Performance Evaluations; and
- Interfacing with Customers.

On Friday, there are Caucus sessions which provides an opportunity to discuss the issues facing municipalities with representatives from Alberta Municipal Affairs, Alberta Environment and Alberta Transportation to name a few.

The Administrator advised Council of some of the highlights from the conference as follows:

- Alberta Transportation advised that municipalities will continue to receive for the next three (3) years, transportation grants in the amount of \$60 per capita. A proposed project list must be forwarded to Alberta Transportation each year to access the grant funding;

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- The Provincial Budget is scheduled to be brought down on April 8, 2003;
- The Municipal Sponsorship Grant will again be made available to municipalities in 2003;
- Emergency Management Alberta made a timely presentation on the Province's readiness against terrorism attacks.

**CORRESPONDENCE**

AAMD&C	The Alberta Association of Municipal Districts & Counties Contact! Newsletter dated March 5, 2003. <span style="float: right;">FILED</span>
AAMD&C	A letter from Alberta Association of Municipal Districts & Counties regarding Municipal Policing Costs. <span style="float: right;">FILED</span>
Alberta Municipal Financing Corp.	A letter from Alberta Municipal Financing Corporation regarding the Annual General Meeting. A copy of the 2003 Annual Report is available in the Village Office. <span style="float: right;">FILED</span>
Alberta Seniors Advisory Council	Alberta Seniors Advisory Council regarding Seniors Week 2003. A copy of the the Planning Events guide is available in the Village Office <span style="float: right;">FILED</span>
AUMA	Alberta Urban Municipalities Association February 2003 Board of Director's Meeting Notes to Council. <span style="float: right;">FILED</span>
AUMA	A letter from Alberta Urban Municipalities Association regarding the 2003 AUMA Regional Seminars <span style="float: right;">FILED</span>
	The Administrator was asked to register Mayor Fegan for the April 23, 2003 AUMA Regional Seminar in Red Deer.
Village of Linden	A letter from the Village of Linden regarding the Joint Villages Council Meeting to be held on April 30, 2003. <span style="float: right;">FILED</span>
Municipal Government Board	A letter from the Municipal Government Board regarding the 2003 Linear Property assessment Complaint of Telus Communications Inc. <span style="float: right;">FILED</span>
AAMD & C	Alberta Association of Municipal Districts & Counties Contact! Newsletter dated March 12, 2003. <span style="float: right;">FILED</span>
Volunteer Canada	A letter from Volunteer Canada regarding this year's National Volunteer Week. A copy of Volunteer Week Kit is available at the Village Office. <span style="float: right;">FILED</span>
Wild Rose Economic Development Corp.	A letter from Wild Rose Economic Development Corporation regarding a Community Economic Development Training Program. <span style="float: right;">FILED</span>
Enmax Energy Corp.	A letter from Enmax Energy Corporation regarding their Community Marketing Program. <span style="float: right;">FILED</span>
AUMA	A letter from Alberta Urban Municipalities Association regarding the Cost-Sharing Task Force. <span style="float: right;">FILED</span>
AUMA	An important notice from Alberta Urban Municipalities Association regarding the Municipal Energy Efficiency Trust. <span style="float: right;">FILED</span>
Wild Rose Economic Development Corp.	Wild Rose Economic Development Corporation Winter 2003 Informer. <span style="float: right;">FILED</span>
AUMA	An important Notice regarding the Temporary Office Closure and Office Relocation of AUMA. <span style="float: right;">FILED</span>

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**IN CAMERA CORRESPONDENCE ITEMS**

In Camera

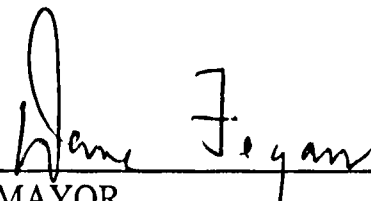
Councillor Rowe moved that Council go *in camera* @ 9:07 p.m. to discuss two correspondence items from RT Joint Venture Ltd. CARRIED UNAN.

Reconvene

Mayor Fegan moved that Council reconvene from *in camera* @ 9:31 p.m. CARRIED UNAN.

**ADJOURNMENT**

Councillor Rowe moved that the meeting adjourn at 9:32 p.m. CARRIED UNAN.

  
MAYOR

  
MUNICIPAL ADMINISTRATOR