

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, FEBRUARY 10, 2003
AT 7:30 P.M. IN COUNCIL CHAMBERS
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PRESENT

DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Len Priestman
COUNCILLOR	Bruce Rowe
COUNCILLOR	Herman Witt
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
DELEGATIONS	Paul Miller, Craftmaster Homes Jason Finner, Urban Systems

ABSENT

MAYOR	Dave Fegan
PUBLIC WORKS FOREMAN	Dale Wells

CALL TO ORDER

Deputy Mayor Courtman called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

Councillor Rowe moved adoption of the Agenda with the following amendments:

1. Addition of Item 3(a) – Financial Statement.
2. Deletion of Item #8(3) – By-Law Officer's Report.

CARRIED UNAN.

ADOPTION OF THE MINUTES

Councillor Witt moved to adopt the minutes of the Regular Meeting of Council held on January 27, 2003.

CARRIED UNAN.

FINANCIAL STATEMENT

Councillor Priestman moved to accept the Financial Statement for the month ending January 31, 2003 as presented.

CARRIED UNAN.

DELEGATIONS

Paul Miller,
Craftmaster Homes
Fourplex Access

Paul Miller discussed with Council the possibility of having access from the new fourplex townhouse complex directly on to 6th Street/Crescent Drive instead of using the alley as the only access to the units. Councillor Priestman requested that Mr. Miller mark the proposed location of this access in order to give Council members an opportunity to actually see where the access road would join with 6th Street/Crescent Drive before making a decision on the request. The access road would be 25 feet wide.

Re-zoning Proposal

Paul Miller advised Council that Craftmaster Home was presently in negotiations with RT Joint Venture for the purchase of a 3 acre parcel of land which is currently zoned R-3 multi-family. Mr. Miller advised Council that Craftmaster would like to develop the property into approximately 22 residential lots and provided Council with a proposal to have the property re-zoned back to R-1. Mr. Miller and Council then discussed having a cul-de sac on the east side of the proposed development whereby the only access would be from 1st Avenue. Each lot is proposed to be 112 feet deep. Water and sewer services would tie in at the end of Lount Crescent.

The Administrator was asked to discuss this proposal with our Planning Advisor Karl Nemeth.

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BUSINESS ARISING FROM THE MINUTES

Railway Museum

The Administrator advised Council that Randy Hellier of the Alberta 2005 Centennial Railway Museum had been contacted and he advised that the Museum Society was planning on holding another open house in Beiseker sometime in March 2003. The date for which is to be determined. He also advised that the Museum Society was also planning on having a meeting again sometime in March, date unknown and that he would be pleased to have a Council representative in attendance.

Ambulance Requisition

The Administrator advised Council that she had not been able to contact Sheldon Leavitt of Airdrie Emergency Services regarding clarification of the 2003 Ambulance Requisition. She further advised Council that she would be meeting with Mr. Leavitt on February 14, 2003 at a 9-1-1 Meeting and would discuss the matter with him at that time.

Res. #2003-07

Councillor Rowe moved to have Sheldon Leavitt attend a Council Meeting to discuss the ambulance requisition increase. CARRIED UNAN.

Proposed Restaurant

Council reviewed with Jason Finner the information he provided in an e-mail dated January 20, 2003 regarding the costs for installing water and sewer services to the property line for the proposed restaurant. Mr. Finner was asked to provide a breakdown of the costs for the water service and the costs for the sewer service. Council discussed the possibility of a cost sharing with the developer for these services instead of the Village covering the entire cost. The Administrator was asked to research our Waterworks, Sewer & Plumbing Bylaw.

Mr. Finner advised Council that generally in a situation such as this, the owner/developer generally contracts the work out with the Village then contributing their share of the cost of the project.

Res. #2003-08

Councillor Rowe moved to table this matter to the first Council Meeting in March 2003. CARRIED UNAN.

PUBLIC WORKS ITEMS

There was no Public Works Report as the Public Works Foreman was not present at the Council Meeting.

ACCOUNTS FOR APPROVAL

Councillor Rowe moved to approve the accounts cheque #3869 to #3915 in the amount of \$30,868.14. CARRIED

3869	Herman Witt	90.00
3870to 3872	&	
3874-3880	Payroll cheques	6,669.72
3873	Fremar Enterprises	486.00
3881	Aim Medical Equipment	271.03
3882	Alberta Association of M.D.'s & Counties	360.68
3883	Alberta Permit Pro	142.99
3884	Alberta Water & Wastewater Operators Association	321.00
3885	AUMA	780.84
3886	Beiseker Home Hardware	572.07
3887	Beiseker Municipal Library	407.61
3888	Bobcat of Calgary	1,106.49
3889	Ruth Copeland	2,050.35
3890	Country Graphics	433.35
3891	D.L.F. Holdings Ltd.	205.97
3892	Dell's Bigway Foods	233.34
3893	Enmax Corporation	2,137.61

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3894	Irene Hagel	500.00
3895	Hydrodig	1,154.53
3896	Industrial Alliance Pacific Life	497.20
3897	Cory King	500.00
3898	Tanya Klappe	375.00
3899	Kneehill Transport	116.99
3900	Lawson Products	178.28
3901	David McCulloch	93.75
3902	McNair Sand & Gravel Ltd.	771.69
3903	Mobilcom Wireless	52.49
3904	Mountainview Credit Union	1,301.01
3905	Mountainview Credit Union	440.00
3906	Recall	32.21
3907	Receiver General	4,480.89
3908	Regional Assessment Management	503.79
3909	Doug Scott	167.00
3910	Sprouse Fire & Safety (1996) Corp.	490.22
3911	Mary Straub	500.00
3912	Three D Trucking	1,016.50
3913	Urban Systems	256.90
3914	Dale Wells	1000.00
3915	Wheelco Holdings Ltd.	170.64

NEW BUSINESS

COUNCILLORS REPORTS

Rowe
AUMA

Councillor Rowe advised Council that on February 7, 2003 he attended an AUMA Membership Services Meeting. At that meeting the discussion focused on concerns related to large variances in insurance premiums that were being charged primarily to Villages and Summer Villages. Some municipalities received substantive increases.

President's Summit
on Municipal Finance

Councillor Rowe advised Council that he would like to attend the upcoming President's Summit on Municipal Finance in Edmonton on May 14 - 15, 2003.

Res. #2003-09

Deputy Mayor Courtman moved that Councillor Rowe attend the President's Summit on Municipal Finance on May 14 & 15, 2003. CARRIED UNAN.

Priestman
Rec/FCSS Board

Councillor Priestman advised Council that he will be attending a Recreation/FCSS Board meeting on February 11, 2003.

Rockyview
Foundation

Councillor Priestman advised Council that on February 18, 2003, the Rockyview Board will be conducting interviews for a new Chief Administrative Officer. Nineteen (19) applications were received and short listed to eight (8) candidates to be interviewed.

Courtman
Youth Justice
Committee

Deputy Mayor Courtman advised Council that he attended a meeting of the Youth Justice Committee on January 27, 2003. As of April 2003, The Young Offenders Act is being replaced by the new Youth Justice Criminal Act which is for young offenders between the ages of 12 to 17. Under the new legislation, the scope of influence for the Youth Justice Committee will increase. The Youth Justice Committee only deals with non-violent, 1st and 2nd offence young offenders. Repeat and violent offenders will be jailed. The program focuses on rehabilitation rather than punishment. There are currently six members on the Youth Justice Committee. The Committee made recommendations to reduce the time lag between the time of the offence to the Youth Justice hearing. The committee also made a recommendation to encourage citizens to report offences or criminal acts to the proper authorities.

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Kneehill Regional
Water Committee

Deputy Mayor Courtman advised Council that he attended a meeting of the Kneehill Regional Water Committee. Licensing applications are making their way through the different levels of government.

Beiseker Museum
Society

Deputy Mayor Courtman advised Council that he recently attended a meeting of the Beiseker Museum Society. In 2002, the Museum Society packaged 40 coffee mugs containing personal items for girls, boys, men and women. These mugs were then distributed with the Christmas food hampers and Secret Santa gifts.

The museum society is planning to add a plaque to the cairn that will honor Thomas Beiseker. The museum society would also like to exhibit this information as a mural display on the outside wall of a building in Beiseker.

Grey 1 ton truck

Deputy Mayor Courtman advised Council that he did some research into the cost of used 1 ton trucks. He found that a good used truck should be able to be acquired for approximately \$8,000.00 to \$10,000.00.

ADMINISTRATOR'S REPORT

2002 Audit

The Administrator advised Council that the auditors will be in the office on February 11th, February 12th and February 13th to complete the audit process.

Budget Meeting
February 15, 2003

The Administrator advised Council that she was unable to have a package ready for the upcoming budget meeting for distribution with the regular Council package. A budget information package was provided to Council at the regular Council meeting.

“Operation: P.I.E.”

The Administrator advised Council that on February 5, 2003 she attended a planning meeting for an upcoming disaster service tabletop exercise on March 6, 2003. The Calgary Health Region is co-ordinating the design for this exercise. This pandemic exercise has been code named “Operation: P.I.E. (Pandemic Influenza Exercise). The Calgary Health Region has invited key players from the City of Calgary as well as participants from the surrounding municipalities of the Health Region. The City of Calgary, City of Airdrie, Town of Cochrane, Town of Crossfield and the Calgary Health Region will all be opening their EOC's (Emergency Operations Centres) for the purposes of this exercise.

It is predicted that an influenza pandemic will happen, but the timing is unknown. A pandemic is created when a new subtype of an influenza appears for which there is no vaccine. Everyone is susceptible to infection and the virus spreads rapidly. In Alberta, it is estimated that within a 6 to 8 week period during an influenza pandemic:

up to 2,000,000 people will be infected;
500,000 to 1,100,000 people will be seriously ill;
200,000 to 500,000 will need medical care;
3,200 to 8,900 will be hospitalized; and
885 to 3,245 deaths will occur.

It is also predicted that there would be more than one wave of the illness with simultaneous outbreaks throughout the Province for a prolonged period of time.

The impact in the Calgary Region is predicted to be as follows:

- up to 630,000 people infected;
- 157,000 to 345,000 seriously ill;
- 63,000 to 157,000 needing medical care;
- 1,000 to 2,800 requiring hospitalization; and
- 280 to 1,020 deaths.

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A pandemic of this nature could affect between 30 to 40% of the normal workforce thus greatly affecting health services and essential community services including emergency services personnel.

The aim of the tabletop exercise is to provide a forum for the purpose of discussing and problem-solving issues related to interagency roles, communications, authority and decision making in the event of a pandemic influenza as well as promoting and cultivating co-operation, co-ordination and communication between all operational teams involved in the response of a pandemic outbreak. I will be attending at the Town of Crossfield's Emergency Operations Centre during this tabletop exercise.

Council took a short recess between 9:40 p.m. to 9:43 p.m.

CORRESPONDENCE

Safety Sign Posts	Safety Sign Posts re safety signs or numbers for campgrounds.	FILED
Pitch-in Alberta	Pitch-in Alberta re 2003 Pitch in Canada Week.	FILED
Res. #2003-10	Deputy Mayor Courtman moved that Mayor Fegan proclaim the week of April 21 to 27, 2003 as Pitch-In Canada Week.	CARRIED UNAN.
Minister of Community Development	Minister of Community Development re 2006 Alberta Winter Games.	FILED
AAMD&C	AAMD&C January 22, 2003 Contact! Newsletter.	FILED
AUMA	AUMA re Alberta Supernet - Update.	FILED
Alberta Municipal Affairs	Alberta Municipal Affairs re "Finding Agreement: An Introduction to Interest Based Negotiation" Workshop.	FILED
Ross Todd & Company	Ross Todd & Company re Bylaw Enforcement.	FILED
Alberta Children's Services	Alberta Children's Services re Alberta Response Model Copy of "Alberta response Model" and "Kids First" is available in the Village Office.	FILED
George T. Pinchbeck	George T. Pinchbeck re Calgary Regional Health Authority.	FILED
Wild Rose Economic Development Corporation	Wild Rose Economic Development Corporation re Community Economic Development Training Program. The Administrator was asked to include this correspondence item on the agenda for the next Joint Village's Council meeting.	FILED
John Van Doesburg	John Van Doesburg letter to Alberta Environment re application for Water License for the Kneehill Regional Waterline.	FILED
AUMA	AUMA re Alberta Municipal Energy Efficiency & Greenhouse Gas Conference 2003.	FILED
Gregory Harriman & Associates Professional Accountants	Gregory Harriman & Associates Professional Accountants re 2002 audit.	FILED
Res. #2003-11	Councillor Rowe moved to authorize the Deputy Mayor and CAO to execute the letter of engagement with Gregory Harriman & Associates for the 2002 audit.	CARRIED UNAN.
AUMA	AUMA re President's Summit on Municipal Finance.	FILED

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AAMD&C	AAMD&C January 29, 2003 Contact! Newsletter.	FILED
Mayor Bill Smith	Mayor Bill Smith, City of Edmonton re National Transportation Conference.	FILED
Marigold Library System	Marigold Library System re 2002 Statement of Services.	FILED
Beiseker Municipal Library	Beiseker Municipal Library re financial activities.	FILED
Beiseker RCMP	Beiseker RCMP Detachment Report for January 2003.	FILED

BY-LAWS

By-Law #2002-04	A By-Law of the Village of Beiseker to amend Land Use By-Law 98-14.	
First Reading	Councillor Rowe moved first reading of By-Law #2003-04.	CARRIED UNAN.

IN CAMERA ITEMS

In Camera	Councillor Priestman moved that Council go <i>in camera</i> @ 10:20 p.m. to discuss: 1. Correspondence from Gowling Henderson, LLP re the Beiseker Airport and 2. RT Joint Venture.	CARRIED UNAN.
Reconvene	Councillor Witt moved that Council reconvene from <i>in camera</i> @ 10:52 p.m.	CARRIED UNAN.
Res. #2003-12	Councillor Rowe moved that the Deputy Mayor and CAO draft a letter in response to the correspondence of Gowling Henderson, LLP dated January 24, 2003 on a "without prejudice" basis regarding the lease with the Calgary Skydive Centre.	CARRIED UNAN.

ADJOURNMENT

	Councillor Rowe moved that the meeting adjourn at 10:55 p.m.	CARRIED UNAN.
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DEPUTY MAYOR


MUNICIPAL ADMINISTRATOR

**VILLAGE OF BEISEKER
OUTSTANDING DEBENTURES 2003
AS AT JANUARY 31, 2003**

DATE/ BYLAW NUMBERS MATURITY DATE	(ORIGINAL AMOUNT)/ BALANCE FORWARD FROM 2002	PROJECT AMOUNT PAID IN 2003 (PRINCIPAL & INTEREST)	NUMBER DATE RATE	(2003 PRINCIPAL PAYMENT)	DEBENTURE BALANCE
JUNE 1 78-27, 79-8 80-4, 80-5 80-19 6/1/2005	(\$272,000.00) \$54,103.39	WMR & RESERVOIR \$0.00 LIFT STATION \$0.00	1146265 June 1/05 12.5%	\$0.00 \$0.00 TOTAL	 \$54,103.39
SEPT 1 89-18 9/1/2010	(\$66,844.00) \$34,839.30	PAVING 2ND AVE, 4TH ST, 5TH ST \$0.00	1171610 Sep 1/10 11.375% 1171610A	\$0.00 TOTAL	 \$34,839.30
SEPT 15 78-13 9/15/2004	(\$270,000.00) \$53,263.04	WATER MAIN REPLACEMENT \$0.00	1142827 Sep 15/04 10.5%	\$0.00 TOTAL	 \$53,263.04
OCT 1 85-5, 85-6 85-8 10/1/2005	(\$250,460.04) \$77,145.26	PAVING 1ST AVE 6TH ST \$0.00	1165042 Oct.01/05 11.625% 1165042A (NEW DEBENTURE NUMBER)	\$0.00 TOTAL	 \$77,145.26
	(\$913,361.04) \$219,350.99 PRINCIPAL	TOTAL PAID TO DATE IN 2003 PRINCIPLE \$0.00 INTEREST \$0.00 TOTAL \$0.00		GRAND TOTAL	 \$219,350.99 =====

Debenture Balance December 31, 2001 \$287,483.62

Recap: Loan Maturing September 15, 2004
Two Loans June 1, 2005
 October 1, 2005
Last Loan September 1, 2010

OTHER OUTSTANDING LOANS

MOUNTAIN VIEW CREDIT UNION				
DESCRIPTION	OPENING BALANCE DECEMBER 31/02	BALANCE AS OF DEC. 31,2002	TOTAL PRINCIPAL PAID THIS MONTH	NET OUTSTANDING BALANCE
LOAN #3 @6.60% SEWER LAGOON	\$48,206.35	\$48,206.35	(\$347.92)	\$47,858.43
LOAN #5 @ 6.60% 9 TH ST. STORM	\$47,362.13	\$47,362.13	(\$342.00)	\$47,020.13
LOAN #6 @6.95% 2000 ½ TON TRUCK	\$2,194.43	\$2,194.43	(\$1,096.74)	\$1,097.69
LOAN #7 @6.60% 1 ST AVE REBUILD	\$91,064.98	\$91,064.98	(\$617.08)	\$90,447.90
LOAN #8 @ 5.50% 1 ST AVE. PHASE 2	\$76,179.20	\$76,179.20	(\$780.85)	\$75,398.35
	\$265,007.09	\$265,007.09	(\$3,184.59)	\$261,822.50

Recap: Loan #6 Maturing February 1, 2003
Loan #3 Maturing June 1, 2011 (Next renewal date June 1, 2004)
Loan #5 Maturing June 1, 2011 (Next renewal date June 1, 2004)
Loan #7 Maturing December 1, 2011 (Next renewal date December 1, 2004)
Loan #8 Maturing December 4, 2012 (Next renewal date December 4, 2005)



VILLAGE OF BEISEKER

Outstanding Cheques

For the Period of

1999-01-01 and 2003-01-31

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2003-Feb-07

10:28:50 AM

Cheque	Date	Vendor Name	Replaced By	Batch	CEO	CAO	Amount
2692	2002-01-14	ALBERTA LOCAL AUTHORITIES, RECIPROCAL I		2592			3,466.21
2693	2002-01-14	MACLEAN, NORM		2594			1.23
3132	2002-06-10	BOURNE, ALAN		3082			1.23
3571	2002-10-15	HALL, BILL & MURIEL		3508			5.00
3592	2002-10-28	MIDCOUNTRY AUTOMOTIVE REPAIR		3530			168.95
3694	2002-11-29	WELLS, DALE		3651			38.32
3811	2003-01-13	HIGHWAY 21 COMMUNITY INITIATIVES SOCIET		3753			306.34
3822	2003-01-13	SKUCE, LINDA		3753			50.00
3827	2003-01-13	WESTERN CANADA WATER &, WASTEWATER A		3753			50.00
3840	2003-01-27	ALBERTA PERMIT PRO		3807			3,262.01
3841	2003-01-27	ALBERTA WATER & WASTEWATER OPERATOR		3807			240.75
3842	2003-01-27	ALL-CAN MEDICAL		3807			48.00
3843	2003-01-27	ASCOM CANADA TMS		3807			300.00
3844	2003-01-27	AUMA MEMBER SERVICES		3807			2,380.90
3846	2003-01-27	CANADIAN WASTE SERVICES INC.		3807			238.26
3847	2003-01-27	CLEARTECH INDUSTRIES INC.		3807			699.91
3850	2003-01-27	DONE DEAL DELIVERIES		3807			64.20
3851	2003-01-27	FAMILY AND COMMUNITY SUPPORT SERVICES		3807			120.00
3853	2003-01-27	GREYHOUND COURIER EXPRESS		3807			16.68
3854	2003-01-27	HEALTH EDUCATION INC.		3807			300.00
3855	2003-01-27	LASER RECHARGING SYSTEMS INC.		3807			401.23
3856	2003-01-27	LOCAL GOVERNMENT ADMINISTRATION ASSO		3807			716.90
3857	2003-01-27	MARIGOLD LIBRARY SYSTEM		3807			3,681.00
3858	2003-01-27	MINOLTA BUSINESS EQUIPMENT (CANADA) LT		3807			61.64
3863	2003-01-27	MUNICIPAL INFORMATION SYSTEMS INC.		3807			320.37
3864	2003-01-27	R&R Inn and Suites		3807			134.34
3865	2003-01-27	RECALL		3807			32.21
3866	2003-01-27	REDLINE SERVICE LTD.		3807			41.48
3867	2003-01-27	SPROUSE FIRE & SAFETY (1996) CORP.		3807			708.88
3868	2003-01-27	VILLAGE OF ACME		3807			62.94
3870	2003-01-31	BELL, MARY		3830			179.16
3873	2003-01-31	FREMAR ENTERPRISES		3830			486.00
3874	2003-01-31	HAGEL, IRENE		3830			359.44
3875	2003-01-31	HENDERSON, LADEAN		3830			183.12
3878	2003-01-31	SCOTT, DOUG		3830			886.45
5057	1999-09-10	MCGINN, ROBERT		0			61.48
							20,074.63