

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE
OF BEISEKER HELD MONDAY, OCTOBER 28, 2002 AT 7:30 P.M.
IN COUNCIL CHAMBERS
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PRESENT

MAYOR	Dave Fegan
DEPUTY MAYOR	Ray Courtman
COUNCILLOR	Len Priestman (arrived @ 7:36 p.m.)
COUNCILLOR	Bruce Rowe
COUNCILLOR	Herman Witt
MUNICIPAL ADMINISTRATOR	Ruth Copeland-Brunelle
PUBLIC WORKS FOREMAN	Dale Wells
DELEGATIONS	Nicole McDevitt, Environmental Diagnostics & Frank Schwengler, Beiseker Battery Barn

CALL TO ORDER

Mayor Fegan called the meeting to order at 7:32 p.m.

ADOPTION OF AGENDA

Councillor Witt moved adoption of the Agenda as presented with the following amendments:

1. Add as item 4(a) an *in camera* item to discuss correspondence dated October 28, 2002 from Messrs. Brownlee Fryett re RT Joint Venture Ltd. and the South View Residential Subdivision and Skyland Industrial Park.
2. Delete Jason Finner as a delegation under Item 4(2).

CARRIED UNAN.

ADOPTION OF THE MINUTES

Councillor Rowe moved to adopt the minutes of the Organizational Meeting of Council held on October 15, 2002 and to adopt the minutes of the Regular Meeting of Council held on October 15, 2002.

CARRIED UNAN.

DELEGATIONS/IN CAMERA ITEMS

In Camera

Deputy Mayor Courtman moved that Council go in camera @ 7:34 p.m. to discuss:

1. The Beiseker Battery Barn with the delegation of Nicole McDevitt of Environmental Diagnostics and Frank Schwengler; and
2. Correspondence dated October 28, 2002 from Messrs. Brownlee Fryett re RT Joint Venture Ltd. and the South View Residential Subdivision and Skyland Industrial Park.

Reconvene

Councillor Witt moved that Council reconvene from *in camera* @ 8:11 p.m.

Res. #2002-93

Deputy Mayor Courtman moved to approve the risk management plan as recommended by Environmental Diagnostics for the site located at 202 – 6th Street, Beiseker and that the site be monitored on a regular basis.

CARRIED UNAN.

Administration was instructed to write a letter to Environmental Diagnostics advising of Council's approval of the risk management plan.

Res. #2002-94

Councillor Rowe moved that the Administrator write a letter to RT Joint Venture Ltd. advising that Council respectfully declines their proposal and to provide copies of the legal opinion letters.

CARRIED UNAN.

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Urban Systems Ltd. In Jason Finner's absence, Council; reviewed:

1. The revised cost estimate for the 9th Street Surface Improvements;
2. Copy of the letter sent to Alberta Municipal Affairs re the 2000 Municipal 2000 Sponsorship Grant;
3. Progress Estimate #1 for the 1st Avenue Paving Project; and
4. Recommendation from Urban Systems for a street sign to be installed at the south end of 1st Avenue at 9th Street to indicate that the road narrows.

Res. #2002-95 Deputy Mayor Courtman moved that the Public Works Foreman order and install a road narrowing sign for 1st Avenue and 9th Street. CARRIED UNAN.

PUBLIC WORKS REPORT

New Curb & Gutter and Sidewalk Finished filling in behind the new curb & gutter on 1st Avenue and the new sidewalk on 9th Street.

Water Lines Water lines at the campground and Friendship Park have been drained and winterized.

Sweeper Sweeper has been winterized.

Main Street Planters The planters from Main Street were picked up to be stored for the winter.

Water Meters Public Works staff have been reading water meters.

Dynagra Drained water and removed mud from Dynagra's lot on 1st Avenue.

Airport New lock installed on the lighting shed at the Airport. Furnace needs to be relit.

Lount Crescent Water Valve The Public Works Foreman advised Council that he had been contacted by the engineer for RT Joint Venture regarding a main water valve that was damaged by the paving contractor for Lount Crescent. The engineer wanted Public Works to repair the water valve which is located in the middle of the road. Council decided that any repairs should be the responsibility of RT Joint Venture and not the Village of Beiseker.

Street Grading Mayor Fegan requested that the Public Works Foreman grade all gravel streets and avenues as soon as possible.

South Lane in South View Residential Subdivision Councillor Priestman noted that the south lane in the South View Residential Subdivision is now in bad repair. RT Joint Venture had this lane graded properly, however, the lane has now been torn up by a contractor building two new homes on the south side of Lount Crescent. Council instructed administration to send a letter to the building contractor advising that they repair the damage done to the laneway otherwise Public Works will do the work with the costs of such work being charged back to the contractor.

ACCOUNTS FOR APPROVAL

Mayor Fegan moved to approve the accounts cheque #3572 to #3603 in the amount of \$220,055.28. CARRIED UNAN.

3572 to 3582	Payroll Cheques	5,407.43
3583	A & A Paving	172,974.24
3584	AUMA Member Services	2,075.02
3585	Beiseker Automotive	697.61
3586	Beiseker Grocery	255.39
3587	CanWest Propane Inc.	420.54
3588	City of Airdrie	5,551.20
3589	Country Graphics	165.85
3590	Hill's Hot Shot Service Ltd.	9,186.78

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3591	Jim Howlett	1,042.72
3592	Midcountry Automotive Repair	168.95
3593	Minolta Business Equipment	8,119.16
3594	Enmax	4,844.13
3595	Telus Communications	757.34
3596	Atco Gas	222.76
3597	Darlene Olsen	683.00
3598	Silver Site Construction Ltd.	4,000.00
3599	Tall Taylor Publishing Ltd.	119.84
3600	U.F.A.	1,159.96
3601	University of Alberta	410.00
3602	Urban Systems	322.11
3603	KJAZ Design & Print	1,471.25

NEW BUSINESS
COUNCILLORS REPORTS

Rowe
Economic
Development
Committee

Councillor Rowe advised Council that on October 16, 2002 he attended an Economic Development Committee Meeting. The committee received a positive response from the Beiseker School to make signs for Main Street. The new brochures have finally been received. Councillor Rowe and Les Spurgeon inspected the tourist booth at the campground. The building appears to be in good shape and there should be no problem in moving it in the spring of 2003. It will however need new soffit and fascia. The committee will be obtaining quotes to replace the "Welcome to Beiseker" signs along the highways.

Railway Museum

Councillor Rowe enquired as to the status of the railway museum. The Administrator advised that it was her understanding that Alberta Trailnet and the railway museum had finally entered into a lease agreement. Deputy Mayor Courtman advised Council that he would contact Randy Hellier to obtain an update on the status of the railway museum project.

AUMA

Councillor Rowe advised Council that he attended an AUMA Board of Directors meeting on October 25, 2002. Councillor Rowe has now been appointed to the Small Villages Committee. His motion to have an AUMA liaison with Alberta Trailnet was defeated. He attended the first meeting of the Cost Sharing Task Force with the AAMD & C for which he is co-chair for AUMA. The task force will be meeting again on November 15, 2002. The task force is looking to have a draft report prepared in 6 months with the recommendations from the task force to be presented at the next AUMA convention.

Priestman
Rockyview
Foundation

Councillor Priestman advised Council that he has attended two meetings of the Rockyview Foundation. The foundation is presently reviewing their policy on resident eligibility criteria. Councillor Priestman also advised Council that there are vacancies in both the facilities in Crossfield and Beiseker.

Unsightly Premises
Committee

Councillor Priestman advised Council that he recently attended a meeting of the Unsightly Premises Committee. The committee is looking at reviewing the Village's Noise By-Law and may be providing some recommendations for Council's consideration.

Courtman
Water Petition

Deputy Mayor Courtman advised Council that he received a letter from Premier Ralph Klein in response to the water petition that was forwarded to the Premier. The Premier indicated that the petition had been forwarded to Ed Stelmach.

Airport

Deputy Mayor Courtman reviewed with Council the estimated costs to build another taxiway at the airport. It is estimated that the engineering fees will be \$6,000.00 and the actual construction cost of the taxiway to be \$100,000.00 if done to Transport Canada standards. The airport leaseholders will be meeting to make a decision regarding the

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engineering and the construction of a temporary taxiway in order to open up more lots. All leaseholders were sent a letter regarding new keys for the lighting shed.

Deputy Mayor Courtman requested that the Public Works Foreman deliver some gravel for the airport road at the intersection of Highway #9.

Small Business
Week Workshop

Deputy Mayor Courtman advised Council that he attended a workshop on the "Power of a Positive Attitude" in Three Hills sponsored by Wild Rose Economic Development Corporation. Kay Olsen of T.H.E. Seminar services was the presenter.

Mattress Storage

Deputy Mayor Courtman advised Council that he was still working on acquiring a van for the storage of mattresses at the Transfer Station.

Fire Department

Deputy Mayor Courtman advised Council that the Beiseker Lion's Club had approached the Fire Department about donating money to the department for a Jaws of Life. The Fire Department arranged a demonstration using the Jaws of Life for the Lion's Club. The offer to donate funds to the department was then subsequently withdrawn. As the Council representative for the Fire Department, Deputy Mayor Courtman indicated that he was willing to write a letter to the Lion's Club in protest. The Administrator advised Council that the Fire Department had been invited to attend the next Lion's meeting to be held on Tuesday, November 5, 2002 to revisit the matter. Deputy Mayor Courtman advised that he would prepare a draft letter for Council's review in the interim.

Council took a short recess from 9:37 p.m. to 9:39 p.m.

ADMINISTRATOR'S REPORT

Council & Staff
Christmas Party

The Administrator confirmed with Council that the date of Saturday, November 30, 2002 had been booked for this year's Council & Staff Christmas Party at Jubilation's. Council was asked to please advise the office staff as soon as possible which Council members were planning on attending as the reservation must be confirmed at least two weeks prior to November 30, 2002.

No Smoking
Resolution

The Administrator advised Council that at the last regular meeting, Council passed a resolution declaring that as of January 1, 2002, all municipal buildings would be designated as "non-smoking" facilities. Since the last function to be held in the hall is the New Year's Eve Dance, it would be somewhat difficult to expect the attendees to not be able to smoke in the hall after 12 midnight. The Administrator suggested that Council consider amending the original resolution #2002-86 to change the date from January 1, 2003 to January 2, 2003.

Res. #2002-96

Mayor Fegan moved to amend Council Resolution #2002-86 to change the date from January 1, 2003 to January 2, 2003. CARRIED UNAN.

Remembrance Day
Services

The Administrator advised Council that in past years the Village of Beiseker has always had at least one member of Council attend the Remembrance Day Services in Acme for the laying of a wreath. This year the services are being held at the Acme Memorial Hall at 3:00 p.m. Mayor Fegan advised Council that he would attend the Remembrance Day Service in Acme for the laying of the wreath on behalf of the Village of Beiseker.

Alberta Municipal
Affairs - "Milenet"

The Administrator advised Council that Alberta Municipal Affairs had provided a large information package on a new initiative of Alberta Municipal Affairs called "Milenet". Milenet is a secure internet portal to Alberta Municipal Affairs e-government services. This portal will provide access to departmental information, tools and resources as well as a method in which to file reports with the Provincial Government.

The first phase will involve the initial access to the Assessment Shared Services Environment ("ASSET") which is to be in place for 2003. ASSET is an application that will allow municipalities to view and report assessment information on-line. Other applications that Milenet will be used for are:

- Fire Electronic Reporting System ("FERS")
- Grants Management Application System ("GMAS")
- Alberta Linear Property Assessment System ("ALPAS")
- Municipal Financial Information System ("MFIS") and
- Stakeholder Information Management System ("SIMS")

As time progresses, there will be more and more reporting methods and services for municipalities that will be offered and available to municipalities through Milenet. As part of the package that was provided by Alberta Municipal Affairs and in order to access Milenet, there is a Master Legal Agreement for execution by the municipality. This Master Legal Agreement commits municipalities and the province to keeping the data source secure. The objective of Milenet is to make doing business with Municipal Affairs easier and more efficient and at the same time maintain a high degree of security. A copy of the Master Legal Agreement was provided for Council's review. The Administrator recommended that Council pass a resolution authorizing the execution of the Master Legal Agreement which would then allow access to this new internet tool.

Res. #2002-97

Deputy Mayor Courtman moved to authorize the Mayor and the CAO to execute the Milenet Master Legal Agreement. CARRIED UNAN.

Street Light – Beaver Place & Beacon Heights Road

The Administrator advised Council that she had received a complaint from a resident on Beaver Place in regard to the fact that there was no street light at the corner of Beaver Place and Beacon Heights Road making that intersection very dark at night. There is a street light at the corner of Chinook Road and Beacon Heights Road.

The Administrator contacted Aquila Networks who advised that since there was already a power pole at the corner of Beaver Place and Beacon Heights Road, a street light could be installed and powered from that existing pole. The Administrator provided Council with a copy of the quotation from Aquila to have a street light installed at this location. There is no actual installation cost to the Village, just the monthly fixture charge of \$10.85 and power charges.

The Administrator recommended that Council pass a resolution to execute the proposal from Aquila Networks to have a street light installed at the intersection of Beacon Heights Road and Beaver Place.

Res. #2002-98

Mayor Fegan moved to authorize the CAO to execute the proposal from Aquila Networks to have a street light installed at the corner of Beacon Heights Road and Beaver Place. CARRIED UNAN.

BY-LAW OFFICER REPORT

FILED

CORRESPONDENCE

Minister of Municipal Affairs

A letter from the Alberta Minister of Municipal Affairs regarding the Kyoto Protocol. FILED

Agriculture & Agri-Food Canada

A letter from Agriculture and Agri-Food Canada regarding Prairie Grain Roads Program. FILED

Wild Rose Economic Development Corp.

Letter from Wild Rose Economic Development Corporation regarding Special Meeting of Shareholders. FILED

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- Res. #2002-99 Councillor Rowe moved to appoint Mayor Fegan as the voting delegate and candidate for election to the Board of Directors at the Special Meeting of Shareholders of the Wild Rose Economic Development Corporation. CARRIED UNAN.
- AAMD & C Contact! A newsletter from the Alberta Association of Municipal Districts & Counties dated October 16, 2002. FILED
- AMFC A letter from Stephen Burford, AMFC Director for Class "D" Shareholders FILED
- Boomtown Trail A letter from Boomtown Trail regarding support. FILED
- Res. #2002-100 Councillor Rowe moved that the Village of Beiseker contribute \$0.35 per capita as a municipal buy-in to support the marketing of the Boomtown Trail. CARRIED UNAN.
- Municipal Government Board A letter from Municipal Government Board regarding Telus Linear Property Assessment Complaints for 1997 to 2002. FILED
- Carol Haley, M.L.A. A letter from Carol Haley, M.L.A. regarding 2002 Streets Improvement Program grant. FILED
- Municipal Information Systems A letter from Municipal Information Systems Inc. regarding 2003 Software Agreement. FILED
- Res. 2002-101 Councillor Rowe moved to authorize the Mayor and CAO to execute the 2003 Software Support Agreement with Municipal Information Systems Inc. CARRIED UNAN.
- Meyers Norris Penny A letter from Meyers Norris Penny LLP regarding auditing services. FILED
- Res. #2002-102 Mayor Fegan moved that Administration send out Requests for Proposals for Auditor Services. CARRIED UNAN.

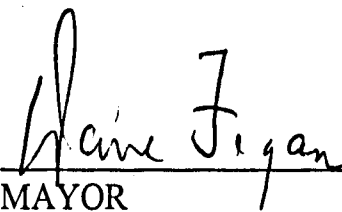
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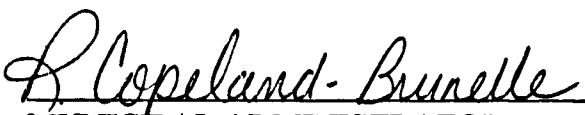
- By-Law #2002-08 Council decided to table Traffic By-Law #2002-08 to the next regular meeting of Council for further review.

ADJOURNMENT

Councillor Rowe moved that the meeting adjourn at 10:23 p.m.

CARRIED UNAN.


MAYOR


MUNICIPAL ADMINISTRATOR