

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF
BEISEKER HELD MONDAY, JANUARY 9, 1995 AT 7:00 P.M. IN COUNCIL CHAMBERS

PRESENT

DEPUTY MAYOR:	Sandy Beagle
COUNCILLOR	Peter Gancer
COUNCILLOR:	Fred Bell
COUNCILLOR	Joe VanHee
MUNICIPAL ADMINISTRATOR	Wendy Ramberg
PUBLIC WORKS FOREMAN	Allen Bramley
PUBLIC WORKS ASSISTANT	Scott Klassen

CALL TO ORDER

Deputy Mayor Beagle called the meeting to order at 7:00 P.M.

ADOPTION OF AGENDA

Cou. Bell moved for adoption of the Agenda with Additions in New Business, #5 Airport. CARRIED UNAN.

ADOPTION OF FINANCIAL STATEMENT

Cou. Van Hee moved for adoption of the Financial Statement. CARRIED UNAN.

ADOPTION OF MINUTES

Cou. Van Hee moved that the minutes of the Regular Meeting of Council held December 12, 1994 and the Special Meeting of Council held December 20, 1994 be approved. CARRIED UNAN.

PUBLIC WORKS ITEMS

(a) Overtime

Public Works Foreman 38 Hours
Administrator 6 Hours

(b) P.W. EMPLOYEE

The new Public Works Assistant, Scott Klassen was introduced to Council. The Public Works Foreman feels he is doing well.

(c) 1 TON

A removable tailgate was installed on the 1 ton.

(d) SHOP DOOR

The Foreman would like to put a motor on the shop door. The door hasn't been working properly and some repair work needed to be done on it. The price of a new door is very expensive. This item will be discussed in more detail at the budget time.

(e) DOG KENNEL

The dog kennel has been started.

CORRESPONDENCE

A.U.M.A. A letter from Alderman Patricia Mackenzie, President of A.U.M.A., regarding A.U.M.A.'s response to the "Alberta Planning Act Review '94 Proposals". FILED

Council will leave this matter up to A.U.M.A.

A.U.M.A. A letter from Patricia Mackenzie, President of A.U.M.A., regarding the public meetings on the proposed Water Management Policies & Legislation. FILED

FCSS A notice of FCSS Director's meeting January 19, 1995. FILED

No one was able to attend the meeting at this time.



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ALBERTA
FAMILY &
SOCIAL
SERVICES

A letter from Larry Banick, Director of fiscal Relations/Resource Management Services, regarding the reporting for FCSS funding. FILED

Administration has been working on this.

BOVAR

A letter from Donald G. Colley, P. Eng., Vice President Corporate Marketing for BOVAR, advising Council regarding burning domestic waste at BOVAR in Beiseker. The lowest possible fee for treating municipal solid waste would be \$320.00 per tonne. FILED

Council felt this was excessive and wouldn't be a feasible project at this time.

PCB.M. POTTER - A letter from Barry M. Potter advising Council of his consulting engineering services for the CONSULTANTS Infrastructure Works Agreement. FILED

KIDNEY FOUNDATION OF CANADA A letter from Jeanette Pyle, Fundraising Coordinator for the Kidney Foundation of Canada, asking permission to canvass March 1 - 8, 1995 and requesting the Mayor proclaim March as "Kidney Month". FILED

95-01 Cou. Bell moved to give the Kidney Foundation of Canada permission to canvass March 1-8, 1995 and to proclaim March as "Kidney Month" in the Village Informer. CARRIED UNAN.

CRPC A letter from Ivan Robinson, Director of CRPC, advising Council about the withdrawal of CRPC services and its impact on Beiseker. FILED

Administrator to check on funds paid for 1995.

PARTICIPATION - A letter from Nanci Colbeck, Participation, asking Council to proclaim the period of May 15 - July 15, 1995 as official SummerActive '95 in our community and to authorize and support the parks and recreation department, staff and volunteers to participate in this campaign. FILED

95-02 Cou. Gancer moved to proclaim the period of May 15 - July 15, 1995 as SummerActive '95 and to publish a proclamation in the Village Informer at the appropriate time. FILED

Information turned over to Recreation Director.

NEW BUSINESS

NEW POLICIES - With the change in the New Government Act, new policies needed to be addressed right away in order to comply with the Act. Other policies will be passed as they are needed.

PUBLIC NOTICE

95-03 Section 195 of the New Municipal Government Act requires 24 hours notice of a Council Committee meeting to members of the Council Committee, and to the public.

Section 196 allows council to specify the manner in which Council and the public are notified of the Council and Council Committee Meetings.

Action: Council adopt a policy for advertising 24 hours notice of meetings

Deputy Mayor Beagle moved to adopt the following policy: CARRIED UNAN.

- Council meeting dates be advertised in the Village Informer monthly
- Special Council meetings and Council Committee meetings be advertised on the Community Bulletin Board (in front of Village Office) and whenever possible over the community television channel

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- The Press be notified by telephone or fax regarding Special Council and Council Committee meetings.

ELECTRONIC COMMUNICATIONS

95-04 Section 199 of the Municipal Government Act provides for Electronic means for holding meetings. Because the Village does not have the equipment necessary and the cost would be too expensive, the following policy may be in order:

Cou. Bell moved to adopt the policy that because Beiseker is not equipped to hold meetings by electronic communications and the implementation would be too costly, that Council do not conduct their meetings by electronic means. CARRIED UNAN.

INFORMATION APPEALS

95-05 Section 218 allows for appeals to be made to Council regarding release of requested information that has not been given and because certain criteria need to be met, the following policy may be in order:

Cou. Gancer moved to adopt a policy whereby Appeals may be considered by Council when release of information has not been given. The procedure Council would follow to consider the appeal is as follows: CARRIED UNAN.

- appeals must be in writing to Council within 15 days of receiving written notice that a request has been rejected or 60 days if written notice has not been received
- grounds for appeal will be considered only if information was incomplete, a reasons was not given for withholding information, or was insufficient or wrong
- appeal will not be considered unless persons to which information have been notified (reasonable attempts were made)
- Council's decision will conform with the intent of Section 217
- Council's decision will be in writing and is final

EXPENDITURE APPROVAL POLICY

95-06 Section 248(2) requires each council to establish procedures to authorize and verify expenditures that are not included in the budget,

Failure to do so could result in Civil Liability under Section 249

Council needs to establish a policy for the procedure to authorize expenditures that are not in the budget, are legally required to be paid, or are for an emergency.

Deputy Mayor Beagle moved that the following policy be adopted for procedures for authorizing expenses: CARRIED UNAN.

1. Council has a tentative budget in place by January 1st of each year and adopts this budget until the budget is finalized.
2. If Council does not have a tentative budget in place by January 1 of each year, it passes a resolution to adopt the previous year's annual budget (capital and operating) on a pro-rata basis until the formal budget is in place and has been approved thus allowing for expenditures to be made from the first of the year until a final budget is in place.
3. Extra ordinary expenses will be addressed and approved in a regular meeting of Council or if urgent, can be addressed by holding a special meeting of Council.

1995 BUDGET
95-07 Cou. Bell moved to adopt the 1994 budget for 1995 on a pro-rata basis until the formal operating and capital budget for 1995 has been approved.

CLERICAL
POSITION Cou. Bell moved to expand the Recreation Director's job description to include part-time Municipal Clerk. Wage to be Office Clerical 2 Step 4 - \$8.04 per hour. Probation to be for a three month

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95-08 period. CARRIED UNAN.

TETZ Deputy Mayor Beagle moved to subdivide lots 4, 5, 8 & 9, block 2 Plan 8210937 be increasing lots 5
SUBDIVISION and 8 by four feet and decreasing lots 4 and 9 by four feet in order for lot 5 to maintain conformity
95-09 with land-use bylaw 90-10. Mr. & Mrs. Barry Tetz will purchase the additional four feet required for
lot 5 at a cost of \$116.18 per foot plus G.S.T. (\$497.25) CARRIED UNAN.

SCHMALTZ Cou. Bell moved to waive the additional four foot tax assessment on Lot 8 Block 2 Plan 8210937 as
TAXES part of a concession to Mr. & Mrs. Wendell Schmaltz for trading his Lot 4 for Lot 8. This waiver of
95-10 assessment of the additional four feet shall remain as long as Mr. & Mrs. Wendell Schmaltz own the
property. CARRIED UNAN.

AIRPORT The Airport was discussed. If it comes up for sale sometime Council will discuss purchasing the
property.

DELEGATIONS

FAMILY Ilene Lowing and Janet Lamb came to discuss the Family Liaison Program. They would like to
LIAISON receive some funding from our community as the program is being used quite a lot in our area and
PROGRAM our students are receiving a direct benefit from this program.

Tabled for now

ALBERT Albert Nemeth came to Council to discuss the fact that the usage on his utility bill seems excessive.
NEMETH
95-11 Cou. Van Hee moved to adjust Albert Nemeth's water bill because improper consumption was billed
over the last 8 month billing period. CARRIED UNAN.

NEW BUSINESS - CONTINUED

NEW MGA Packets were prepared and included with the Agenda packet regarding the new Municipal
Government Act. This information was discussed with Council and many sections that Alberta
Municipal Affairs specifically pointed out for discussion with Council were discussed. The
Administrator discussed the importance of Councillors making themselves familiar with the Act and
advised that a copy of the Act was available if Council would like to read the whole thing.

Section 143 (1) regarding the number of Councillors were discussed. The consensus of Council was
to maintain the five Councillors and not decrease to three.

Section 150(1) regarding election of the Chief Elected Official (Mayor) was discussed. This item was
tabled until the February Council meeting.

ACCOUNTS

Cou. Van Hee moved that the following accounts cheque #1884 - 1930 totaling \$64,010.65 be
approved for payment. CARRIED UNAN.

1884	A.G.T. Mobility	12.87
1885	J. A. Van Hee	66.96
1886	Brian & Juanita Isert	50.00
1887	City of Airdrie	6,852.00
1888	Cancelled	.00
1889	A.G.T.	7.38
1890	Beiseker Truck & Tractor	928.90
1891	Ed's Cleaning Supplies	51.84
1892	Allen Holmes	53.55
1893	Lorel Electric	565.97
1894	Sharon Miller	99.64
1895	TransAlta	420.42
1896	Tall Taylor Publishing	42.80

J.A.V.

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1897	Beiseker Community Christmas Club.	1,000.00
1898	Alberta Centre for Well Being	7.00
1899	A.M.E.B.S.	1,453.51
1900	Receiver General	3,085.82
1901	Fred Walters	130.50
1902	Mary Straub	477.65
1903	Allen Bramley	2,007.07
1904	Wendy Ramberg	1,209.18
1905	Mary Bell	183.00
1906	Shelley Schneider	367.30
1907	Jennifer McTaggart	591.40
1908	Canada Post	26.48
1909	A.M.H.C.	35,925.00
1910	McClelland & Co.	1,177.00
1911	Tetz Agri Services	370.42
1912	Petty ash	21.17
1913	W. J. Hawkes	250.52
1914	Auto Administrator	1,498.00
1915	Canada Post	321.00
1916	Douglas Fir Resort	117.60
1917	Praxair	133.72
1918	Ab. Water & Waste Water Operator's Association	67.90
1919	Beiseker Chamber of Commerce	35.00
1920	McNair Sand & Gravel	104.65
1921	Beiseker Home Hardware	291.49
1922	A.A.M.D. & C.	475.04
1923	Canadian Linen Supply	60.81
1924	Jock Wilson	315.65
1925	Beiseker I.D.A.	41.49
1926	TransAlta	2,554.03
1927	Wendy Ramberg	42.00
1928	Hynek Holdings	37.45
1929	CRPC	125.00
1930	Lirenman, Peterson	354.47

ADJOURNMENT

Cou. Gancer moved meeting be adjourned at 9:45 P.M.


MAYOR


MUNICIPAL ADMINISTRATOR

MONTHLY STATEMENT

Month Ending December 31 19.94

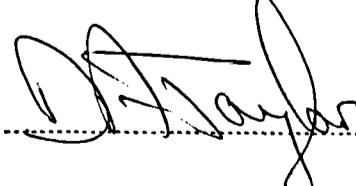
Municipality of VILLAGE OF BEISEKER

	General Account				TOTAL
Net Balance at End of Previous Month	458,940 60				
Receipts for the Month (Less Loans)	66,958 97				
Sub-Total	525,899 57				
LESS:—					
Disbursements for the Month	89,174 30				
Net Balance at End of Month	436,725 27				
Balance at End of Month—Bank					
ROYAL	1,444 62				
FIRST CALGARY SAVINGS	487,544 27				
*Cash on Hand at End of Month	100 00				
Sub-Total	489,088 89				
Less Outstanding Cheques	52,363 62				
Net Balance at End of Month	436,725 27				

OUTSTANDING CHEQUES					OUTSTANDING ACCOUNTS PAYABLE		
No.	Amount	No.	Amount	No.	Amount	Amount	
1411	39.06	1892	53.55				
1742	10.00	1893	565.97				
1792	20.00	1896	42.80				
1823	1,417.97	1897	1,000.00				
1839	CANCELLED	1898	7.00				
1845	242.66	1899	1,453.51				
1846	CANCELLED	1901	130.50				
1861	567.56	1905	183.00				
1866	275.00	1908	26.48				
1872	96.00	1909	35,925.00				
1876	278.14	1910	1,177.00				
1878	281.78	1911	370.42				
1885	66.96	1913	250.52				
1886	50.00						
1887	6,852.00						
1888	CANCELLED						
1890	928.90						
1891	51.84						
TOTAL					52,363.62	Estimate of Accounts Payable, not rendered	
						TOTAL	

This Statement Submitted to Council this 9th day of January 19.95

Remarks:



 Mayor

 Sec.-Treas.

EXPENDITURE CONTROL

ITEM	Total Last Month	This Month	Total To Date	Estimate	Over
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VILLAGE OF BEISEKER OUTSTANDING DEBENTURES 1994

DATE	PROJECT AMOUNT PAID IN 1994	NUMBER DATE RATE	AMOUNT REMAINING		BALANCE TOTAL DEBENTURE
JUNE 1	WMR & RESERVOIR LIFT STATION \$22,380.85	1146265 June 1/05 12%	\$116,899.17 16,852.74 TOTAL		133,751.91
JUNE 15	SEWER LIFT STATION '92 \$8,469.57	1174028 June 15/02 9.125%	46,660.52 TOTAL		46,660.52
SEPT 1	PAVING 2ND AVE, 4TH ST, 5TH ST \$8,600.70	1171610 Sep 1/10 11.375%	62,121.56 TOTAL		62,121.56
SEPT 15	WELL #6 TRACTOR \$4,376.31	1183502 Sep 15/03 9.75%	22,095.44 3,360.14 TOTAL 25,455.58	November 18 22,095.44 3,360.14 TOTAL PAID 25,455.58	.00
	WATER MAIN REPLACEMENT \$30,895.92	1142827 Sep 15/04 10.5%	185,831.79 TOTAL		185,831.79
OCT 1	BEACON HEIGHTS \$3,274.07	1158286 Oct 1/02 12%	16,264.39 TOTAL	NOV 18 TOTAL PAID 16,264.39	.00
	PAVING 1ST AVE 6TH ST \$32,746.19	1165042 May 10/01 11.625%	197,665.86 TOTAL		197,665.87
				GRAND TOTAL OWING	\$626,031.65

VILALGE OF BEISEKER

MINUTES

1995

VILLAGE OF BEISEKER 1995 RESOLUTIONS OF COUNCIL

NUMBER/DATE	DESCRIPTION
95-01 1/9/95	Kidney Foundation - Kidney Month
95-02	SummerActive '95 May 15 - July 15, 1995
95-03	*Public Notice Policy
95-04	*Electronic Communications
95-05	*Information Appeals
95-06	*Expenditure Approval Policy
95-07	Budget Adoption
95-08	Clerical Position
95-09	Tetz Subdivision
95-10	Schmaltz Taxes
95-11	Nemeth Utility Bill
95-12 1/30/95	Nemeth Utility Bill - conclusion
95-13	Tax Waiver - Lot 2 Block R Plan 8222FS
95-14	Computer upgrade
95-15	Infrastructure Project
95-16 2/13/95	National Wildlife Week
95-17 2/27/95	Golf Driving Range
95-18	Over flow camping June 30th, July 1 & 2, 1995
95-19	Public Auction April 28, 1995 at 2:00 p.m.
95-20	Lot Sale - Steve McInnis
95-21	Bovar Assessment
95-22 3/13/95	Assessment Review Board meeting April 12, 1995
95-23	Medi-Fire - Call Answer Point (Fire Dispatch \$2.75 per capita)
95-24	Medi-Fire Equipment Purchase
95-25	Beiseker Minor Hockey - pins
95-26	Industrial Lot Offer
95-27	Planners - Brisbin & Sentis
95-28	Safety Codes - Accredited for building, electrical, fire, gas, plumbing
95-29 3/27/95	Truck Purchase
95-30	Recycling Building - money front-ended
95-31	Weed spraying
95-32	Modem purchase
95-33	Overdue Accounts
95-34	Public Hearing - Land Use Bylaw change (Van Hee subdivision)
95-35	Staff Wage increase
95-36	Overflow Camping May 19 - 21
95-37	Rockyview Foundation Board appointment

VILLAGE OF BEISEKER 1995 RESOLUTIONS OF COUNCIL

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- 95-38 Council Chamber Policy
- 95-39 Budget
- 95-40 Arena Paving
- 95-41 Village Office Parking Lot
- 95-42 Ramberg - Truck Damage
- 95-43 Sneaker Day
- 95-44 Reserve Bid Tax Sale Property
- 95-45 5/8/95 *Centennial Building Policy Amendment
- 95-46 *Council Chambers Policy
- 95-47 Brisbin & Sentis to handle subdivision applications.
- 95-48 Heart & Stroke Foundation Ride for Life
- 95-49 Alberta Transportation - Sports Bar road access
- 95-50 5/22/95 *Public Works boot purchase
- 95-51 Matt's Cafe garbage
- 95-52 M. D. of rocky View Driving Range
- 95-53 Alberta Bonds
- 95-54 Auditor appointment
- 95-55 6/12/95 Calgary Skydive Centre - Atco Trailers
- 95-56 Walkway - chain link fence
- 95-57 Flowers on mainstreet
- 95-58 Emergency Public Warning System representatives
- 95-59 Subdivision Fees
- 95-60 Subdivision Processing
- 95-61 Power of Attorney - Subdivision Processing
- 95-62 Airport Hangars
- 95-63 6/26/95 Ace Program
- 95-64 Iterim Ace Worker
- 95-65 Beiseker Playschool - Centennial Building
- 95-66 Chip Coat 1st Ave.
- 95-67 Chip Coat 6th Street
- 95-68 Sidewalks
- 95-69 Storm Drainage
- 95-70 Tourist Booth
- 95-71 Beiseker Driving Range - Insurance
- 95-72 7/10/95 David Hornes sewer back-up
- 95-73 8/9/95 Sewer Lift Station - Impeller purchase
- 95-74 Digitized Mapping
- 95-75 Reservoir Cleaning
- 95-76 8/22/95 Price for new pump for lift station.

- 95-77 Saskatchewan Social Club
- 95-78 Gun Control letter
- 95-79 GST audit - william Squibb & Associates
- 95-80 Rocky View School division No. 41 - running Polls
- 95-81 Election Fees
- 95-82 Beiseker Playschool Lease
- 95-83 Sick Leave Policy re-instatement
- 95-84 Appeal Fees
- *95-85 8/22/95 Contractor Hold-back Policy
- 95-86 9/11/95 Tyrrell museum mascot day prizes
- 95-87 1996 Visitor's Guide Ad
- 95-88 Beiseker Student's Union Pancake Breakfast
- 95-89 Administrator's Holidays
- 95-90 October Council meeting October 10, 1995
- 95-91 meal Policy
- 95-92 Health & Safety workshop
- 95-93 Transfer Station - Ask Ed mcNair to haul garbage that can't go into regular bins.
- 95-94 Forum date October 4, 1995 advertising
- 95-95 Subdivision name - Prairie Estates
- 95-96 Friendship Park Policy
- 95-97 Pioneer Acres - letter of support
- 95-98 Hwang Property refund
- 95-99 Family Liaison cheque for \$2,000.00
- 95-100 Bylaw Enforcement Officer
- 95-101 Airport maintenance
- 95-102 Yield Signs on 9th Street
- 95-103 Policy Book adoption
- 95-104 Heart & Stroke Foundation canvassing
- 95-105 UIC Employer Reduction Program
- 95-106 mayor - dennis A. Taylor
- 95-107 deputy mayor - Sandy Beagle
- 95-108 Regular meeting dates and times
- 95-109 Signing Authority
- 95-110 Banking Institutions
- 95-111 department Heads and Committee Appointments adoption
- 95-112 wilkinson Sewer repair
- 95-113 Canadian diabetes Association cavassing
- 95-114 Liability Insurance
- 95-115 Authority to pay bills

- 95-116 Sidewalks - snow removal
- 95-117 George Hossfeld utility bill
- 95-118 U Turn Sign
- 95-119 Environmental Protection workshop
- 95-120 Sewer Lagoon
- 95-121 medi-Fire call answer point
- 95-122 Irricana Christmas social
- 95-123 Special meeting december 5, 1995
- 95-124 Christmas advertising
- 95-125 Alberta Lung Association canvassing
- 95-126 Budget Adoption '95 for '96
- 95-127 BAIS System
- 95-128 Administrator's holidays