

VILLAGE OF BEISEKER
MINUTES
JANUARY 1984 - JUNE 1984

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF
BEISEKER HELD MONDAY, JANUARY 9, 1984 AT 7:00 P.M. IN THE
COUNCIL CHAMBERS

PRESENT:

MAYOR: John Richter (7:00 - 11:10 P.M.)
DEPUTY MAYOR: Ray Courtman (7:05 - 11:15 P.M.)
COUNCILLOR: Con Carter
COUNCILLOR: Dave Fegan
COUNCILLOR: Sandra Gordon
MUNICIPAL ADMINISTRATOR: Pamela Whitnack
REED STENHOUSE: Tony Wadsworth (7:15 - 8:45 P.M.)
MERCON ENGINEERING LTD.: Oscar Regier (8:45 - 10:30 P.M.)

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Mayor Richter

CONFIRMATION OF MINUTES

Councillor Fegan moved the minutes of the Regular Meeting of December 12, 1983 and the Special Meeting of December 16, 1983 be confirmed as circulated.
Carried.

ADOPTION OF BANK RECONCILIATION

Mayor Richter moved the bank reconciliation for December 31, 1983 be confirmed as circulated.

BUSINESS ARISING FROM MINUTES

(a) Review of Public Works Items

1. Council inquired if the fire pump was now operating properly.

2. MacTern Limited

The water line appears to be frozen from the curb stop to the watermain on Main Street near MacTern Limited. The Public Works Department are to burn near the curb stop so that a thawing unit can be inserted at the curb stop once excavation around it has been completed. Once the line has been thawed a bleeder valve should be installed below the meter on the inside of the building to prevent the freezing from reoccurring.

3. Snow Removal

It is suggested that the snow be graded only as the public works forces have time to haul the snow away.

JRR

BUSIENSS ARISING FROM MINUTES

(a) Review of Public Works Items (Continued)

4. It was noted that the clutch on the tractor was rather stiff. An inquiry will be made to determine whether or not it has always been stiff or if there is a problem with the tractor.
5. Icy areas should be sanded as necessary

(b) Cable T.V.

Mr. John Thomson and another representative of In-Home Entertainment called into the Village office during the week of January 3, 1984. They expressed concern over the Village reaction to attempts to market individual satellite systems.

Mayor Richter indicated that he had requested another written proposal for this system from In-Home Entertainment prior to any further marketing being done in the Village.

(c) Airport

An airport commission re-organization meeting has been scheduled January 19, 1984 at 7:30 P.M. The Municipal Administrator will write on behalf of the commission, to the Minister of Transportation asking about the availability of the grant to finance the construction of an airport terminal.

(d) Public Works Building

Mayor Richter moved the quotation for used furnace from Ernest Brown in the amount of \$600.00 be accepted pending an assessment of the furnace by Canadian Western Natural Gas Company representative.

Carried.

(e) Benefit Plan/Salary Scale

This matter was tabled until the next regular meeting.

(f) Community Baptist Church

Council was informed that the final payment in the amount of \$37,500.00 on acreage assessments was received January 3, 1984.

Councillor Fegan moved that any interest earned on the \$38,500.00 during 1984 be allocated to the acreage assessment reserves so that in keeping with Council's policy the full acreage assessments have been levied on this property.

Carried.

jak

BUSINESS ARISING FROM MINUTES

(g) Employment Grants

Councillor Gordon inquired as to the status of an application for funding for a staff member to complete a policy manual. The Administrator indicated that the application had not yet been sent in hopes that the Village would obtain another staff member through the Municipal Administration Internship Program.

CORRESPONDENCE

(a) December 1, 1983 Karbasher Ltd.

Re: Scrap Metal Recycling

Council did not feel there was adequate supply of derelict vehicles to make use of this service.

(b) December 12, 1983 Northern Alberta Institute
of Technology

Re: Municipal Internship Program

After discussion it was suggested that:

1. The Municipal Administrator find out how much the audit fee would be reduced if the financial statements were prepared prior to the commencement of the audit
2. That the Administrator investigate the average starting salary expected by a Municipal Intern.
3. That the application under the Priority Employment Program for a staff member to complete the policy book be submitted
4. That the Administrator inquire about new criteria and the availability of students through the Municipal Intern program

DELEGATION

(a) 7:50 P.M. Reed Stenhouse, Tony Wadsworth

Re: Village Insurance

Mr. Wadsworth discussed the various terms of general coverage with Council

The need for a reappraisal of Village building was discussed Council felt the appraisal could be left until at least 1985.

gsk

DELEGATION

(a) Reed Stenhouse (Continued)

Discussion was held concerning the need for boiler insurance coverage. The terms of the administrative liability insurance coverage was discussed.

Council agreed that:

1. Coverage should be obtained for the Administrative Liability insurance
2. Discussion should be held with the Arena Management Committee but boiler insurance should be obtained.
3. The total property insurance should be increased by \$30,000 to recognize the construction of the Public Works Building
4. The Arena Management Committee should be contacted to see if they wish to add additional coverage to the arena following the installation of plexiglas etc.

Mr Wadsworth also indicated that the policy manual for AUMA insurance coverage will be available in the near future.

Mr. Wadsworth left the meeting at 8:45 P.M.

(b) 8:45 P.M. Mercon Engineering Ltd., Oscar Regier

1. Sewer Main Project

Landmark Plumbing & Heating Ltd. has submitted a request to install a new manhole adjacent to the existing manhole at 7th Street and Crescent Drive rather than reconstruct the existing manhole as was indicated in the project specifications.

Councillor Fegan moved that Landmark Plumbing & Heating's alternative be accepted if it is constructed according to the specifications of Mercon Engineering Ltd.

Carried.

Deputy Mayor Courtman wished to be recorded as opposed to the resolution.

- Landmark Plumbing & Heating Limited had requested additional compensation for problems encountered in the railway crossing because of rocks.

Deputy Mayor Courtman moved that construction problems of this nature are the responsibility of the contractor and that Oscar Regier be asked to reassess the casing alignment to determine if it would be necessary to install a 36" casing.

Carried Unanimously

Jack

DELEGATIONS

(b) Mercon Engineering (Continued)

1. Sewer Main Project (Continued)

- Landmark Plumbing & Heating Ltd. had made an appeal to Council regarding a request for additional money on the construction project because of a misunderstanding in completion of the tender.

Councillor Fegan moved that no additional allowance be granted to Landmark Plumbing & Heating Ltd. on the basis of the misunderstanding, however if Landmark Plumbing & Heating Ltd. complete the project by January 21, 1984 as indicated in their construction schedule they will be given a bonus of \$2,800.00; if the construction is not completed by January 21, 1984 but is completed on January 31, 1984 a bonus of \$1,500.00 will be granted; if the project is not completed by January 31, 1984 no additional allowance will be granted.

Carried Unanimously.

2. Well #7

Mr. Regier reported that the profiles survey for the Well #7 pipeline is now complete. Jack Starchuk of Starchuk & Associates is ready to register the easement on the property. The project will be tendered through the public tender process and it is hoped that construction will be complete prior to Spring seeding.

Oscar left the meeting at 10:30 P.M.

MOTION TO CONTINUE

It being 10:30 P.M. Deputy Mayor Courtman moved the meeting be continued as necessary.

Carried Unanimously

CORRESPONDENCE

- (a) December 12, 1983 Hon. Connie Osterman, Consumer & Corporate Affairs

Re: Bill 71

This item of correspondence was circulated for Council's information

- (b) December 13, 1983 B.W. Wyley, Alberta Transportation

Re: Streets Assistance Program

This item of correspondence was circulated for Council's information

JSK

CORRESPONDENCE

- (c) December 14, 1983 Regional Resources Project No. 1

Re: Electrical Engineering Branch Tour

The Mayor will write to the Minister of Advanced Education with a copy to Professor Bob James indicating concern over the cramped quarters of the Electrical Engineering Branch.

- (d) December 14, 1983 Alberta Environment

Re: Chlorination

Councillor Fegan will check the progress on replacement of the chlorinator and will report to the next regular meeting

- (e) December 20, 1983 Alberta Transportation

Re: Grant - Airport Terminal Building

This item of correspondence was dealt with in Business Arising from Minutes - Item (c) Airport

- (f) December 22, 1983 Alberta Transportation

Re: Streets Assistance Program

This item of correspondence was circulated for Council's information

- (g) December 9, 1983 AUMA

Re: Bill 102 - Planning Amendment Act

This item of correspondence was circulated for Council's information

- (h) December 20, 1983 Big Country Tourist Association

Re: Municipal Support

Council agreed that the membership in the Big Country Tourist Association should continue.

- (i) January 1, 1984 AUMA

Re: 1984 AUMA membership fees

Council agreed that their participation in this organization should continue.

JLR

CORRESPONDENCE

(j) January 8, 1984 Sheila Wegener, Recreation Co-ordinator

Re: Beiseker Community Concert

Deputy Mayor Courtman moved that Council cover the hall rental in the amount of \$50.00 for the Community Christmas Concert
Carried.

NEW BUSINESS

(a) Councillor's Reports

FEGAN: Councillor Fegan reported on his attendance at the meeting in Airdrie, January 4, 1984 to demonstrate the water management simulator and its use in planning for the South Saskatchewan River Basin

COURTMAN: Deputy Mayor Courtman submitted a resolution "That the Council of the Village of Beiseker strive to either maintain property tax levels or reduce them by up to two (2%) percent"

Deputy Mayor Courtman moved his motion be tabled until the next regular meeting.
Carried.

RICHTER: Mayor Richter reported that the course on rural economic development was available for review by Council members at the Village office. It was also reported that Walter Valentini of Tourism and Small Business would be meeting with the Businessmen's Association January 11, 1984 at the Beiseker Memorial Hall.

CARTER: No Report

GORDON No Report

(b) Court of Revision

Mayor Richter moved the following Council members serve on the Court of Revision:

John Richter
Ray Courtman
Dave Fegan
Con Carter
Sandra Gordon

and that the Municipal Administrator serve as the Clerk.
Carried.

JK

NEW BUSINESS

(c) Kidchek Program

Deputy Mayor Courtman informed Council that the Kidchek Program will be operating in the A.V. Room of the Beiseker Community School February 1, 1984 all day.

The expected cost for preparing identification for each child is \$1.50

(d) Discussion concerning disputed invoices

- The Memorial Hall Table Covers

The invoice submitted for the sewing of the Memorial Hall Caberet Table covers was \$105.00 more than had been estimated.

Deputy Mayor Courtman moved that payment in the amount of the estimate (\$287.00) be forwarded to Eva's Fabrics. If Mrs. Hagel feels the additional cost is justified she should make arrangements to attend a Council meeting to explain her position.

Carried.

- Invoice with Calvin King, Alberta Footing & Foundation

Mr. King had provided some forms and a generator for use at the CPR Station and at the Firehall Project. Mr. King had also not always completed his attendance record accurately while working on the CPR Station Project. He had been informed that we expected some adjustment on the invoice.

Mayor Richter moved that the maximum to be paid, if any, would be the rental of the Fire Hall forms and ties.

Carried.

(e) 1984 Budget

The Municipal Administrator requested Council consider the lease of a new Minolta photocopier. The quality of copies being produced by the Nashua 1215 is seriously deteriorating, and it cannot be recommended that another machine be purchased-rather a lease will be preferable.

Councillor Carter moved the Municipal Administrator be authorized to sign a lease agreement for a Minolta 450Z photocopier for 36 month term at the rate of \$544.38 per quarter.

Carried.

(f) Accounting Adjustments

Councillor Gordon moved the following accounting adjustments pertaining to the 1983 year-end be authorized:

- (1) The over expenditure on the Public Works Building in the amount \$850.63 is to be financed by operations
- (2) Taxes, building permit, and interest pertaining to the lot sale of Lot 24 Block 4 Plan 7810947, Tax Account No. 191-3423, interest on Invoice No. 765 (Beiseker Homes, Irv. Kroeker) be reversed as the sale of the property did not proceed.

flk

NEW BUSINESS

(f) Accounting Adjustments (Continued)

- (3) The interest reversal on Invoice 747 to Cargill Grain in the amount of \$4.92 is acknowledged
- (4) The reversal of interest on Invoice 639 to John Brandsma in the amount of \$1.11 is acknowledged.
- (5) The legal fees pertaining to the dispute on purchase of Well #7 are to be financed by the water servicing reserve and ultimately be included in the total Well #7 development project
- (6) The land which has been donated to the CPR project will be removed from the account of Land Inventory for Resale - Marathon Subdivision.
- (7) The Land Inventory for Resale in the Industrial Park has been completely eliminated and written-off to the Industrial Park Reserve. Since the Industrial Park Reserve did not cover the entire amount the deficit will be financed with term deposit interest. The remainder of the term deposit interest will be allocated to the Beacon Heights Reserve

Carried.

(g) Concession Building Removal - Friendship park

No bids were received pertaining to the advertised demolition and/or sale of the most westerly concession booth in Friendship Park. The Public Works Staff will be asked to assess if this building could be moved. If so it should be re-located to the old landfill site near the new Public Works Building and used as a storage building.

(h) Canadian Western Natural Gas

The Administrator is to contact representatives of Canadian Western Natural Gas to see if there are any plans for the location of the sub-office in Beiseker.

Mayor Richter left the meeting at 11:10 P.M.

BYLAWS

(a) Bylaw 84-1

Bylaw 84-1 being a bylaw to allow the Municipal Administrator to exercise an agreement pertaining to the grant for the sewermain project.

Councillor Fegan moved that first reading be given to Bylaw 84-1.

Carried.

Councillor Carter moved that second reading be given to Bylaw 84-1.

Carried.

BYLAWS (Continued)

(a) Bylaw 84-1 (Continued)

Deputy Mayor Courtman moved that Bylaw 84-1 be considered
for third reading at this meeting.
Carried Unanimously

Councillor Courtman moved that third reading be given to
Bylaw 84-1
Carried.

(b) Bylaw 84-2 & Bylaw 84-3

Councillor Fegan moved that consideration of Bylaw 84-2
the MPC Bylaw and Bylaw 84-3 the DAB Bylaw be tabled
until the next regular meeting when Gail Sokolan of CRPC
is in attendance for discussion.
Carried.

ACCOUNTS FOR APPROVAL

Councillor Carter moved that the following Accounts be approved
for payment.

2650 Eleanor Otterson - payroll	\$ 400.00
2651 Pamela Whitnack	650.00
2652 Donna Hagel	100.00
2653 Mary Straub	260.56
2654 Michael Antoni	450.00
2655 Alfred Hagel	500.00
2656 Eunice Berreth	94.33
2657 Canada Post Coporation	23.68
2658 Alberta Gov't Telephones	208.53
2659 TransAlta Utilities - street lights	1,708.67
2660 UFA Petroleum Division - oil	28.60
2661 Alberta Gov't Telephones - telemetering	3.20
2662 MacTern Ltd - gas & repairs	95.02
2663 Granny's Printing	128.50
2664 Canadian Western Natural Gas - utilities	412.17
2665 Frank Peters - meter deposit refund	25.00
2666 Alfred Hagel - payroll	855.35
2667 Mary Straub	260.56
2668 Pamela Whitnack	1,005.61
2669 Eleanor Otterson	430.23
2670 Shiela Wegener	400.00
2671 Donna Hagel	125.08
2672 Michael Antoni	670.80
2673 Eunice Berreth	44.08
2674 Conrad Carter - fees	625.94
2675 Conrad Carter - mileage	35.28
2676 David Fegan	55.94
2677 David Fegan - mileage & expense	193.17
2678 John Richter	55.94
2679 Sandra Gordon	60.00
2680 Ray Courtman	25.94
2681 Clarkson Gordon - preliminary audit	2,500.00

JSR

ACCOUNTS FOR APPROVAL (Continued)

2682	MacTern Ltd. - truck repairs	\$ 29.45
2683	Bill Eitzen Electric (1969) Ltd.- steam table rep.	38.00
2684	Hagel's Hardware	195.28
2685	Alberta Urban Municipalities Assoc. -benefit plan	499.95
2686	Canada Post Corporation	11.84
2687	Myer Lumber Sales	55.50
2688	Beiseker Tire Sales - grader tire repairs	47.00
2690	Western Pump & Machinery - chlorine test tablets	48.85
2691	Faber-Gurevitch - caveat removal	32.50
2692	Tri-Eagle Security Services	288.00
2693	Diplomat Coffee System	32.50
2694	CTA Courier - freight	12.00
2695	Alberta Urban Municipalities Association	261.00
2696	Big Country Tourist Association	120.00

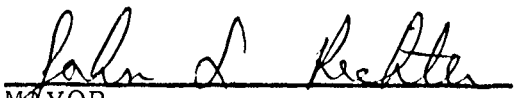
Carried.

Councillor Courtman moved that account 2689 to Beiseker Pharmacy in the amount of \$32.94 be approved for payment.
Carried.

Councillor Fegan did not comment or vote.

ADJOURNMENT

The meeting was adjourned by a motion of Deputy Mayor Courtman at 11:15 P.M.
Carried.


MAYOR


MUNICIPAL ADMINISTRATOR

MONTHLY STATEMENT

Month Ending December 31 19 83

Municipality of Village of Beiseker

	General Account		Term Deposit		Gov't of Canada Bonds		Tax Recovery ^{TOTAL} Trust fund	
Net Balance at End of Previous Month	30,718	96	240,000	00	Nil		6,460	01
Receipts for the Month (Less Loans)	22,803	93			100,250	00		
Loans Received Term Deposits Matured	100,000	00					157	81
Sub-Total	153,522	89						
LESS:—								
Disbursements for the Month	140,673	14						
Loans Paid Term Deposit withdrawal			100,000	00				
Net Balance at End of Month	12,849	75	140,000	00	100,250	00	6617	82
Balance at End of Month—Bank	7,772	90	140,000	00			6617	82
“ “ “ —Treas. Br.								
*Cash on Hand at End of Month	7,332	22						
Sub-Total	15,105	12						
Less Outstanding Cheques	2,255	37						
Net Balance at End of Month	12,849	75	140,000	00			6617	82

OUTSTANDING CHEQUES					OUTSTANDING ACCOUNTS PAYABLE				
No.	Amount	No.	Amount	No.	Amount			Amount	
2620	30.00 c	2678	✓ 55.94 c						
2624	139.50 c	2679	✓ 60.00 c						
2628	44.55 c	2680	✓ 25.94 c						
2665	25.00 c								
2669	430.23 c								
2670	400.00 c								
2671	125.08 c								
2673	44.08 c								
2674	625.94 c								
2676	55.94 c								
2677	193.17 c								
TOTAL					2,255.37	Estimate of Accounts Payable, not rendered			
						TOTAL			

This Statement Submitted to Council this 9th day of January 1984

Remarks:

..... John L. Richter
 Mayor
 Pamela Whitnack
 Sec.-Treas.