

MINUTES OF THE A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF
BEISEKER HELD TUESDAY, NOVEMBER 29, 1983 AT 7:00 P.M. IN THE
COUNCIL CHAMBERS

PRESENT:

MAYOR: John L. Richter
DEPUTY MAYOR: Dan Benoit
COUNCILLOR: Con Carter
COUNCILLOR: Dave Fegan
COUNCILLOR: Sandra Gordon
MUNICIPAL ADMINISTRATOR: Pamela Whitnack
CALGARY REGIONAL PLANNING
COMMISSION: Gail Sokolan, Ivan Robinson (7:00-7:55)
MUNICIPAL PLANNING
COMMISSION/BEISEKER
MUNICIPAL LIBRARY BOARD: Sheila Miller, (7:00 - 8:15 P.M.)
MARIGOLD LIBRARY SYSTEM: Patricia Cavill (7:55 - 8:15 P.M.)
MERCON ENGINEERING ENG. Oscar Regier (8:30 - 9:20 P.M.)

CALL TO ORDER

The meeting was called to order at 7:05 P.M. by Mayor Richter

DELEGATIONS

(a) 7:00 P.M. Calgary Regional Planning Commission,
Gail Sokolan, Ivan Robinson

Mr. Robinson and Mrs. Sokolan provided a slide presentation to Council regarding the role of Council members in the planning process.

The presentation included the steps encountered in the conversion of raw land, the hierarchy of plans, and other general planning information.

- Municipal Planning Commission and
Development Appeal Board

Discussion was held concerning the restructuring of the Municipal Planning Commission and Development Appeal Board

It was agreed that the Municipal Planning Commission should consist of five members three from the Village at large and two Council members. The Development Appeal Board will consist of five members including three Council members and two members of the Village at large.

Mrs. Sokolan will prepare a new Municipal Planning Commission and Development Appeal Board Bylaws for consideration by Council December 12, 1983. The Municipal Administrator will advertise for Village Residents who are interested in sitting on any of these committies.

Councillor Fegan and Councillor Gordon indicated that they will be interested in serving on the Municipal Planning Commission.

DELEGATIONS

(a) 7:00 P.M. CRPC (Continued)

- General Municipal Plan

Discussion was held concerning areas which had been identified in the General Municipal Plan review as areas requiring future study. The areas identified were the industrial/highway commercial mix along the No. 9 Highway east of the CNR Tracks; the pedestrian walkway between Beacon Heights and downtown.

Councillor Gordon moved a letter be sent to Calgary Regional Planning Commission requesting assistance to have concepts prepared for:

1. Pedestrian link from Beacon Heights Subdivision to downtown
2. The mix of industrial and highway commercial land uses in the industrial area east of the CNR track.

Carried.

Mrs. Sokolan and Mr. Robinson left the meeting at 7:55 P.M.

(b) 7:55 P.M. Marigold Library Service
Patricia Cavill, Director, Mrs. S. Miller

Ms. Cavill and Mrs. Miller were present to discuss the continuation of Beiseker's participation in the Marigold Library Service.

Ms. Cavill discussed the changes which have been made to the agreement between the Municipalities and the Marigold Library System and indicated that todate \$4,459.00 have been generated from Beiseker towards library service in 1983. Beiseker has received in return, \$7,770.00 worth of services.

Ms. Cavill explained that the utilities grant will no longer be paid to Library Boards because the distribution of these funds were not done on an equitable basis and that a library service should be service oriented not designed as a utility support group.

After much discussion Council thanked Ms. Cavill and Mrs. Miller for attending the meeting.

Ms. Cavill and Mrs. Miller left the meeting at 8:15 P.M.

CONFIRMATION OF MINUTES

Councillor Fegan moved the minutes of the Regular Meeting of November 14 and continued November 16, 1983; and the Minutes of the Special of November 14, 1983 be confirmed as circulated. Carried.

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FINANCIAL REPORT

Budget versus Actual Statement for the General Government Services Functions, January 1, 1983 to October 31, 1983 had been previously circulated to Council.

The revenue and expenditures compare very closely to budget. The transportation functions cost as they relate to the Public Works department will be reviewed at the next meeting. Particular attention should be paid to a comparison of fuel costs between 1982 and 1983.

BUSINESS ARISING FROM MINUTES

(a) Review of Public Works Items

1. The road south of Beacon Heights towards the old landfill site will require more frequent clearing as it appears this road will drift in very easily.
2. The belts on all furnaces in Village facilities i.e. Village Office, Memorial Hall and Centennial Building should be checked. All furnaces should be serviced on a regular basis and a schedule of regular maintenance should be prepared.
3. Council discussed policy regarding the regulation of furnace thermostat during the winter months. That is all groups should be informed that the thermostat will be kept turned down and should be raised a short time prior to any meetings. Following the meeting the thermostat should be again turned down. Any deficiencies or problems with the various Village facilities should be reported to the Village office during regular office hours.

The local representative from Canadian Western Natural Gas company will be asked to check the furnace in the Memorial Hall to see if there is some reason the pilot light is going out so frequently.

4. Councillor Carter moved that the public works staff work for reduced hours during the winter months i.e. a total of eight hours per week should be cut off the total time worked.
- Carried.

It is suggested that each employee work four hours less each and consider taking alternate Mondays off.


DELEGATIONS (Continued)

(c) 8:30 P.M. Mercon Engineering Ltd., Oscar Regier

1. Sewer Force Main Project

Councillor Fegan moved that Mercon Engineering Ltd. proceed to invite tenders for the Sewage Force Main Project.

Carried.



DELEGATIONS

(c) 8:30 P.M. Mercon Engineering (Continued)

2. Well #7

Mayor Richter moved that Mercon Enigneering be authorized to proceed with the final design of the project.
Carried.

Councillor Carter moved that the Well #7 Project be financed as follows:

- (i) \$207,000 from the Water & Sewer Grant Program
 - (ii) \$50,000 from the Water Servicing Reserve
 - (iii) \$19,000 by debenture financing.
- Carried.

The Administrator will review the status of reserves at November 30, 1983 to determine if debenture financing to a maximum of \$25,000 may be required.

Final decision and first reading of a borrowing Bylaw will be considered December 12, 1983

3. Well #6

Council expressed concern about possible need to service well #6 to increase production during 1984.

The Public Works foreman is requested to prepare Static Well Level and Log Pumping Report for consideration at the next meeting.

4. Sewage Projects

Alberta Environment has been advised that the Village wishes to proceed with a sewage lagoon project, however they have not received a notification of our intention to eventually construct a major lift station east of the No. 9 Highway towards the sewage lagoon.

This topic will be considered further by Council early in 1984.

Mr. Regier left the meeting at 9:20 P.M.

BUSINESS ARISING FROM MINUTES

(b) Community Baptist - Acreage Assessments

Council had felt it necessary to establish a more detailed policy regarding implementation of acreage assessment charges.

BUSINESS ARISING FROM MINUTES

(b) Community Baptist Church - Acreage Assessments (Continued)

1. General Policy

Councillor Fegan moved that:

- (i) Beiseker Village Council is willing to negotiate the deferral of all or portions of acreage assessment levies
- (ii) Levy of acreage assessments will be recorded by:
 - (a) Collection of all or portion of these levies or
 - (b) the registration of a caveat on the title of each parcel of land affected indicating the balance of the levy due on this parcel
- (iii) In cases where a caveat has been registered on the title of a parcel of land to protect the Village interest, no development permit will be granted until payment of the acreage assessments have been received by the Village or until terms for this payment have been finally decided.
- (iv) Rate of interest will be applied to any deferred amount of acreage assessment levy.
- (v) All of these conditions must be detailed in the acreage assessment schedule attached to the developer's agreement.

Carried.

2. Specific Policy - Community Baptist Church

Councillor Gordon moved the following terms be offered to the Community Baptist Church with regard to their acreage assessment levies:

- (i) One-half of the total acreage assessment must be paid prior to December 31, 1983
- (ii) A caveat to protect the Village interest pursuant to the Development Agreement, will be registered on the title
- (iii) If the remainder of the acreage assessments are paid by December 31, 1984 no interest will be levied and the caveat will be removed
- (iv) If the acreage assessments remain unpaid at December 31, 1984 interest will be levied at the rate of prime minus one-half percent, which interest is to be compounded annually and re-assessed at each anniversary date.
- (v) All acreage assessments must be paid if additional development occurs on the property.

Carried.

JKR

BUSINESS ARISING FROM MINUTES

(c) Innovative Housing Program

Discussion of this matter is tabled until the January 9,
1984 meeting

(d) C.P.R. Station Project

The heating system has been installed in the C.P.R. Station
Project. It has not been tested and it is not yet operational

Deputy Mayor Courtman moved the payment to Landmark Plumbing
& Heating be deferred until December 12, 1983.

Carried.

(e) Airport Development

Deputy Mayor Courtman reported on his attendance at the
Municipal District of Rocky View Council meeting, November
29, 1983. Mr. Wayne Steel of the Aviation Branch of
Alberta Transportation was present to discuss the Airport
Development with Rocky View Council

(f) Cable T.V.

No further progress has been made on the installation of
Cable T.V. service by In-Home Entertainment Systems

Mayor Richter moved that In-Home Entertainment Systems
be required to provide a letter of credit in the amount
of \$10,000 as part of the terms within the trenching and
development.

Carried.

CORRESPONDENCE

- (a) November 14, 1983 Minister of Utilities & Tele-
communications

Re: Well #7 Grant Funding

This item of correspondence was circulated for Council's
information

- (b) November 16, 1983 Alberta Municipal Financing Corp.

Re: December 1, 1983 Interest Rate

This item of correspondence was circulated for Council's
Information

jsk

CORRESPONDENCE

(c) November 16, 1983 Ferguson Supply Ltd.

Re: Grader Engine Report

This item of correspondence was circulated for Council's
Information

(d) November 16, 1983 Minister of Recreation & Parks

Re: Memorial Hall Upgrading - MCR Grant

This item of correspondence was circulated for Council's
Information

(c) November 14, 1983 Reed Stenhouse

Re: AUMA Insurance

Description of items covered by boiler machinery insurance
has been received from Reed Stenhouse. The Administrator
will attempt to find additional information for discussion
December 12, 1983

(d) November 17, 1983 Reed Stenhouse

Re: Administrative Liability Insurance

The Administrator will obtain a cost estimate of this
Liability Insurance coverage.

MOTION TO CONTINUE

It being 10:30 P.M. Councillor Carter moved the meeting be
continued as necessary.
Carried.

CORRESPONDENCE (Continued)

(e) November 24, 1983 Mount View Health Unit

Re: -Pasteurization Bylaw and Food Establishment Applications
-Approval for Food Premises Permits

These items of correspondence were circulated for Council's
information

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NEW BUSINESS

(a) Councillor's Reports

Fegan: Councillor Fegan reported that Walter Valentini of Tourism and Small Business will be meeting with the Beiseker & District Chamber of Commerce, January 11, 1984 at 7:30 P.M. to discuss assistance available for small business

Councillor Fegan suggested that perhaps the water and sewer bylaw could be reviewed to consider changes to the disconnection procedure for improvement of collections on rented premises.

Councillor Fegan provided information regarding the proposed TransAlta Utilities Energy Analysis that is available to Alberta Urban Municipalities Association Members in January 1984. The Administrator is to investigate this matter further.

The next meeting of the Rocky View Lodge is December 7, 1983

Councillor Fegan provided the office with a copy of a report of the study committee on equalized assessment.

Councillor Fegan reported on his attendance at the AUMA convention workshop entitled "Fluency in Government Policy"

Carter No Report

Gordon Councillor Gordon provided information on the Federation of Canadian Municipalities The Administrator will review material and make suggestions to Council regarding possible membership.

Energize 1984

Councillor Gordon suggested that the Village pay for the Recreation Co-ordinator to attend the Energize 1984 conference.

Councillor Gordon reported on her attendance at the AUMA Convention workshop entitled "Council/Management relations"

The Administrator is requested to obtain a copy of the Village of Berwyn's Cat Bylaw from the AUMA office

Courtman No Report

fsk

NEW BUSINESS

(a) Councillor's Reports (Continued)

Richter: Mayor Richter reported on his attendance at the AUMA Convention regarding proposed changes to the School Act, Moves for Better Use of Schools for Community Purpose; The possible establishment of a special waste management corporation; The South Saskatchewan River Basin Planning Project; Upcoming Changes to the Fire Prevention Code; The Budgeting policies of Alberta Transportation and the moves to implement a Buy Alberta Policy.

Mayor Richter reported on his attendance at the Regional Resources Project No. 1 Meeting in Edmonton, November 28, 1983. A tour of the electrical engineering department informed members of new developments in the electronics industry.

(b) Stationery

New business cards will be ordered for each Council member and the Administrator of approximately 100 cards each.

New name tags will be ordered for Councillor Gordon, Deputy Mayor Courtman and office staff member Eleanor Otterson

(c) A proposed draft of the New Recreation Bylaw was distributed to Council.

Deputy Mayor Courtman moved that first reading be given to Bylaw 83-17 being a Bylaw to repeal No. 30 and to Authorize the Beiseker Recreation Board to implement and pursue a recreation program in the Village of Beiseker.

Carried.

(d) Village Investments

Discussion was held concerning the purchase of 12% Government of Canada Bonds as an investment for the Village

Councillor Gordon moved the Mayor and the Municipal Administrator be authorized to sign a resolution relating to the establishment and maintenance of brokerage accounts with Charlton Securities Ltd., and to execute the purchase of approximately \$100,000 worth of Government of Canada Bonds.

Carried.

(e) December Council Meetings

Mayor Richter moved the regular meeting of December 12, 1983 be scheduled, that the regular meeting of December 26, 1983 be cancelled, and that an additional special meeting be held prior to Christmas if required.

JCK

NEW BUSINESS

(f) Disposal of Old Files

Deputy Mayor Courtman moved the Village Administrator be authorized to burn the following items all previous to 1978:

Cheques, Survival Plan, Forms, Tax Notices, Cheque stubs, Building Permits - previous to 1963, Receipt Books, Accounts Paid, Payroll Books Bank Statements Election Material - from 1980, Daytimer Calendars, General Correspondence, Building Code.

Carried.

(g) Kid-Chek Program

Mrs. Margaret Wells passed President of the Beiseker Home & School has asked if Council would be willing to lend any financial support to the proposed Kid-Chek Program.

Deputy Mayor Courtman moved a decision on this matter be tabled until the First Regular Meeting in January, 1984 so that the response of other organizations and the community could be known prior to decision being made.

Carried.

(h) Memorial Hall

(i) Table Covers

Two estimates have been received for the provision of new terry cloth covers for the caberet tables at the Memorial Hall. The two estimates are:

Eva's Fabrics	\$287.00	
Rehabilitation Centre Calgary		\$202.00

Councillor Fegan moved that Eva's Fabrics of Beiseker Alberta be asked to supply the new table covers for an estimated price of \$287.00 since Eva's Fabrics is a local business and since the estimate from the Rehabilitation Centre does not reflect any labour allowance.

Carried.

(ii) Men's Washroom

The Public Works Department is requested to replace any necessary pannels in the ceiling of the men's washroom at Beiseker Memorial Hall.

gfk

NEW BUSINESS

(i) Joint Meeting with Recreation Board

The joint meeting between Council and the Beiseker & District Recreation Board will be held in late February or March, 1984 after the Co-ordinator has had an opportunity to attend Energize 1984.

(j) Computer System

Management Support Systems has requested permission to give a presentation of their computerized accounting system to Council. The Administrator should arrange a presentation to Council at a meeting early in 1984.

(k) Community Volunteers

The Administrator is to advertise in the Five Village Weekly requesting volunteers for future positions on the Memorial Hall Board, Recreation Board, Municipal Planning Commission and Development Appeal Board.

(l) Marigold Library Service

A decision regarding the signing the Marigold Library Service contract was tabled until December 12, 1983.

(m) Hospital Board Representation

The Administrator announced that Mrs. Betty Schmaltz of Beiseker area has been appointed by the Municipal District of Rocky View as area representative to the Metro Calgary and Rural General Hospital District No. 93.

(n) Employment Development Grant

Councillor Gordon moved the Municipal Administrator be authorized to submit employment expansion and development grant applications for:

- (i) Personnel to develop policy manual for the Village
- (ii) Personnel to conduct a social services need Analysis for the Village.

Carried.

ACCOUNTS FOR APPROVAL

Councillor Carter moved the following list of Accounts be approved for payment including the Account No. 2605 in the amount of \$400.00 for uniforms for the Beiseker Ladies Fastball team.
Carried.

gpk

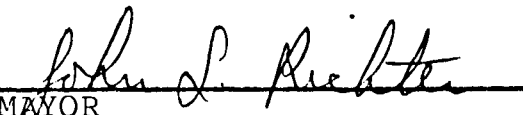
ACCOUNTS FOR APPROVAL (Continued)

2584	Receiver General	\$1,575.91
2585	Canadian Western Natural Gas	165.16
2586	MacTern Limited - gas truck & small equipment	32.00
2587	Irricanada Holdings - advertising	204.00
2588	Alberta Government Telephones	159.59
2589	Gulf Canada - diesel fuel	83.97
2590	Beiseker Agri-Services	19.60
2591	Trans Alta Utilities	109.79
2592	Cancelled	
2593	Tri-Eagle Security Services	274.00
2594	Rusell Food Equipment -coffee pot - hall	5.10
2595	Faber Gurevitch	735.00
2596	Ed's Cleaning Supplies	79.50


Carried.

ADJOURNMENT

The meeting was adjourned by a motion of Mayor Richter at 11:30 P.M.
Carried.



MAYOR



MUNICIPAL ADMINISTRATOR