

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF BEISEKER HELD MONDAY, OCTOBER 25, 1982 AT 7:00 P.M. IN THE COUNCIL CHAMBERS.

PRESENT

MAYOR: John L. Richter
DEPUTY MAYOR: Dan Benoit
COUNCILLOR: Con Carter
COUNCILLOR: Ray Courtman
COUNCILLOR: Dave Fegan
MUNICIPAL ADMINISTRATOR: Pam Whitnack

CALL TO ORDER

The meeting was called to order at 7:15 p.m. by the Municipal Administrator.

ELECTION OF MAYOR

Councillor Courtman moved that John Richter be nominated for the position of Mayor for the Village of Beiseker. Carried.

Councillor Fegan moved nomination cease. Carried.

John Richter was elected Mayor by acclamation.

ELECTION OF DEPUTY MAYOR

Councillor Carter moved that Dan Benoit be nominated for the position of Deputy Mayor for the Village of Beiseker. Carried.

Mayor Richter moved nomination cease. Carried.

Dan Benoit was elected Deputy Mayor by acclamation.

OATH OF OFFICE

The Mayor and Deputy Mayor read the official Oath of Office in the prescribed form. The oaths were sworn before E.P. Whitnack, Commissioner for Oaths.

REGULAR MEETINGS OF COUNCIL

Councillor Courtman moved that the regular meetings of Council be held on the second and fourth Mondays of each month from 7:30 p.m. to 10:30 p.m. Carried.

SIGNING AUTHORITY

Councillor Fegan moved that the signing authority for the Village of Beiseker be as follows:

The Mayor or Deputy Mayor acting jointly with the Municipal Administrator. Carried.

BANKING INSTITUTION

Deputy Mayor Benoit moved that the Royal Bank be the banking institution for the Village of Beiseker for the year 1981-1982. Carried.

DEPARTMENT HEADS AND COMMITTEE APPOINTMENTS

Deputy Mayor Benoit moved that the following department heads and committee appointments be approved:

(a) Water and Sewer

Deputy Mayor Benoit assisted by Councillor Courtman.

(b) Public Works

Councillor Carter assisted by Mayor Richter.

(c) Finance

Mayor Richter

JK

DEPARTMENT HEADS
AND COMMITTEE
APPOINTMENTS

- (d) Parks and Recreation
Councillor Courtman assisted by Councillor Fegan
- (e) RRAP
Councillor Carter
- (f) Recreation Board
Councillor Courtman
- (g) Disaster Services
Mayor Richter assisted by Councillor Courtman
- (h) Calgary Regional Planning Commission
Mayor Richter alternates Deputy Mayor Benoit
and Councillor Fegan
- (i) North East Rocky View Fire Association
Councillor Courtman, alternate Mayor Richter
- (j) Library Board
Councillor Courtman
- (k) Regional Resources
Mayor Richter alternate any member of Council
- (l) Airport Commission
Deputy Mayor Benoit alternate Mayor Richter
- (m) Solid Waste Management Committee
Councillor Carter alternate Councillor Fegan
- (n) Rocky View Lodge
Councillor Fegan
- (o) Economic Development Committee
Mayor Richter and Deputy Mayor Benoit
- (p) Community School Steering Committee
Deputy Mayor Benoit alternate Councillor Fegan

Carried.

DEVELOPMENT
APPEAL BOARD

Councillor Courtman moved that Council act as the
Development Appeal Board in the following matter:

CHAIRMAN: Mayor Richter
VICE-CHAIRMAN: Deputy Mayor Benoit
MEMBERS: Councillor Carter
Councillor Fegan
Councillor Courtman.

The Municipal Administrator will serve as the non voting
secretary.

Carried.

ASK

MUNICIPAL PLANNING
COMMISSION

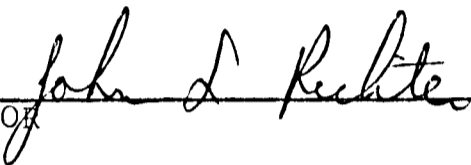
Councillor Carter moved that the following people be
reappointed as members of the Municipal Planning Commission:

Felix Schmaltz
Dave Salken
Lorene Williams

Carried.

ADJOURNMENT

Mayor Richter moved the organizational meeting be adjourned
at 7:25 p.m.



MAYOR



MUNICIPAL ADMINISTRATOR

OFFICIAL OATH

I, John L. Richter, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Mayor for the Village of Beiseker
(Name of Municipality)

So help me God.

SWORN before me at the Village
of Beiseker
in the Province of Alberta, this 25th
day of October A.D. 19 82
Pamela Whitnack
A Justice of Peace, Notary Public or Commissioner etc.

John L. Richter

E.P. WHITNACK Sec. 3 Expiry Aug 13/85

OFFICIAL OATH

I, Daniel E. Benoit, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Deputy Mayor for the Village of Beiseker
(Name of Municipality)

So help me God.

SWORN before me at the Village
of Beiseker
in the Province of Alberta, this 25th
day of October A.D. 1982

Daniel E Benoit

Pamela Whitnack
A Justice of Peace, Notary Public or Commissioner etc.

E. P. WHITNACK Sec 3 Expiry Aug 13/85

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF BEISEKER HELD MONDAY, OCTOBER 25, 1982 AT 7:30 P.M. IN THE COUNCIL CHAMBERS.

PRESENT

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DEPUTY MAYOR: Dan Benoit
COUNCILLOR: Con Carter
COUNCILLOR: Ray Courtman
COUNCILLOR: Dave Fegan
MUNICIPAL ADMINISTRATOR: Pam Whitnack
MERCON ENGINEERING LTD.: Oscar Regier
(7:35 p.m. - 8:35 p.m.)
DELEGATION: Public Works Foreman, Alfred Hagel
(8:35 p.m. - 9:25 p.m.)
St. Mary's Church, Father Charron
(9:30 p.m. - 9:50 p.m.)

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Mayor Richter.

CONFIRMATION OF MINUTES

Councillor Fegan moved the minutes of the regular meeting of October 12, 1982 be confirmed as circulated.

Carried.

BANK RECONCILIATION

Mayor Richter moved the bank reconciliation dated September 30, 1982 be adopted as circulated.

Carried.

The Municipal Administrator gave a brief financial report on various items which were approaching budget level or had already exceeded the budgeted amounts.

DELEGATION

Mercon Engineering Ltd. - Oscar Regier - 7:35 p.m.

(a) First Avenue - Main Street Project

A cost estimate to complete the base preparation of Main Street between first and second avenue was circulated to Council. No action was taken.

Mr. Regier pointed out additional work which should be completed on first avenue and main street.

- (a) the westside of first avenue from Manye's Restaurant to fifth street requires more grading work.
- (b) The eastside of first avenue between fifth and sixth street requires more grading work.
- (c) There is some handwork required along first avenue where the drainage was reset from main street to ninth street.
- (d) The lane to the C.P.R. properties could use more grader work. The time frame for this will depend upon the construction activity for the Alberta Liquor Control Board store.
- (e) The swale at the back of the C.P.R. property has been staked but the work has not been completed.

JK

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF BEISEKER HELD MONDAY, OCTOBER 25, 1982 AT 7:30 P.M. IN THE COUNCIL CHAMBERS.

DELEGATION

Mercon Engineering Ltd. - Oscar Regier - 7:35 p.m.

- (b) Council indicated that high priority for the Public Works Department should be the street cleanup.

Councillor Courtman moved that Mayor Richter be authorized to sign the construction completion certificate for Richardson Brothers Olds Ltd. for the First avenue - Main Street Project.

Carried.

- (c) Well #7 Project

Since the Well #7 Project is planned for the spring of 1983 Mr. Regier suggested that his cost estimate prepared August 1981 should be reviewed. Items to be taken into account should include the easement location and the price which would have to be paid for the easement.

Discussion followed concerning the possible oversizing of the supply line in view of future regional utility study proposal.

Deputy Mayor Benoit moved that:

- (1) The Village of Irricana be contacted indicating that Beiseker is currently looking for water, asking about Irricana's situation, and asking if Irricana Council would be interested in planning a joint water project.
- (2) A representative of Alberta Environment should be invited to Council to discuss the possibility of obtaining additional funding for oversizing of the supply line and additional planning for Regional Utility System.

Carried.

- (d) It is also noted that a requirement of the Well #7 licence was to provide static water level readings on wells at adjacent farms. Public Works should be requested to plan for a means to take these static water level readings.

- (e) Site Survey Block J Plan 4087FJ and Fourth Avenue

Mr. Regier indicated that Mr. Jack Starchuck would be willing to complete a certificate of survey for location of the apartment buildings and lift station on Block J Plan 4087FJ for approximately \$400.00 to \$600.00.

Deputy Mayor Benoit moved that J.M. Starchuck and Associates Ltd. be requested to complete a certificate of survey for Block J Plan 4087FJ at approximate cost of \$400.00 to \$600.00.

Carried.

- (f) Street Assistance Program

Council indicated that they wish to commence planning for the future use of the Streets Assistance Program. Mr. Regier will review a projected cost to complete main street including storm sewer, curb and gutter and asphalt on first avenue.

Mr. Regier left the meeting at 8:35 p.m.

JK

DELEGATION

Public Works Foreman - Alfred Hagel - 8:35 p.m.

(a) Public Works Items

Mr. Hagel gave the following report:

- (1) a gravel stockpile has been started at the old landfill site.
- (2) parts have been purchased to complete repairs to the sander approximate cost \$160.00.
- (3) Council's advice was requested on culverts flushing by Thuro Sewer Services. The foreman is authorized to have culverts flushed - maximum cost \$300.00.
- (4) A sludge test will be completed at the lagoon October 27, 1982.
- (5) The culverts and drainage have been reset on first avenue from main street to ninth street.
- (6) The five hundred hours service has been completed on the grader.
- (7) The seeding of disturbed areas along the Marathon properties will be completed October 26, 1982.

(b) Items Suggested by Council

- (1) The storm sewer manhole on fifth street should be pumped out.
- (2) Discussion was held concerning the elimination of some crosswalks by the installation of culvert extensions. The Public Works Foreman is to review the matter and make recommendations to Council.
- (3) Third avenue between seventh and eighth street requires attention by the grader.

(c) Job Description

Mr. Hagel had no items to add to the job description. Council made a few minor changes. The final draft of the job description for Public Works Foreman will be presented to Council at the next regular meeting for their final approval.

BUSINESS ARISING FROM MINUTES

(a) Reding's Sewer Repairs

The Municipal Administrator reported that the outstanding invoice has now been paid.

(b) The Airport Project

There has been no further progress. This matter will be followed up for report at the next regular meeting.

(c) Rural Health Care

Todate there has been no reply to our inquiry.

(d) Halloween

Halloween will celebrated on Sunday, October 31, 1982 in Beiseker.

JSP

BUSINESS ARISING FROM MINUTES

(e) Solid Waste Management

(a) Chemical Containers

Councillor Courtman moved that a letter be written to the Municipal District of Rocky View expressing concern regarding problems with a disposal of chemical containers and asking that they apply for funding from Alberta Environment to locate a suitable facility in our area.

Carried.

A carbon copy of this letter is to be sent to Mr. Murray Wise, rural council member for this area.

Councillor Courtman will phone Mr. Wise to discuss the matter.

(b) Action on concern over operating cost

The Minister of Environment, Mr. Cookson, has indicated that he does not feel an operating cost of \$25.00 per capita would be unreasonable. Since our per capita cost is somewhere between \$12.50 and \$13.50 per capita no additional assistance will be forthcoming from Alberta Environment.

(c) Dry Rubble Pit

Mr. John Raven, Health Inspector for the Mount View Health Unit had indicated that he would advise us during the week of October 18th regarding process on dry rubble pit. No word was received from Mr. Raven and he was unavailable for comment today.

DELEGATION

9:30 p.m. St. Mary's Church - Father Charron

Father Charron was in attendance at the meeting to discuss problems with the subleasing of property to Alberta Housing Corporation. The improvements to the Senior Citizens Lodge have been exempted from taxes however since the property can not be legally described the assessor can not provide an exemption for the land which Alberta Housing Corporation leases. The Municipal Administrator is to investigate:

- (1) what would be required for subdivision i.e. description by meets and bounds or legal survey.
- (2) if any additional tax exemption can be granted to rectory since one of rooms is used for religious instruction.

Discussion was also held concerning excess traffic on the church parking lot driveway. This driveway is being used as a common entrance for the church parking lot and the Senior Citizens Manor. The Beiseker Housing Society will be informed of the problem.

Father Charron left the meeting at 9:50 p.m.

BUSINESS ARISING FROM MINUTES

(f) Beacon Heights Subdivision

The turnaround for the lane between Block 703GE and Beacon Heights Park would remove approximately .1 acres of park area. A sketch will be prepared for presentation to Council at the next meeting.

BUSINESS ARISING FROM MINUTES

- (g) M.P.C. Referrals - Proposed Changes re: overhanging signs.

Mayor Richter moved this matter be tabled until the next regular meeting allowing time to contact authorities in Manitoba regarding their regulations.

Carried.

- (h) Encroachment Agreements - apartments of sewage lift station

The provision of a site survey was dealt with under Delegation of Mercon Engineering Ltd. The sample encroachment agreements have been received from the City of Calgary and the town of Airdrie. One of these agreements will be used.

- (i) Priority Employment Program

There was some discussion regarding the use of this program to hire an individual to complete the recreation master plan review, and someone to do an economic development study.

Councillor Fegan moved an application be submitted for funding through the Priority Employment Program to hire an individual to complete a recreation survey and master plan review.

Carried.

- (j) Canada Community Development Program - C.P.R. Station Project

In the Bow River Constituency twenty-four applications were submitted. Their total budget was \$200,000.00. No final decision has yet been made but the Village of Beiseker application is on the short list of five finalists.

CORRESPONDENCE

- (a) October 7, 1982 - Alberta Municipal Affairs

Re: Appointment of an Assessor

Councillor Carter moved that Dennis Forrester be appointed Assessor for the Village of Beiseker pursuant to Section 81 of the Municipal Government Act.

Carried.

- (b) October 8, 1982 - Alberta Urban Municipalities Assoc.

Re: Late Resolutions 1982 Convention


Council had no comments at this time.

- (c) October 12, 1982 - Alberta Urban Municipalities Assoc.

Re: Comments on Study on Municipal Finance

Mayor Richter moved this item be tabled pending the recirculation of copies of the report to all Council Members.

Carried.



CORRESPONDENCE

- (d) October 13, 1982 - Alberta Municipal Financing Corp.

Re: Interest rates effective November 1, 1982.

This item of correspondence was circulated for Council's information.

- (e) Received October 13, 1982 - Alberta Planning Board

Re: Section 109 of the Planning Act 1980

This item of correspondence was circulated for Council's information.

- (f) Received October 15, 1982 - Beiseker Catholic Women's League

Re: Instructions for operation of kitchen equipment in the Memorial Hall

The Municipal Administrator is to refer this to the Hall Board with suggested assistance from Mrs. Eilleen Schmaltz.

- (g) October 13, 1982 - L.M. Van Housen

Re: Crossroads Manor

The request was for some installation of handrails on the steps leading into the Crossroads Manor. The Municipal Administrator is to refer this matter to the Beiseker Housing Society.

- (h) October 7, 1982 - Trans Alta Utilities

Re: Installation of lights Highway 72 & 9 intersections

Council concurred with the proposed plan.

NEW BUSINESS

- (a) Councillor's Reports

Councillor Fegan

Councillor Fegan reported on his attendance at the recent Rocky View Foundation Lodge meeting. Items included:

- (a) the proposed opening of the recreation centre in Cochrane December 15, 1982.
- (b) the ten suite addition planned for the Crossfield Lodge.

Councillor Fegan indicated that the redraft of his hospital and medical care paper will be available for review by Council at the next regular meeting.

Councillor Fegan reported on his attendance at the Regional Resources Project meeting. Items discussed included:

- (a) the Big Country Educational consortium,
- (b) promotional advertising,
- (c) the update of the advertising inserts, and discussion with regard to Regional Planning Boundaries.

JK

NEW BUSINESS

(a) Councillor's Reports

Councillor Carter - no report

Deputy Mayor Benoit

Deputy Mayor Benoit reported that he had recently attended the Community School Steering Committee meeting.

Councillor Courtman

Councillor Courtman reported on progress with the Recreation Board.

- (1) The recreation area is being enlarged to include people west of Beiseker formerly in the Crossfield area.
- (2) The Recreation Master Plan will be revised before February of 1983.

Mayor Richter - no report

(b) Street Oiling Program 1983

The Municipal Administrator reported on inquiries regarding the acquisition of sludge oil to be placed on the streets for dustproofing in 1983.

Andex Oil of Three Hills has been contacted. They indicated that each year they have approximately 500 barrels of sludge oil available for municipalities' use.

(c) Bylaw Enforcement

The Municipal Administrator reported on problems with collection of mobile licence fees. The Bylaw Enforcement Officer will be requested to visit each of those parties with outstanding amounts.

(d) Review of the draft material for Newsletter

Council concurred with the contents of the newsletter. The information will be placed in the news column of the Rocky View Five Village Weekly as well as circulated to each village household.

MOTION TO CONTINUE

It being 10:30 p.m. Councillor Carter moved the meeting be continued as necessary.

Carried.

(e) Water and Sewer Charges on payments made at the Bank

The Municipal Administrator indicated that bank service charge on each water and sewer billing paid at the bank had increased to 65¢.

Councillor Courtman moved that each utility user be informed that if they wish to make their utility payments at the bank, they will be responsible for payment of their own service charge.

Carried.

The Royal Bank will be formally advised of this decision.

JFR

NEW BUSINESS

(f) Building Permits

Mayor Richter moved that the issue of the following list of building permits be acknowledged:

- 82-6 Peter & Dinaitua Malialis
Addition Lot 14-16 Block 1 Plan 4011X
- 82-7 Prestige Builders Ltd.
(Manyee Restaurant) Lot 11 Block 1 Plan 3110701
- 82-8 Lewis & Deanna Stewart Lot 5 Block 14 Plan
Single family dwelling 7711236
- 82-9 Peter & Donna Scherbak Lot 11 Block R Plan 1424JK
Home renovations
- 82-10 Wayne & Mary Straub Lot 7 Block 7 Plan 7710063
Home renovations
- 82-11 Whitnack's Repair Centre Lot 7 Block 1 Plan
garage 8011445
- 82-12 Frank J. Hagel Lot 5 Block 1 Plan 703GE
Storage shed
- 82-13 Jack Ivanauskas Lot 6 Block 1 Plan 2791HK
Home renovations
- 82-14 Town & Country Senior Citizens
E 53' Lot 7 Block 1 Plan 2791HK
Club Room Additions

Carried.

(g) Canadian Western Natural Gas - installation of line to Alberta Liquor Control Board store.

Deputy Mayor Benoit moved that the Municipal Administrator be authorized to sign these plans with the condition that "as built" drawings be forwarded once the construction is complete.

Carried.

(h) C.P.R. Lease Land

In review of increasing concern about the provision of a pedestrain walkway between Beacon Heights and the remainder of the Village, the Municipal Administrator suggested that the Village negotiate some form of lease for the C.P.R. properties west of the tracks so that this land will be come under Village control.

Councillor Courtman moved that a letter be sent to Marathon Realty requesting the negotiation of a long term lease for the properties west of the C.P.R. track adjacent to the Beacon Heights Subdivision.

Carried.

(i) The Economic Development

The Municipal Administrator informed Council of a visit from a representative of Advanced Education & Manpower, Manpower Mobility Services.

JKK

NEW BUSINESS

(i) The Economic Development

This gentleman is trying to assist small communities with encouraging professionals to locate in their area.

(j) The Promotional Brochure

If the Village updates the promotional brochure previously prepared by Calgary Regional Planning Commission the Commission will arrange to have the printing completed. The cost to the Village will be paper cost only.

Mayor Richter moved that the Municipal Administrator proceed with this project.

Carried.

BYLAWS

Bylaw 82-10

Councillor Carter moved that first reading be given to Bylaw 82-10 being a bylaw of the Village of Beiseker to provide for the adoption of 1982 assessment role for taxation purposes in 1983.

Carried.

Deputy Mayor Benoit moved that second reading be given to Bylaw 82-10.

Carried.

Councillor Fegan moved that Bylaw 82-10 be presented for third reading at this time.

Carried Unanimously.

Mayor Richter moved that third reading be given to Bylaw 82-10.

Carried.

Bylaw 82-11

Councillor Fegan moved that first reading be given to Bylaw 82-11 being a bylaw of the Village of Beiseker to provide for the remuneration of fees for Council meetings and mileage fees for Council members.

Carried.

Councillor Courtman moved that second reading be given to Bylaw 82-11.

Carried.

Mayor Richter moved that Bylaw 82-11 be presented for third reading at this time.

Carried.

Deputy Mayor Benoit moved that third reading be given to Bylaw 82-11.

Carried.

JK

BYLAWS

Mayor Richter moved that effective January 1, 1983 the fees paid to the Beiseker Municipal Planning Commission members be increased to \$20.00 per meeting.

Carried.

ACCOUNTS FOR APPROVAL

Councillor Carter moved that the following list of accounts be approved for payment.

1539	Dave Wright - advance	550.00
1540	Ornell Salken - wages	205.62
1541	Mary Straub - wages	327.23
1542	Cheryl Coyne - wages	467.99
1543	Pamela Whitnack - wages	600.00
1544	Alfred Hagel - wages	500.00
1545	Pamela Whitnack - mileage	95.00
1546	Receiver General of Canada	1,824.81
1547	Alberta Urban Municipalities Assoc.	451.73
1548	Mary Bell - Wages	308.67
1549	Mary Bell - cleaning supplies	14.20
1550	Bill schissel - rent - Power auger	20.00
1551	Stephen & Company - overpayment(Bylaw book)	10.00
1553	Ed's Cleaning Supplies - office - janitorial	15.00
1554	Canadian Western Natural Gas	293.94
1555	David Desmarais - utility refund	7.88
1556	Thuro Services (Western) Ltd. - cleaning sewer lines	300.00
1557	Alberta Urban Municipalities - insurance	5,972.00
1558	Hagel's Sharp Shop - shop	4.00
1559	Trans Alta Utilities	2,780.31
1560	Debbie Semenoff - utility refund	4.45
1561	U.F.A. - fuel - grader & tractor	103.04
1562	Puralotor Courier Ltd. - freight	8.65
1563	Alberta Government Telephones	218.72
1564	Alberta Wheat Pool - Interest - (weed sprayer)	12.75
1565	Harold Schmaltz - U.F.A. - fuel	107.96
1566	Gulf Canada - fuel	144.03
1567	Irricanada Holdings Ltd. - advertising	93.75
1568	Richardson Bros. (Olds) Ltd. - Base Preparation	49,918.93
1469	Alberta Attorney General	20.00
1570	Canadian Postal Corporation - W/S	60.00

Carried.

Councillor Carter moved that account #1552 to Beiseker Pharmacy in the amount of \$4.18 be approved for payment.

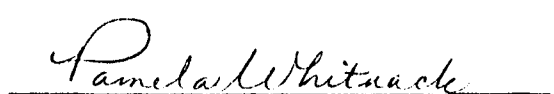
Carried.

ADJOURNMENT

The meeting was adjourned by a motion of Mayor Richter at 11:00 p.m.

Carried.


MAYOR


MUNICIPAL ADMINISTRATOR