

# OFFICIAL OATH

I, John Richter, do swear that I will diligently, faith-

fully and to the best of my ability, execute according to law, the office of Mayor

for the Village of Beiseker  
(Name of Municipality)

So help me God.

SWORN before me at the Village

of Beiseker

in the Province of Alberta, this 22nd

day of October A.D. 19 84

*Pamela Whitnack*

A Justice of Peace, Notary Public or Commissioner etc.

E.P. Whitnack

Section 3 Expiry August 13, 1985

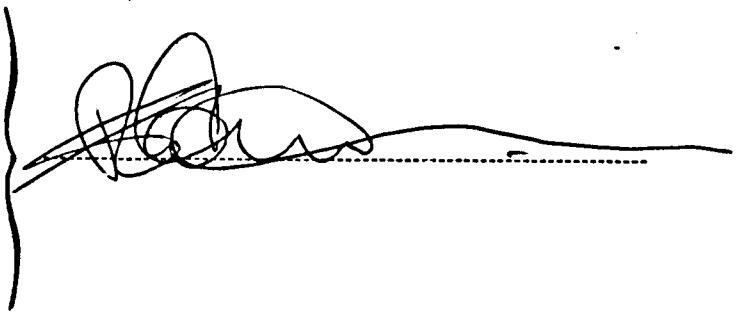
*John L. Richter*

# OFFICIAL OATH

I, Raymond Courtman, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of Deputy Mayor for the Village of Beiseker  
(Name of Municipality)

So help me God.

SWORN before me at the Village  
of Beiseker  
in the Province of Alberta, this 22nd  
day of October A.D. 19 84



Pamela Whitnack  
A Justice of Peace, Notary Public or Commissioner etc.

E.P. Whitnack.  
Section 3 Expiry August 13, 1985

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF BEISEKER HELD MONDAY, OCTOBER 22, 1984 AT 7:30 P.M. IN THE COUNCIL CHAMBERS

PRESENT

MAYOR: John L. Richter  
DEPUTY MAYOR: Ray Courtman  
COUNCILLOR: Con Carter  
COUNCILLOR: Dave Fegan  
COUNCILLOR: Sandra Gordon  
MUNICIPAL ADMINISTRATOR: Pam Whitnack

CALL TO ORDER

The meeting was called to order at 7:30 P.M. by the Municipal Administrator

ELECTION OF MAYOR

Councillor Fegan moved that <sup>Councillor</sup> John Richter be nominated for the position of Mayor for the Village of Beiseker  
Carried.

Councillor Gordon moved nominations cease.  
Carried.

John Richter was elected Mayor by acclamation.

OATH OF OFFICE

John Richter then swore the official oath of office for the position of Mayor before E.P. Whitnack, Commissioner for Oaths and took over the Chair for the remainder of the meeting.

ELECTION OF DEPUTY MAYOR

Mayor Richter moved that <sup>Councillor</sup> Ray Courtman be nominated for the position of Deputy Mayor For the Village of Beiseker.

Councillor Carter moved nominations cease.

Ray Courtman was elected Deputy Mayor by acclamation.

OATH OF OFFICE

The Deputy Mayor read the official Oath of Office in the prescribed form. The oath was sworn before E.P. Whitnack, Commissioner for Oaths.

REGULAR MEETINGS OF COUNCIL

Councillor Gordon moved that the Regular Meetings of Council be held on the second and fourth Mondays of each month from 7:30 P.M. to 10:30 P.M.

JLR

SIGNING AUTHORITY

Councillor Carter moved that the signing authority for the Village of Beiseker be as follows:

The Mayor or Deputy Mayor acting jointly with the Municipal Administrator.  
Carried.

BANKING INSTITUTION

Councillor Fegan moved that Royal Bank be the banking institution for the Village of Beiseker for the year 1984 - 1985.  
Carried.

DEPARTMENT HEADS AND COMMITTEE APPOINTMENTS

The following Department Heads and Committee members were appointed.

(a) Water and Sewer

Councillor Fegan assisted by Councillor Carter

(b) Public Works

Councillor Carter assisted by Mayor Richter.

(c) Finance Committee

Councillor Gordon and Mayor Richter

(d) Parks and Recreation

Deputy Mayor Courtman assisted by Councillor Gordon

(e) RRAP

Councillor Carter

(f) Disaster Services

Mayor Richter assisted by Deputy Mayor Courtman.

(g) Calgary Regional Planning Commission

Councillor Fegan, alternates - Mayor Richter and Councillor Gordon

(h) North East Rocky View Fire Association

Deputy Mayor Courtman, alternate Mayor Richter

(i) Library Board

Councillor Gordon

(j) Regional Resources

Mayor Richter alternate - any member of Council

DEPARTMENT HEADS AND COMMITTEE APPOINTMENTS (Continued)

(k) Airport Commission

Deputy Mayor Courtman alternate, Mayor Richter

(l) Solid Waste Management Committee

Councillor Carter alternate Councillor Fegan

(m) Rocky View Lodge

Councillor Fegan

(n) Economic Development Committee

Mayor Richter, Councillor Fegan, Councillor Gordon  
Dan Benoit will be asked to serve as Village member at large.

(o) Community School Steering Committee

Councillor Gordon alternate Mayor Richter  
Carried.

DEVELOPMENT APPEAL BOARD

Mayor Richter moved that Council act as the Development Appeal Board in the following manner:

CHAIRMAN Mayor Richter  
VICE-CHAIRMAN Deputy Mayor Courtman  
MEMBERS: Councillor Carter  
Dan Benoit  
Dave Salken

The Municipal Administrator will serve as the non-voting secretary.  
Carried.

MUNICIPAL PLANNING COMMISSION

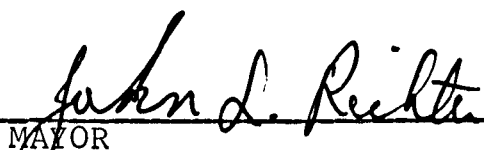
Deputy Mayor Courtman moved that the following people be appointed as members of the Municipal Planning Commission:

Felix Schmaltz Councillor Fegan  
Sheila Miller Councillor Gordon  
Lorene Williams

The Municipal Administrator will serve as the non-voting secretary.  
Carried.

ADJOURNMENT

Mayor Richter moved the Organizational Meeting be adjourned at 7:45 P.M.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
MUNICIPAL ADMINISTRATOR

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF  
BEISEKER HELD MONDAY, OCTOBER 22, 1984 IN THE COUNCIL CHAMBERS  
FOLLOWING THE ORGANIZATIONAL MEETING

PRESENT:

MAYOR: John Richter  
DEPUTY MAYOR: Ray Courtman  
COUNCILLOR: Con Carter  
COUNCILLOR: Dave Fegan  
COUNCILLOR: Sandra Gordon  
MUNICIPAL ADMINISTRATOR: Pam Whitnack  
HALL BOARD: Terry Miller (7:55 P.M. - 9:15 P.M.)  
COMMUNITY BAPTIST (8:25 P.M. - 9:00 P.M.)  
CHURCH Alan Johnson  
Greg Gieck  
Charles Kroeker  
Dan Williams

CALL TO ORDER

The meeting was called to order at 7:45 P.M. by Mayor Richter

CONFIRMATION OF MINUTES

Councillor Fegan moved the minutes of the October 9, 1984 regular meeting and the October 12, 1984 Special Meeting be confirmed as circulated.  
Carried.

FINANCIAL REPORT

The Administrator circulated copies of the Budget versus Actual statement for the water and sewer and garbage functions. As well a projection to year end was included. All of these functions appear to be comparing fairly closely to budget. A report on the Recreation Functions will be prepared for the November 26, 1984 Regular Meeting.

BUSINESS ARISING FROM MINUTES

(a) Public Works Items

1. Deputy Mayor Courtman moved that in view of the number of problems with water breaks on 9th Street that one more service connection be excavated to see if there was a problem with deterioration of the saddle. This work is to be completed before freeze-up and additional saddles replaced as necessary if further problems exists.  
Carried.

Councillor Fegan did not comment or vote.

2. Gravel at the Arena

Mayor Richter indicated that he had levelled out some of the piles of gravel on the Arena site. The public works department is requested to please touch up the gravel spreading with the grader.

Construction materials still remaining on the site should be removed as soon as possible.

BUSINESS ARISING FROM MINUTES

(a) Public Works Items (continued)

3. Snow Fence

The Public Works department is requested to erect snow fence where necessary in accordance with their schedule.

4. Lagoon Maintenance

Council inquired as to whether pre-freeze-up maintenance for the lagoon i.e. have the gates been checked and has the discharge from the force main into the cells been checked for solids build-up.

5. Street Oiling

Discussion was held concerning calcium mix to be placed on the streets.

Deputy Mayor Courtman expressed concern about this proposal because of the effect on vehicles. The Public Works Department should check with Fel-Koh to see if they would be having a wobbly packer in the Village for the final work on Main Street, if so oil should be placed on the street if possible and then packed.

6. Village Truck

There were no quotations yet for the purchase of a small truck.

7. There was no word as to whether or not some of the lanes have been graded as required.

8. Mr. Regier reported at the site that the well recording equipment demonstration had not yet been done.

Terry Miller arrived at the meeting at 7:55 P.M.

(b) Airport Project

Deputy Mayor Courtman reported that the well had been drilled at the airport site and the septic installation is scheduled for next week.

The terminal building has been purchased and is now on site adjacent to the Village office.

Tentative approval has been received to hire three NEED employees for 12 weeks each to complete the work at the airport site and to complete renovation of the interior of the terminal building.

An Airport Commission Meeting will be scheduled early in November.

The Public works department is requested to place some anti-freeze into the traps in the terminal building in the event that all the water has not been drained from the pipes.

Deputy Mayor Courtman reported that he had received several inquiries concerning the airport for tie-downs etc.

DELEGATIONS

- (a) 8:25 P.M. Community Baptist Church  
Rev. Alan Johnson, Dan Williams, Greg  
Gieck, Charles Kroeker

Lengthy discussion was held concerning the rental of the Memorial Hall facility by the Church group. Various items were discussed including the areas of the building being used during rentals; the need for storage within the facility; progress on the Church building; the ratepayers preception regarding possible subsidy of a religious organization. Possible sale of the Memorial Hall building to the Church; possible use of an employment grant by the Church group to assist with construction of their facility.

The following points were agreed upon:

1. The Village has no objection whatever to the continued use of the Memorial Hall by the Church for children's organizations such as Christian Service Brigade as these organizations are of social benefit to the community.
2. Council was concerned that a community facility is being used on a long-term basis for religious services and that better communication between the Village at large and the Church is required to keep the Public informed of their building plans. In this regard the Church will give a progress report to Council on their building project approximately every two months.
3. The Church will meet with the Hall Board representatives to discuss areas which may be used for storage.

Community Baptist Church representatives left the meeting at 9:00PM

A brief break for coffee was held.

Terry Miller left the meeting at 9:15 P.M.

BUSINESS ARISING FROM MINUTES (Continued)

(b) C.P.R. Station Project

The Administrator reported that volunteers have been in the Station building to commence the painting, as much as possible of the building was given two coats of paint. The drywaller is still not finished taping and sanding. Mr. Ernie Brown has resigned from work on the Canada Works project. The windows have been manufactured but four windows remain to be installed.

Four work weeks remain on the Canada Works Project. The Administrator is to attempt to locate a worker or two to use up these remaining work weeks.

Councillor Fegan moved that in the event that suitable employees were not available or that no extention to the work weeks could be obtained that prices for completion of the main floor be requested from local contractors.

Carried.

The Public Works department is requested to help with clean-up of the garbage around the site, level the site with the grader for parking and driveways, and co-ordinate the placement of gravel with Mayor Richter and McNair Sand and Gravel.



BUSINESS ARISING FROM MINUTES (Continued)

(c) C.P.R. Station (Continued)

The Administrator reported that the initial meeting regarding the Gift Shop was very successful and a pre-Christmas sale is planned for Saturday, December 1, 1984.

A meeting of the Beiseker Historical Society was held October 16, to discuss the possible formation of the museum committee. It appears that there are several people interested in working on a museum project and there is some possibility that the historical society may donate some funds to a museum development project.

CORRESPONDENCE

- (a) October 4, 1984 Connie Osterman  
Consumer & Corporate Affairs

Re: Interest on land development

This item of correspondence was received for information

- (b) October 4, 1984 Alberta Manpower  
Ernie Isley

Re: N.E.E.D. Program - Airport Terminal

This item of correspondence was received for information

- (c) Received October 9, 1984 Shape-Up Alberta

Re: Shape Up Alberta News

The Administrator reported that the next shape up meeting is scheduled for October 30, 1984 at 5:00 P.M.

- (d) October 11, 1984 Alberta Utilities and Telecommunications

Re: Alberta Municipal Water Supply and Sewage Treatment  
Grant Program Sanitary Sewer Trunk Line Upgrading

Deputy Mayor Courtman reported that a letter be sent to Mrs. Osterman expressing our appreciation for her encouragement on this project and giving her an update on the status.  
Carried.

NEW BUSINESS

(a) Councillor's Reports

*FR*  
FEGAN Councillor Fegan reported that Rocky View Lodge meeting was scheduled for October 4, 1984. Since Regional Resources Meeting is scheduled for the same evening he did not know if he would be able to attend.

CARTER No Report

NEW BUSINESS (Continued)

(a) Councillor's Reports (Continued)

GORDON

Councillor Gordon reported that the Library Board has hired a co-ordinator for 9 hours per week. The person chosen was Mrs. Connie Daubert. She would be responsible for operations and co-ordination of volunteers in the library.

There is some indication that Marigold Library may be cutting their support of the periodical allowance. As well there is some possibility that Marigold may be required to purchase their building in Strathmore within the next year and this will have a significant impact on their operating expenditures.

Councillor Gordon indicated that she had assured the Library Board that Council would give serious consideration to paying the same per capita fee whether the Library Board participated in Marigold or not.

Community Education Advisory Council

Councillor Gordon reported that the first meeting was held in October with Dr. Brian Staples of Alberta Education coming to meet with the group to see about their intentions regarding the continuation of the Community School. All the staff members and C.E.A.C. members were very supportive of the continuing the Community School Concept.

Home & School

Councillor Gordon reported that there would be a Community School "Open House" at a future Home and School Meeting so that all parents are aware of what the Community School Concept really means.

COURTMAN

Deputy Mayor Courtman moved that the Village of Beiseker write a letter of condolence to the family of Mr. Grant Notley, Leader of the Opposition.  
Carried.

RICHTER

Mayor Richter reported that the Offering Memorandum for the Local Venture Capital Company will be circulated at the Regional Resources Meeting scheduled for October 24, 1984.

The Local Development Company will be disbanding.

Mayor Richter moved that Council go into camera at 9:50 P.M. to discuss his attendance at the discovery meetings with Reid, Crowther & Partners and James Wells for sewer problems in Beacon Heights.  
Carried.

Councillor Fegan moved that Council come out of camera at 10:05 P.M.  
Carried.

NEW BUSINESS (Continued)

(b) Merit Increases

Councillor Carter moved that the merit increase be approved for Mike Antoni, Public Works Foreman as follows:

Foreman Step 1 - Step 2      \$10.00 - \$10.40/hour -\$69.33/mo

Effective october 1, 1984.  
Carried.

Merit increase for Larry Slater will be considered at the next meeting following input from Mr. Antoni.

(c) Remembrance Day - Stat. Holiday

November 11 falls on a Sunday this year. Public Works will take off November 12, 1984 in lieu of November 11

Councillor Fegan moved the office staff be given permission to take December 24, 1984 off in lieu of November 11, 1984  
Carried.

(d) Newsletter

Items suggested for future newsletters include:

- Community School news
- Home & School news
- Library Board news
- Main Street Project - progress & future planning
- Airport - progress & vandalism penalties
- Station - progress, Opening Week - "Coffee with your Councillor"
- Gallery Gifts - pre Christmas sale.

(e) Saturday Opening - Transfer Station

Councillor Carter will approach Larry Slater about opening of transfer station.

JK

BYLAWS

(a) Bylaw 84-14

Councillor Fegan moved that first reading be given to Bylaw 84-14 being a Bylaw to provide for the adoption of the 1984 Assessment Roll for taxation purposes in 1985.

Carried.

Councillor Gordon moved second reading be given to Bylaw 84-14

Carried.

Deputy Mayor Courtman moved that Bylaw 84-14 be considered for third reading at this meeting.

Carried Unanimously

Councillor Carter moved that third reading be given to Bylaw 84-14.

Carried.

ACCOUNTS FOR APPROVAL

Councillor Carter moved that the following list of accounts totaling \$29,555.19 be approved for payment

3432	Dale Leatham	\$ 50.68
3433	Donna Hagel	173.34
3434	Pamela Whitnack	969.15
3435	Eleanor Otterson	539.46
3436	Michael Antoni	859.36
3437	Larry Slater	633.16
3438	Mary Straub	212.12
3439	Ray Courtman	116.79
3440	Ray Courtman	37.80
3441	Dave Fegan	206.79
3442	David Fegan	79.80
3443	Sandra Gordon	206.79
3444	Sandra Gordon	37.80
3445	John Richter	116.79
3446	John Richter	37.80
3447	Con Carter	176.79
3448	Con Carter	73.08
3449	Sheila Miller	20.00
3450	Lorene Williams	20.00
3451	Brian Otterson	110.28
3452	Kevin Marsden	149.26
3453	Ken O'Hara	23.80
3454	Kevin Lang	12.16
3455	Doreen Schultz	19.59
3456	Golden Years Twon & Country Club - previously app.	3,000.00
3457	Sheila Wegener	400.00
3488	Graham Postille	100.00
3491	Michael Antoni	500.00
3492	Mary Straub	310.49
3493	Larry Slater	450.00
3494	Eleanor Otterson	400.00
3495	Pamela Whitnack	650.00
3496	Brian Otterson	155.89
3497	Doreen Schultz	29.38

ACCOUNTS FOR APPROVAL (Continued)

3497	Doreen Schultz	\$ 29.38
3498	Drumheller E.D.A. Conference	120.00
3499	Bruce Brown	68.91
3500	Diplomat	34.50
3501	C.T.A. Courier Ltd.	45.50
3502	Roy Hickinbotton	5.05
3503	Canada Post Corporation	160.00
3504	Marathon Realty	150.00
3505	Beiseker Community School	160.00
3507	Sheila Wegener	13.49
3508	Tri-Eagle Security Services	336.00
3509	Grand & Toy Limited	95.81
3510	Town & Country Propane	248.40
3511	Workers Compensation Board	615.56
3512	Canadian Western Natural Gas	357.66
3513	TransAlta Utilities	1,701.81
3514	Alberta Government Telephones	267.12
3516	Thuro Services	1,425.00
3517	Alberta Education	12,529.00
3518	Cancelled	
3519	Ernest Brown	301.97

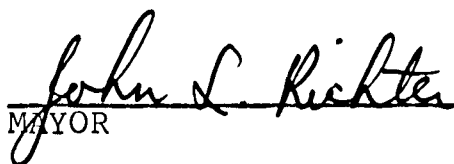
Carried.

Deputy Mayor Courtman moved that the Account numbers 3506 in the amount of \$3.49 and 3515 in the amount of \$37.57 be approved for payment  
Carried.

Councillor Fegan did not comment or vote.

ADJOURNMENT

The meeting was adjourned by a motion of Mayor Richter at 10:20 P.M.  
Carried.

  
MAYOR

  
MUNICIPAL ADMINISTRATOR