

MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF THE
VILLAGE OF BEISEKER HELD MONDAY, APRIL 7, 1980 AT
7:00 p.m. IN THE COUNCIL CHAMBERS. PAGE 1

PRESENT:

MAYOR: John L. Richter
DEPUTY MAYOR: Dan Benoit
COUNCILLOR: Con Carter
COUNCILLOR: Ron Rice
MUNICIPAL ADMINISTRATOR: Pamela Whitnack
AUDITOR: Carole F. Laurila, C.G.A.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by
Mayor Richter

DELEGATIONS:

Carole F. Laurila, C.G.A.

re: 1979 Financial Statement
Recommendation from the Audit 1979

- (1) The following debentures have unexpended funds which should be refunded:

(a) Beacon Heights Subdivision	\$13,275.00
(b) Well #6	5,335.00

Discussion was held concerning the possible transfer of these funds to the overexpenditure on the Watermain Replacement Phase II project. The Local Authorities Board will be contacted concerning regulations.

- (2) A list should be produced outlining what steps should be completed whenever a list of capital projects is undertaken.

A flow chart for different types of projects will be prepared.

- (3) It is recommended that a locked water meter be installed at the reservoir. The key would be available at the office as well as the water meter reading card. This would ensure the the billing of those using any water at the reservoir.

Deputy Mayor Benoit will have the Public Works Department install the remote readout so that the water readings can be recorded in the office.

- (4) Whenever consideration is made to purchase a capital item, the next question should be how will it be paid. Should the item be paid through the general operating budget, through the reserve accounts, if this applies, through the sale of the subdivision lots, etc

If a debenture will be issued, how will it be repaid. Through:

- (a) the general operating budget
(b) the sale of lots
(c) billing the beneficiary suchas special frontage assessment.

If possible a contingency allowance will be part of the 1980 Capital Budgets. Overexpenditure in the Water Capital Fund will be repaid by transfers over 5 years. Discussion was held concerning water meter deposits and the outlay of capital funds to purchase the meters.

JGR

DELEGATIONS: con't

Carole F. Laurila, C.G.A.

Discussion was held concerning Capital Reserve funds and their use. A list of all reserve accounts and the current balance in each will be prepared for review by Council. Policy will then be formulated on how these reserves can be utilized.

- (5) It is recommended that the water and sewer rates be reviewed to ensure that the users are paying the full cost of the service. A deficit of \$9,462.00 was created in 1979.

Discussion was held concerning salary charges to the Water Operating Fund. A breakdown of Public Works department salaries according to departments will be prepared for review by Council.

General Discussion was held on the following points:

- (a) a chart of various areas of increase in expenditures will be prepared (1977-78-79)
- (b) the budget will be finalized in May.
- (c) copies of the chart of accounts will be supplied to Council for their information.

Mrs. Laurila left the meeting at 8:30 p.m..

OTHER BUSINESS:

- (a) A decision regarding re-appointment of the auditor will be made April 14, 1980.
- (b) Council reviewed a letter from CRPC concerning the formation of a committee to create an Area Structure Plan. A decision regarding committee members will be made April 14, 1980.

ADJOURNMENT:

Mayor Richter moved that the meeting be adjourned at 9:10 p.m.

John D. Richter

Pamela Whitnack

SPECIAL MEETING
WAIVER OF NOTICE

We, the undersigned, hereby waive notice of a Special Meeting of the Council of the Village of Beiseker to be held Monday, April 7, 1980 at 7:00 pm in the Council Chambers for the purpose of:

1. To meet with the Village auditor to review the 1979 Financial Statement
2. Discussion of the other financial matters as may be necessary.

MAYOR John L. Richter

DEPUTY MAYOR Daniel E. Bunt.

COUNCILLOR G. Carter

COUNCILLOR Benjamin

COUNCILLOR _____

MUNICIPAL ADMINISTRATOR Parula Whitlock