

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF BEISEKER HELD OCTOBER 30, 1978 AT 10:30 P.M. IN THE COUNCIL CHAMBERS

PRESENT:

MAYOR: John L. Richter  
COUNCILLOR: Dan Benoit  
COUNCILLOR: Con Carter  
COUNCILLOR: Ron Rice  
MUNICIPAL ADMINISTRATOR: Pam Whitnack

CALL TO ORDER:

The meeting was called to order by Pam Whitnack, Municipal Administrator at 10:30 p.m.

NOMINATIONS FOR MAYOR:

Councillor Rice nominated John Richter for the position of Mayor. Councillor Benoit seconded the nomination. Carried. Councillor Rice moved nominations cease. Carried. John L. Richter was elected Mayor by unanimous vote.

NOMINATIONS FOR DEPUTY MAYOR:

Councillor Benoit nominated Council Whitnack. Mrs. Pam Whitnack indicated that due to Councillor Whitnack's health problems, she did not feel that he would be willing to accept this nomination. The nomination was withdrawn by Councillor Benoit. Mayor Richter nominated Dan Benoit for the position of Deputy Mayor. Councillor Carter seconded the nomination. Carried. Councillor Rice moved nominations cease. Carried. Dan Benoit was elected Deputy Mayor by unanimous vote.

MEETINGS:

Councillor Carter moved the regular meetings of Council be held the second and fourth Mondays of each month from 7:30 to 10:30 p.m. in the Council Chambers. Carried.

SIGNING AUTHORITY:

Councillor Rice moved that the signing authority be the Mayor or Deputy Mayor acting jointly with the Municipal Administrator. Carried.

BANKING INSTITUTION:

Mayor Richter moved that the Royal Bank of Canada, Beiseker Branch be designated as the banking institution for the Village of Beiseker. Carried.

DEPARTMENT HEADS AND COMMITTEE APPOINTMENTS:

Deputy Mayor Benoit moved the following department head and committee appointments be approved. Carried.

- a) Water & Sewer - Dan Benoit, with assistance from Roy Whitnack
- b) Public Works - Con Carter
- c) Parks, Recreation, & N.I.P. - Ron Rice
- d) Calgary Regional Planning Commission - John Richter, alternate: Roy Whitnack
- e) Rocky View Lodge - Dan Benoit, alternate Con Carter
- f) Alberta Disaster Services - John Richter, alternate Roy Whitnack

*JLR*

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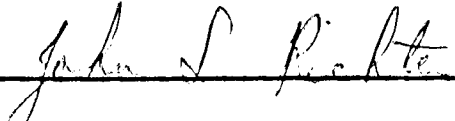
DEPARTMENT HEADS AND COMMITTEE APPOINTMENTS:

- g) NE Rocky View Association - John Richter
- h) Recreation Board - Ron Rice
- i) Library Board - Ron Rice
- j) Regional Resources - John Richter, alternate: Roy Whitnack or any member of Council.
- k) Finance - John Richter
- l) *Airport Commission - Dan Beaudet*

It was agreed by Council that a Mayor's Report including number of meetings, attendance, status of capital projects and general areas of improvement be prepared and published in the Five Village Weekly.

ADJOURNMENT:

The meeting was adjourned at 11:00 p.m. by a motion of Mayor Richter.

  
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MAYOR

  
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MUNICIPAL ADMINISTRATOR

MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE  
HELD MONDAY, OCTOBER 30, 1978 AT 7:30 P.M.

PRESENT

MAYOR: John L. Richter  
COUNCILLOR: Dan Benoit  
COUNCILLOR: Con Carter  
COUNCILLOR: Ron Rice  
MUNICIPAL ADMINISTRATOR: Pamela Whitnack

CALL TO ORDER

The Meeting was called to order by Mayor Richter at 7:30 p.m.

CONFIRMATION OF MINUTES

The minutes of the October 19, 1978 and October 23, 1978 meetings were confirmed as circulated by a motion of Mayor Richter.

BUSINESS ARISING FROM MINUTES

- a) Tractor rental - Mrs. Whitnack outlined the problems encountered in determining the number of hours of rental to be charged to Asty Concrete for the use of the Village tractor in Beacon Heights. It was agreed by Council that three (3) hours rental would be sufficient if a further amount of time could not be verified.
- b) Station Grounds Lease - Mrs. Whitnack indicated that Marathon Realty had agreed to let this lease expire but was also unsure of the ownership of the Station building. This matter will be investigated further since the proposed land for sale to the Village does not include an access to this building.
- c) Public Reserve Exchange - Butterfield - A estimated fee for the legal survey of the new drainage ditch in Block A Plan 4126 HJ will be forthcoming.
- d) Arena Lease - the lease agreement between the Village and the Beiseker and District Agricultural Society has been prepared and signed.
- e) Catering Service - Mrs. Whitnack reported that she had contacted several surrounding communities including the Town of Airdrie concerning their policy with catering services who would use community centre facilities. None of the communities allow exclusive kitchen rights to any caterer. After discussion, Council agreed to allow any group to use the kitchen facilities with the caterer paying separate fee each time. The rental rate will be established by the Recreation Board when they review all rental policies.
- f) Salary Consideration - Municipal Administrator  
Council presented a proposed salary scale to Mrs. Whitnack which indicated a first level increase at October 1, 1978 to \$1100 per month. Mrs. Whitnack thanked Council for their review and stated that this increase would be very acceptable. The rate of pay is based on a 30 Hr. week with two council meetings per month. Mrs. Whitnack will be reimbursed for any special evening meetings at the rate of \$10.00 per meeting.

JLR

BUSINESS ARISING FROM MINUTES

- g) Lot Sales - Prior to the listing of the subdivision lots with Melton Real Estate, three lots were sold by the Village.
- h) Caretaking - Mrs. Whitnack reported on her investigation of caretaking fees paid at other businesses in Beiseker. Since the fee that the Village is presently paying is more than adequate, Mrs. Whitnack had discussed the matter with the caretaker and requested that the number of hours spent be kept to a minimum.
- i) Concrete Disposal Site - Councillor Carter reported that he had obtained permission from Five Star, Sand, Gravel & Concrete to use a slough on their property 3½ - 4 miles from the Village as a disposal site for large pieces of concrete.

DELEGATIONS

Mr. Peter Mulyk and Oscar Regier, engineers with Stanley SLN Consulting were welcomed to the meeting at 8:00 p.m. They jointly gave the verbal presentation for their firm's proposal for the Water Reservoir Project 1979. The following recommendations were outlined:

- a) Stanley SLN agreed with the Council's choice of size (300,000 I.G.) and type of construction (concrete)
- b) the most economical structure is thought to be of round shape with a flat roof and a supporting column in the centre.
- c) pumps will be sized in stages to meet the peak demands as the population increases  
initial requirement - 200 gpm (10 HP) working pump  
fireflow pump - 1000 gpm (70 HP) to meet average of the fireflow requirements is indicated in a publication of the Insurance Advisory Board.
- d) in addition to the emergency control panel it was suggested that a "status" panel be located in each pumphouse as well as the fire hall.

An explanation of the determination of engineering fees was also given. A discussion with Council followed. Mr. Mulyk and Mr. Regier excused themselves from the meeting at 9:30 p.m.

NEW BUSINESS

Councillor's Reports

Councillor Carter reported that he would be obtaining quotations for the possible oiling of all Village streets under the Streets Assistance Program for next year.

Councillor Benoit reported that Well #6 seemed to be non-operational and was uncertain of the status of the reservoir pump installation. Mrs. Whitnack is to discuss the matter with Mr. Smith, the new Public Works Foreman, and have him contact Ken Klassen of Linden Farm and Electrical Supplies concerning these problems.

JFK

NEW BUSINESS

Councillor's Reports

Councillor Rice reported that the N.I.P. Memorial Hall Project was not yet underway but would be this week.

Mayor Richter reported on problems with the Water Main Replacement Phase II Project. He also reported that Municipal Affairs was planning to use the present office filing system as an example to other municipalities. Alberta Environment has been well testing on property surrounding Beiseker with the result that a 100 gpm well has been located 2½ to 3 miles SW of the Village.

HOURLY RATE FOR MOWING

Councillor Benoit moved that the hourly rate to be charged for the mowing of vacant lots by the Village Foreman be \$22 per hour. Carried.

Councillor Benoit moved that in the event that a taxpayer requests mowing to be done then the Foreman will supply the taxpayer with an estimate of the number of hours required to complete the job. The taxpayer must then make deposit in the amount of the estimated fee. If the number of hours taken exceeds the estimate, then the taxpayer is responsible for the additional fee. If the number of hours taken is less than the estimate, the taxpayer will receive the appropriate refund of his deposit. Carried.

Building Permits

Councillor Rice moved that the issue of the following building permits be acknowledged:

- Brajo Construction - single family dwelling  
Lot 23 Block 4 Plan 7810947
- NIP Program - Memorial Hall - kitchen renovations  
Lot 2 Block R Plan 8222FS
- Brajo Construction - garage  
Lot 23 Block 4 Plan 7810947
- Steenhart Construction - single family dwelling  
Lot 9 Block 7 Plan 7710063
- Beiseker Industries Ltd. - single family dwelling  
Lot 12 Block R Plan 1424JK

Carried.

Remembrance Day

Councillor Carter moved that a small wreath (fee \$8.00) be purchased for the Memorial Hall window for November 11, 1978. Carried.

Devonian Program

No word has been received from the Devonian Committee concerning the use of the remainder of funds through Main Street Alberta program. Mrs. Whitnack will send a letter to this committee suggesting these funds be utilized in the upgrading of the front exterior of the Memorial Hall.

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NEW BUSINESS

Well #6 Site - Fence Construction

Mrs. Whitnack is to see that an advertisement calling for tenders for erection of the chain link fence for the Well #6 site.

Aacro Building Products

Mrs. Whitnack informed Council of the problems encountered by some Village residents in dealing with Aacro Building Products over installation of siding on the exterior of their homes.

NIP Fund Application

Councillor Rice moved that Mr. LeRoy Roach be authorized to submit applications for additional N.I.P. funds from C.M.H.C. in the amount of \$17,702.00 and from Alberta Housing and Public Works in the amount of \$8851. Carried.

Foreman's Assistant

Councillor Carter moved that Mr. Bob Jones be offered the position of Foreman's Assistant commencing December 1, 1978 at a salary of \$900.00 per month.

Chamber of Commerce

Councillor Rice requested that a letter be sent to the Beiseker & District Chamber of Commerce inviting them to attend a meeting of Council to present any proposals they might have.

Councillor Whitnack

As required in Section 29(1) (b) of the Municipal Government Act, Councillor Benoit moved that Councillor Whitnack be authorized to be absent from meetings of Council because of health problems. Carried.

ACCOUNTS FOR APPROVAL

Mrs. Whitnack presented four extra bills in addition to the list of accounts which had been circulated. Councillor Carter moved that these extra accounts be considered at this meeting. Carried. Councillor Rice moved that the following list of accounts be approved for payment: Carried.

1278	NE Rocky View Fire Association - A.D.S. grant	121.00
1279	Dolores Lang - refund of deposit on lot	1,380.00
1280	John Richter- meeting fees & mileage	87.50
1281	Dan Benoit - meeting fees	60.00
1282	Con Carter - meeting fees	60.00
1283	Ron Rice - meeting fees	50.00
1284	Alberta Government Telephones	75.56
1285	Acme Sentinel - printing	7.50

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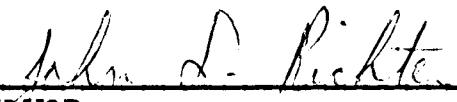
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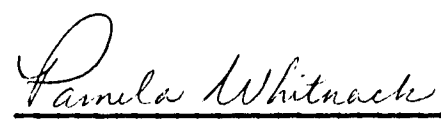
ACCOUNTS FOR APPROVAL

1286	Imperial Oil	28.12
1287	Ed's Cleaning Supplies	34.15
1288	Canadian Western Natural Gas	145.17
1289	Patson Equipment	1,742.67
1290	Pam Whitnack - mileage - trip to Edmonton	50.00
1291	Provincial Treasurer - amusement licence - Hall	1.00
1292	North Hill News - advertising	16.80
1293	Calgary Power - last installment on Const. Contr.	13,835.00
1294	Collins Barrow - assistance - Apr, May, June, July	800.00

ADJOURNMENT

The meeting was adjourned by a motion from the chair at  
10:30 p.m.

  
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MAYOR

  
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MUNICIPAL ADMINISTRATOR