

**BYLAW 2019-14
VILLAGE OF BEISEKER
CHIEF ADMINISTRATIVE BYLAW**

BEING A BYLAW OF THE VILLAGE OF BEISEKER, IN THE PROVINCE OF ALBERTA TO ESTABLISH THE POSITION OF CHIEF ADMINISTRATIVE OFFICER.

WHEREAS, under the authority and subject to the provision of Section 205 of the Municipal Government Act, RSA 2000, being Chapter M-26.1, as amended, Council must establish the position of Chief Administrative Officer.

NOT THEREFORE, the Council of the Village of Beiseker, in the Province of Alberta, duly assembled, hereby enacts the following:

1. CITATION

- a) This Bylaw shall be referred to as the “Chief Administrative Officer Bylaw”

2. DEFINITIONS

- a) “Act” shall mean the Municipal Government Act, R.S.A. 2000, c.M-26.1 as amended.
- b) “Council” shall mean the Council of the Village of Beiseker.
- c) “Village” shall mean the Municipal Corporation of the Village of Beiseker.
- d) “CAO” shall mean the Chief Administrative Officer of the Village of Beiseker.

3. APPOINTMENTS

- a) That the position of Chief Administrative Officer for the Village of Beiseker be established and that the position will be referred to as “CAO” or “Chief Administrative Officer”.
- b) That the CAO shall carry out any and all of the executive and administrative powers, duties and functions assigned to the CAO, under the Act, or any other enactment, or any and all powers, duties and functions as delegated by Council.
- c) Council shall, by resolution, appoint the person who will serve as CAO and prescribe the conditions and terms of employment.
- d) The CAO may, in accordance with Section 209 of the Act, delegate any of the powers, duties or functions assigned to the CAO to any employee of the Village.

4. COMING INTO FORCE

- a) This Bylaw comes into force on the final passing thereof and replaces Bylaw 1996-01.

READ A FIRST TIME this 9th day of December, 2019

READ A SECOND TIME this 9th day of December, 2019

Unanimous permission given to have Third and Final Reading this 9th day of December, 2019

READ A THIRD TIME AND FINALLY PASSED this 9th day of December, 2019

MAYOR, Warren Wise

CAO, Heather Leslie